

*Collect. Preserve. Educate.*  
*The Campbell County Rockpile Museum tells the story of the Powder River Basin.*

**Minutes of the Quarterly Meeting of the Rockpile Museum Board of  
Directors and the Campbell County Commissioners  
June 16, 2020**

Campbell County Courthouse, Commissioners' Chambers, 6:00 p.m.

**I. Call to Order and Guest Introductions**

The meeting was called to order at 6:00 p.m. by Board President John Daly, presiding officer.

Present: Museum Board Members: John Daly, Tami Bishop (via phone), Rita Cossitt Mueller, Bill Monahan, and Lalia Jagers

County Commissioners: Del Shelstad, Bob Maul, Colleen Faber, Rusty Bell, Chairman DG Reardon.

County Staff: Carol Seeger, Susan Saunders

Museum Staff: Director Robert Henning, Exhibitions and Collections Manager Angela Beenken (via phone), and Museum Educator Stephan Zacharias (via phone)

Guests: Lucas Fralick, RMA, and Debbie Fantarella, Experience Works Trainee

**II. Quarterly Meeting of the Campbell County Commissioners and Rockpile  
Museum Board**

**A. Needed Upgrades to Fire Detection and Notification Systems**

DISCUSSION: Robert Henning reported that a full system upgrade is needed for fire detection. He is wondering if that should come from county maintenance budget or the museum capitol budget. Estimate: \$15,000.00. Discussion followed. Carol Seeger will follow up. No action taken by commissioners. Del Shelstad suggested a local company for future monitoring.

**B. Social Media for the Museum**

DISCUSSION: The Rockpile Museum is requesting its own social media site(s) to facilitate reaching both local and tourist patrons. Lengthy discussion followed. The commissioners are willing to look into it. New guidelines will probably be needed. Ivy, the public information officer, will be contacted in relation to this issue.

### C. New Collections Storage Room

DISCUSSION: The new storage room at the Rockpile Museum annex is nearing completion. A tour had been planned for this meeting. The room has humidity control, heat, and cooling. The museum board expressed their appreciation to the commissioners on this project. It helps alleviate some of the controlled storage needs of the museum. Robert Henning reported that a grand request for storage equipment is in the works to the tune of \$35-40,000.00.

### D. Other / General Discussion:

John Daly reiterated to the commissioners that our three-fold mission is to: collect, preserve, and educate. The three items brought before them tonight fall directly into those categories: fire suppression-preserve; social media presence-educate; and new storage-collect.

### E. Adjourn Commissioners Meeting

The quarterly meeting was adjourned at 6:37 p.m. and the Commissioners left the meeting.

Next Quarterly Meeting Date – 15 September 2020 at 6:00 PM

## **Minutes of the Regular Monthly Meeting of the CCRM Board of Directors June 16, 2020**

Campbell County Courthouse, Commissioners' Chambers, 6:40 p.m.  
(Following Quarterly Meeting with Commissioners)

### **A. Approval of Agenda**

Board reviewed agenda and John Daly called for changes or corrections. Bill Monahan moved to approve the agenda for tonight's meeting. Tami Bishop seconded the motion. Motion passed unanimously.

### **B. Consent Agenda**

#### **Approval of Minutes**

May 19, 2020 Regular Meeting Minutes

#### **Expense Report**

As of June 16th, there are 13 purchase orders from the regular budget to be approved and paid totaling \$4,506.22. There are two 1% requests totaling \$1,267.44. There are several outstanding invoices from both regular accounts and 1% accounts including First National Bank Visa.

The June 2020 vouchers are as follows:

|                                  |          |
|----------------------------------|----------|
| Wyoming State Historical Society | \$660.00 |
| All-American Publishing          | \$350.00 |
| Omni-Digital Productions LLC     | \$430.00 |
| Wyoming AG-News                  | \$295.00 |
| Vista Leasing Company, Inc.      | \$98.00  |
| City of Gillette Utilities       | \$541.48 |
| Summits and Crux Publishing      | \$134.06 |
| B&H Photo Video                  | \$239.62 |
| Charter Spectrum                 | \$54.99  |
| Source Office & Technology       | \$268.12 |
| Office Depot                     | \$469.98 |
| Gaylord Archival                 | \$837.83 |
| Black Hills Energy               | \$127.14 |
| Chichester, Inc. - 1% Youth      | \$426.30 |
| B&H Photo Video - 1% Veterans    | \$841.14 |

For the month of May 2020, there were 11 vouchers from our regular accounts totaling \$5,299.50 and one voucher from 1% accounts totaling \$983.54.

Board Member Lalia Jagers signed the following late month vouchers after the regular meeting:

|                                          |            |
|------------------------------------------|------------|
| First National Bank Visa 2962            | \$2,453.39 |
| First National Bank Visa 9833            | \$235.00   |
| True West Publishing                     | \$475.00   |
| First National Bank Visa 2962 - 1% Youth | \$983.54   |

**REVENUE UPDATE:** No update as gift shop has been closed.

**BUDGET VARIANCE for FY19-20 as of June 12, 2020**

**BUDGET VARIANCE for FY20-21 as of June 12, 2020**

John Daly asked the board if they wished for any items to be removed from the consent agenda. No items were requested removed. Lalia Jagers moved to approve all items of the consent agenda as presented; Bill Monahan seconded the motion; motion approved unanimously.

## **C. Collections and Exhibits**

### **I. Collections/Exhibits Department Update**

**DISCUSSION:** Angela Beenken sent in a written collections report for the month and reported briefly via phone on department activities. No further discussion.

## II. Collections Manual, Assessment, and Plan

**DISCUSSION:** Angela Beenken will have a final draft by the end of June. Most board members have not had time to review what was sent out via e-mail earlier today.

## III. Collections Moratorium

**DISCUSSION:** Notes have been taken on all possible donations for the past year. The board would like to continue the de-accession process to provide the best collection and best use of space. **Rita Cossitt Mueller moved to end the moratorium on collecting. Lalia Jagers seconded. Discussion followed. Motion passed by verbal vote.**

## IV. New Collections Storage

### a. Further Comments

**DISCUSSION:** A tour had been planned for tonight of the new storage space with the commissioners. Due to the weather, the meeting took place in the county commissioner's chambers instead of the museum parking area. Any and all interested parties are welcome to tour at any time.

### b. Phase II Storage Racks and IMLS (Institute of Museum and Library Services) Grant

**DISCUSSION:** Robert Henning reported that we have art racks, saddle racks, and rolled textile racks for the new space. There are already more than 40 items set to go in the new space.

### c. Boxcar Storage Idea

**DISCUSSION:** Robert Henning relayed John Daly's idea of retrofitting the boxcar for storage use. Discussion followed about possible uses, such as setting it up as a display of how homesteaders came to Campbell County in boxcars with all their household goods on one end and the family livestock on the other. Also discussed was the possible use of shipping containers for storage.

## E. Museum Program Updates

### I. Visitation and Online Engagement Report

**DISCUSSION:** See report included in meeting packet. We have had visitors from 25 states since reopening May 20. Stephen Zacharias gave a brief report about our social media presence. He stressed how helpful comments are in keeping our presence out there.

## II. Education Reports

**DISCUSSION:** There was no report from Penny Schroder this month. Robert Henning said a Learning Lab page has been added to the website. "Governor Lady" event is scheduled for August. County Fair research has slowed as the 100<sup>th</sup> anniversary of fair has been postponed until 2021. Stephen Zacharias reported on the puzzles and Rockpile Readers on social media. He also discussed the live program planned June 20 to celebrate Juneteenth.

## III. Exhibits Update

**DISCUSSION:** The WASP exhibit will be up until July 3-4. No new exhibits are planned through the rest of the year.

## IV. Schedule

June 18 – RMA Board Meeting, 2:30 p.m.

June 20 – Black & Yellow Theatre: Juneteenth Celebration, 1:00 p.m. (virtual)

July 16 – RMA Annual Membership Meeting, 5:30 p.m.

July 21 – CCRM Board Meeting

Aug. 24 – The Governor Lady: Nellie Tayloe Ross, 7:00 p.m.

**DISCUSSION:** The RMA meeting June 18<sup>th</sup> will be at the museum. The July 16 membership meeting will be in person at the museum. Sept. 19<sup>th</sup> will be the 2<sup>nd</sup> Annual Archeology Fair. Lucas Fralick from RMA reported that they will be hosting a collectors show in October.

## F. Old Business

### I. COVID-19 Re-opening Update

#### a. Phase II

**DISCUSSION:** The museum is currently operating in Phase 1. After discussion it was decided to move to Phase 2 with any modifications necessary.

#### b. Experience Works

**DISCUSSION:** The Experience Works program has given a green light to having their people return to work. Debbie Fantarella spoke about her desire to return to productivity despite her compromised health. Discussion followed. Guidelines from the Phase 2 plan will be followed. Volunteers may return, if desired. All precautions necessary should be adhered to.

#### c. Independence Day

**DISCUSSION:** After some discussion, it was decided that the museum would be open on Friday, July 3<sup>rd</sup>, and closed on Saturday, July 4.

## II. Lighted Crosswalk TAP Grant

**DISCUSSION:** The grant is under initial review and each step will have to be reviewed. See map included in meeting packet.

## III. FY2020-2021 Budget Approval

**DISCUSSION:** The budget, included in the meeting packet, was approved by the commissioners this morning. The museum received a small increase.

## IV. New Logo

**DISCUSSION:** After quite a bit of discussion, John Daly turned the meeting over to Lalia Jagers. **He then moved to table the logo for redraft. Rita Cossitt Mueller seconded. Robert Henning stated that it could be a year before anything happened on the redraft because of budget restraints. Motion carried in verbal vote.**

## G. New Business

### I. Quarterly Meeting Follow-up (Fire Detection, Social Media, other)

**DISCUSSION:** No discussion

### II. School House Heating and Cooling

**DISCUSSION:** This was denied in the budget. Robert Henning suggested asking the RMA for funding as he feels this is an important and needed improvement. He will also look for other sources of funding.

### III. Upcoming Projects

**DISCUSSION:** An online 360-degree tour of the museum is being planned. Robert Henning discussed using sidewalk art in the downtown area to promote the museum. He talked about "sidewalk chalk" that shows up after a rain. (Side note: With as little rain as we've been having, we should probably use regular chalk!)

**H. General Discussion:** The board terms roll over in July. Lalia Jagers has been appointed to her first full term. Rita Cossitt Mueller has been appointed to her second term. Robert Henning encouraged the board members to think about officer elections next month. John Daly and Tami Bishop will be leaving the board next year.

Good news: Robert Henning reported that he and Elly are expecting their third child in October or November. Congratulations!

Two people had historical items to share:

Lalia Jagers reported on the Spanish Flu in Wyoming. Between May 1918 and June 1919, 39 Campbell County residents died of the influenza. That was 1% of the county population of 3,774 residents at the time.

Robert Henning reported, after doing some research when a tourist asked, that the mounted bison head in the museum is a bull. It wandered from Hot Springs State Park in 1934 and was shot in Campbell County by Pumpkin Buttes.

Last item: Cynthia Lummis, running for U.S. Senate, will be in Gillette on Sat. June 20 and is visiting the museum for a tour by Director Henning.

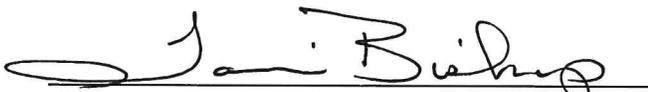
### I. Adjourn

There being no further business President John Daly adjourned the meeting at 8:08 p.m.

The next regular board meeting will be on July 21, 2020 at 6:00 p.m. at the Rockpile Museum.

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June 16, 2020 Board Meeting Minutes submitted by Secretary Rita Cossitt Mueller

  
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CCRM Board Member

7-21-20  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
CCRM Board Member

21 July 2020  
\_\_\_\_\_  
Date