

CAMPBELL COUNTY



ADULT TREATMENT COURTS

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Judge Paul Phillips/Chair
Ron Wirthwein/Vice Chair
Tomi Barbour
Matt Avery
Cheryl Chitwood
Lisa Finkey
Janeice Lynch
Scott Mooney
Rhonda Stryker
Advisory Member: Peggy Seader

Adult Treatment Courts Board Meeting Agenda

When: Wednesday June 20, 2018 @ 7:00 am

Where: Adult Treatment Courts Conference Room

- I. CALL TO ORDER- 7:03a.m. Present: Judge Paul Phillips; Ron Wirthwein; Matt Avery; Cheryl Chitwood; Lisa Finkey; Peggy Seader; Denise Elbert; Chad Beeman(recorder).
- II. Consent Agenda (Chairman)- 7:04a Lisa made a motion to approve the consent agenda as presented, Ron seconded the motion. Motion unanimously passes.
- III. Staff Reports- Denise discussed current census, Judge Phillips added by stating some of the challenges we are having as well as what is going well. Denise mentioned the requirement to maintain a 28 - participant average quarterly as indicated by new CST guidelines.
 - a. Program census: Felony: 15/ DWI: 10 (+2 as of 6/21/18)
#terminated or opted out: 0
screened and not admitted: 0
screened and accepted: 1-DWI Court CW, 1-Felony Crt: ST
graduated: 1 on 6/7/18 DWI Court
pending: Felony Crt: 3, DWI Crt 5
 - b. Budget/Revenue: Update will be presented- Denise presented the budget estimating approx. \$15,000 may have to be sent back to state, but that we will spend as much as will be allowed by CST before sending back money. She also mentioned outstanding invoices, and replenishing about \$40,000 that was expended from program participant fund, with CST funds.
- IV. Old Business:
 - a. Update on part time technician position and Adm. Asst. position- Denise talked about having 6 interviews earlier in the week and narrowing it to 2 candidates. She stated a meeting should be occurring with HR today to finalize the candidate and make an offer to fill the admin assistant position. Denise also discussed the limited applications so far for the Technician position.
 - b. Update on attempt to conduct trash pickup at new landfill- Chad and Denise talked about the challenges and permits needed for the trash pick-up which complicated things to the point of cancelling the event.

- c. Mental health assessment: Every new felony participant obtains a MH eval before they advance to level II—shall this become a standard requirement?
-Denise discussed how she had Tomi look at standards to assist us with preparing a formal plan of action for the process of mental health assessments on all Felony participants. Denise suggested she might invite Tomi to a regular staffing meeting for further input. Unfortunately, Tomi was not present today for comment. Judge Phillips also expressed the need to prepare a formal plan moving forward.

New Business:

- d. Combined picnic/family event on July 3rd at Dick Bratton shelter/fishing lake park 5:00pm.- Denise explained with several team members planning to be out around the 4th of July this event was planned in place of both courts for the week. It will be a combined event for both programs, their families, sponsors, and employers.
- e. CST meeting in Lander on June 26 and 27. Denise talked about Coordinator meeting planned for next week and that Denise, Chad and Susan from Juvenile probation will be attending together and the many changes that have occurred to the upcoming fiscal year contracts.
- f. New prosecutor for felony side. – Denise announced that Brooke’s last day after serving 9 years was yesterday and the Ron will replace her on the team as prosecutor.

V. Other business:

VI. Public Forum:

ADJOURN- 7:35a.m.

Consent Agenda:

1. Minutes from the May 16th, 2018 board meeting
2. Purchase Orders / Invoice