

Office of County Commissioners
June 28, 2018
Gillette, WY

Commissioners Workshop

The Campbell County Board of Commissioners met for a Commissioners Workshop, Thursday, June 28, 2018 at 8:00 AM.

Present were Mark Christensen, Matt Avery, Rusty Bell, Micky Shober, Commissioners; Susan F. Saunders, County Clerk; Carol Seeger, Deputy County Attorney; Ivy McGowan-Castleberry, Public Information Coordinator and Robert Palmer, Commissioners Administrative Director. Commissioner Clark Kissack was absent from the meeting.

The Commissioners gave their Board Liaison reports, reviewed the upcoming calendar of events and discussed the agenda items for the July 3, 2018 regular meeting.

Commissioner Avery moved to approve the following line item transfers as presented for the Clerk's Office, Commissioners Office, Coroner, Parks & Recreation, Public Works, Rockpile Museum, Road & Bridge and Public Health:

Clerk's Office - Transfer \$8,000 from 021.6022 Full Time Salaries to 023.6027 Election Judges

Commissioners Office - Transfer \$50 from 011.6531 General Supplies to 011.7026 Board Expenses; transfer \$110 from 012.6282 Airplane, Train, Bus to 012.6673 Gasoline; transfer \$5,000 from 013.7072 County Matching Funds to 013.6144 Auditing; transfer \$15,000 from 013.7072 County Matching Funds to 013.6145 Consulting General; transfer \$12,830.30 from 800.7268.01 Building Contingency to 800.7268 Capital Contingency; transfer \$9,768.03 from 020.7531 1% Contingency to 020.7191 1% General Items

Coroner - Transfer \$7,572.00 from 091.6024 Part Time to 091.6131 Medical Svcs; transfer \$3,600.00 from 091.6671 Medical Supplies to 091.6131 Medical Svcs; transfer \$1,872.32 from 091.6531 General Supplies to 091.6131 Medical Svcs; transfer \$332.41 from 091.6517.3 Conference to 091.6131 Medical Svcs; transfer \$497.88 from 091.6751 Vehicles to 091.6553 Uniforms; transfer \$174.30 from 091.6751 Vehicles to 091.6517.2 Staff Development; transfer \$104.27 from 091.6751 Vehicles to 091.6673 Gasoline

Parks & Recreation - Transfer \$2,236 from 7705.6024.308 Babysitting to 7705.6024.302 Pool Staff - Guards; transfer \$322 from 7705.6024.308 Babysitting to 7705.6024 Part Time - Regular; transfer \$60 from 7705.6024.308 to 7705.6024 Part Time - Regular; transfer \$50 from 7705.6102 to Assoc., Comm., Dues & Fees to 7703.6118 Satellite TV/Music; transfer \$122 from 7704.6023 Full Time - O.T. to 7702.6023 Full Time O.T.; transfer \$473 from 7702.6024.310 Ice Arena Facility Mon to 7702.6024.322 Ice Arena Custodial Staff; transfer \$160 from 7701.6517.4 Travel/Transportation to 7702.6517.4 Travel/Transportation; transfer \$399 from 7701.6517.5 Meals/Lodging to 7702.6517.5 Meals/Lodging; transfer \$300 from 7704.6687 Landscaping Supplies to 7704.6553 Clothing/Uniforms; transfer \$1,079 from 7710.6023 Full Time OT to 7701.6023 Full Time OT; transfer \$2,500 from 7710.6116 Professional Fees to 7710.6701 Fertilizer

Public Health - Transfer \$1,700 from 181.6664 Serum to 181.6332 Indigent Burial

Public Works - Transfer \$475 from 081.6146.08 GIS Consulting to 081.6092 Advertising; transfer \$100 from 081.6146.08 GIS Consulting to 081.6353 Planning Commission; transfer \$400 from 081.6146.08 GIS Consulting to 081.6517.5 Meals and Lodging; transfer \$2,309 from 481.7277.36 HVAC Maintenance to 481.6321 Contract Labor; transfer \$500 from 481.7277.36 HVAC Maintenance to 481.6673 Gasoline; transfer \$1,000 from 481.7277.36 HVAC Maintenance to 481.6674 Diesel; transfer \$3,000 from 082.6669 Bailing Wire to 082.6673 Gasoline; transfer \$2,000 from 082.6669 Bailing Wire to 082.6711 Safety Supplies; transfer \$500 from 082.6669 Bailing Wire to 082.6768 Tools; transfer \$500 from 082.6669 Bailing Wire to 082.6690 Shop Supplies; transfer \$2,000 from 082.6669 Bailing Wire to 082.6765 Baler; transfer \$10,000 from 082.6114 Propane to 082.6111 Electricity, Water & Sewer; transfer \$20,000 from 082.6788 Dozer to 082.6848 Other Repairs/Maintenance; transfer \$1,500 from 082.6766 Conveyor to 082.6690 Shop Supplies; transfer \$1,500 from 082.6766 Conveyor to 082.6768 Tools

Rockpile Museum - Transfer \$23.10 from 721.6101 Periodicals to 721.6531 General Supplies; transfer \$127.50 from 721.6114 Propane, Natural Gas to 721.6092 Advertising; transfer \$100.00 from 721.6114 Propane, Natural Gas to 721.6777 Building Maintenance; transfer \$122.50 from 721.6114 Propane, Natural Gas to 721.6531 General Supplies; transfer \$89.29 from 721.6666 Janitorial Supplies to 721.6531 General Supplies

Road & Bridge - Transfer \$780 from 141.6751 Vehicle Parts to 141.6848 Other Repairs & Maintenance

Commissioner Shober seconded the motion. All Voted-Aye. Carried.

Commissioner Shober moved to approve the Final Mill Levy form as presented. Commissioner Avery seconded the amended motion. All Voted-Aye. Carried.

FINAL ADOPTED BUDGET
Fiscal Year 2018-2019

Fund	Total Cash & Cash Reserves Available for Budget	Total Estimated Revenue Available For Budget	Estimated Total Cash and Revenues Available for Budget	Estimated Total Requirement for Appropriation	Estimate of Tax Requirements	
					Amount	Mill Levy
Campbell County	\$16,159,285	\$46,132,733	\$62,292,018	\$111,895,524	\$49,603,506	11.202
County Weed & Pest Board**	\$300,000	\$194,400	\$494,400	\$1,317,454	\$823,054	0.186

Detail of Fund Requirements:

County Commissioners – Executive	\$421,264.	Human Resources	\$2,138,843.
County Commissioners – Administrative	\$645,229.	Health Department	\$2,872,544.
County Commissioners - General County	\$4,902,940.	Information Technology Services	\$2,519,906.
County Commissioners - Capital Outlay	\$4,205,371.	Emergency Management	\$167,915.
County Grants	\$4,082,557.	County Juvenile Probation	\$1,073,236.
County Law Library	\$4,250.	County Building Maintenance	\$3,041,662.
County Clerk – Administrative	\$1,919,775.	Children’s Developmental Services	\$5,952,141.
County Clerk - Other County Costs	\$933,250.	Library	\$3,778,047.
County Clerk – Elections	\$311,851.	Museum	\$502,568.
County Treasurer – Administrative	\$1,280,265.	Fair	\$515,534.
County Assessor – Administrative	\$1,130,285.	Airport	\$1,951,989.
County Sheriff - Administrative	\$8,751,490.	Parks & Recreation	\$6,046,340.
County Sheriff - Detention Center	\$8,090,678.	Recreation Maintenance Reserve	\$114,000.

County Sheriff - Animal Control	\$198,939.	Vehicle Replacement	\$997,538.
County Sheriff - Court Security	\$603,839.	Campus Maintenance	\$200,000.
County Attorney	\$3,346,439.	Tech Center Maintenance	\$50,000.
Public Works - Administrative	\$1,461,128.	PILT	\$1,000,000.
Public Works - Landfill	\$2,273,455.	Gaming Funds	300,000.
Public Works - Capital Construction	\$12,042,088.	1% Optional Sales Tax	\$6,344,864.
Fleet Department	\$115,492.	E-911 Equipment Fund	\$630,000.
County Coroner	\$298,628.	1% Optional Sales Tax (JPB) = Fire Dept.	\$391,273.
County Extension Department	\$428,438.	Municipal Tax (JPB) =Complex & Fire Dept.	\$6,437,288.
County District Court	\$1,546,019.	Sub Total	<u>\$47,025,688.</u>
County Road & Bridge	<u>\$5,876,166.</u>	Grand Total	\$111,895,524.
Sub Total	\$64,869,836.		

Board of County Commissioners
of Campbell County, Wyoming

By: _____
Chairman

Attest: _____
County Clerk

**The Weed & Pest mill assessment is a separate mill and is not included in the County General Mill of: 11.202
FY 2018-2019 Assessed Valuation 4,428,276,932

Commissioner Avery moved to approve \$14,000 from Capital Contingency 800.7268 for curtains in the Cam-Plex Theater. Commissioner Shober seconded the amended motion. All Voted-Aye. Carried.

Chairman Christensen arrived at the meeting at 8:35 AM.

Tony Langone, Fleet Manager, discussed vehicle specifications, Sheriff Office vehicles and mowers.

It was the consensus of the Commissioners for Tony to proceed with using sole source for the purchase of Sheriff's Department Vehicles and to proceed with the purchase of the mowers.

Ivy McGowan-Castleberry, Public Information Coordinator, discussed the format of the annual report.

Commissioner Shober left the meeting at 9:25 AM.

Tony Knievel, Chief Surveyor, provided an update on Penny Power sign location and the GIS program.

Commissioner Avery left the meeting at 9:50 AM.

Commissioner Shober returned to the meeting at 10:00 AM.

Discussion was held on Visionary Communications request to use a county tower.

Chairman Christensen shared the Code of the West.

There being no further business to come before the Board, the Workshop was adjourned at 10:40 AM.

Susan F. Saunders, Clerk
Board of County Commissioners

Mark Christensen, Chairman
Board of County Commissioners