

*Collect. Preserve. Educate.*  
*The Campbell County Rockpile Museum tells the story of the Powder River Basin.*

**Minutes for the CCRM Board Meeting**  
**Regular Monthly Meeting - July 17, 2018**  
Rockpile Museum, 6:00 p.m.

**A. Call to Order and Introductions**

I. Call to Order

The meeting was called to order at 6:08 p.m. by Board President John Daly.

Present: Museum Board Members: John Daly, Tami Bishop, Sherry Lowell, Rita Cossitt Mueller, and Kelcie Hughes.

Museum Staff: Director Robert Henning

Guests: Sandy Holyoak

II. Introductions: None

III. Roll Call—Robert Henning shared his memory of Reba Dorsett who recently died. He first met her eleven and a half years ago when she was a dedicated museum volunteer at 88 years old, the former Iowa school teacher and Belle Fourche rancher made quite an impression on Robert Henning. Tami Bishop talked about the origin of the Campbell County Fair. L P McVay who homesteaded here in 1916 missed the Iowa State Fair event. He organized the first fair in Campbell County in 1920 at a school house and two years later in Savageton, before the fair moved to Gillette. John Daly's grandmother, a first generation American and graduate of University of Chicago, taught school in Buffalo, WY. Her future husband would ride with an extra horse to visit her in Buffalo 60 miles away. In 1920, she wrote to her parents in Springfield, IL, that she had married her Jimmie. Rita Cossitt Mueller showed the map of Wyoming post offices which she found under the second story floorboards of the log cabin built by her maternal grandfather in Montana. In the late 1990's, Rita and her family ran cattle at this ranch and lived in the 1932 cabin seasonally. Rita recalled the steep staircase with narrow 3-inch stair treads to the second story where the map was found. Sherry Lowell told about the work of Cody, WY, citizens and donors to develop a "local" history museum despite the fact that they have the famous Buffalo Bill Cody Center in their town. Kelcie Hughes talked about the old time Campbell County sheriff, Tex Martin, who might appear to have a Native American background in black & white photos. Kelcie's boss's husband is Tex's great grandson and when getting his DNA tested found that he was of straight Irish descent.

## B. Approval of Agenda

Board reviewed agenda and John Daly called for changes or corrections.

John Daly requested the addition of AVA gift shop discussion and Donation Board to General Discussion.

Tami Bishop moved to approve the agenda for tonight's meeting as amended; Rita Cossitt Mueller seconded the motion. Motion passed unanimously.

## C. Approval of Minutes

The June 19, 2018, regular board meeting minutes were ready for review and approval. Tami Bishop moved to approve the minutes; Rita Cossitt Mueller seconded the motion. Motion passed unanimously

## D. Expense Report

As of July 17th, there were 18 purchase orders from the regular budget to be approved and paid totaling \$5,473.57. Fifteen of these were from FY17-18 and amount to \$4,445.76. The remaining three were from FY18-19 and total \$1,027.81. There were three invoices for FY17-18 from 1% funds totaling \$189.83. There were several outstanding invoices from the general museum accounts including Walmart, Home Depot, and First National Bank Visa totaling \$2,504.01.

For the month of June, there were 32 vouchers from our regular accounts totaling \$11,151.38 and one voucher from the 1% accounts totaling \$1,097.92. Board Member Sherry Lowell signed the following vouchers after the regular June meeting:

Rocky Mountain Business Equipment LLC	\$500.07
Powder River Office Supply	\$37.98
Associated Glass	\$84.75
Wyoming State Historical Society	\$420.00
Gourmet on the Go LLC	\$79.20
Office Depot	\$558.48
Walmart	\$135.20
First National Bank Visa	\$2,466.80
Robert Henning Expense Reimbursement	\$200.00
<b>First National Bank Visa - 1% Request</b>	<b>\$1,097.92</b>

A motion was made by Rita Cossitt Mueller to approve the June 2018 purchase orders signed by Sherry Lowell and the July 2018 purchase orders as presented; seconded by Kelcie Hughes. Motion passed unanimously.

## E. Board Elections

President Daly opened the floor for nominations.

## **I. President**

John Daly was nominated by Tami Bishop for the position of Board President and seconded by Sherry Lowell. Kelcie Hughes nominated Tami Bishop for the position of Board President. No second. Motion failed. Tami Bishop moved to cease nominations and cast a unanimous ballot for John Daly's second term. Rita Cossitt Mueller seconded. John Daly was elected President unanimously.

## **II. Vice President**

Tami Bishop was nominated by Rita Cossitt Mueller for the position of Board Vice President and seconded by Kelcie Hughes. Rita Cossitt Mueller moved to cease nominations and cast a unanimous ballot for Tami Bishop's second term. Kelcie Hughes seconded. Tami Bishop was elected Vice President unanimously.

## **III. Secretary/Treasurer**

Kelcie Hughes was nominated by Sherry Lowell for the position of Board Secretary/Treasurer and seconded by Rita Cossitt Mueller. Tami Bishop moved to cease nominations and cast a unanimous ballot for Kelcie Hughes. Rita Cossitt Mueller seconded. Kelcie Hughes was elected Secretary/Treasurer unanimously.

## **F. Collections Report**

### **I. July Collections Report**

There were 11 donations for the board to evaluate this month. Donors included: Campbell County Extension Office, Carol Roth, Family of Lela F. "Bunky" Morrison, Diane Hackett, Ken Geer (2), Judy Tenney of Sheridan, Tom Butler, Jim Edwards, William Hoskinson, and Staff Collected. A full report with objects and recommendations was in each board members' packet.

A motion was made by Tami Bishop to approve the staff recommendations regarding the donations except for #2, 3, 4 and 11; seconded by Rita Cossitt Mueller. Motion passed unanimously.

### **DISCUSSION:**

Regarding Donation #2, Oil painting from Carol Roth: Tami Bishop moved that this folk-art painting which is a good representation of the area during the 1940's should be accepted in museum collection. No second. Motion failed. Donation declined.

Regarding Donation #3, Graded School Attendance Certificates from the family of Lela F. "Bunky" Morrison: Kelcie Hughes did not believe that these attendance certificates should be collected. Tami Bishop thought that although these may be a thing of the

past, they are important. Tami Bishop moved to accept the certificates into the permanent collection. No second. Motion failed. Donation Declined.

Regarding Donation #4, CC Fair Photograph from Diane Hackett: Kelcie Hughes asked about how the scanned items are used. Robert Henning commented that all incoming items to the museum are scanned and that this original postcard would be reconciled with the previously accessioned digital scan only donation. Rita Cossitt Mueller moved to accept Item #4 as per staff recommendation and seconded by Kelcie Hughes. Motion passed unanimously.

Regarding the telephone books in Donation #11, Kelcie Hughes asked about how telephone books would be used. Sandy Holyoak replied that they would be used for research. Rita Cossitt Mueller moved to accept Item #11 as per staff recommendation and seconded by Tami Bishop. Motion passed unanimously.

#### II. Monica Drew Artifact Donation – Retained for Research in June 2017.

**DISCUSSION:** The arrow heads and scraping stones in the artifact collection were gathered in the Powder River Basin. Staff recommends accepting donation into Permanent Collection except for repetitive items and broken points which will be placed in the Prop Collection for hands-on and educational use.

A motion was made by Rita Cossitt Mueller to accept the Drew artifact donation into the museum collections as recommended; seconded by Kelcie Hughes. Motion passed unanimously.

#### III. Mary Kelley Little League Uniform Donation – Held over for research in October 2017

**DISCUSSION:** This donation was delayed last year due to staff attempting to gain further information on the donated items. No further information was given by the donor. Staff recommends accepting a few uniforms into the prop collection and returning the rest to the donor.

A motion was made by Rita Cossitt Mueller to accept the Mary Kelley Little League Uniform donation into the museum collections as recommended; seconded by Tami Bishop. Motion passed unanimously.

#### IV. Collections Policy Revisions and Approval

The Collections Policy is reviewed at least every five years. Review was delayed last year due to board's work on the development of a new mission statement for the museum. A motion was made by Tami Bishop to approve the revisions to the Rockpile Museum Collections Policy and formally adopt the policy; seconded by Rita Cossitt Mueller. Motion passed unanimously.

#### V. Dixie Reece Donation Update

**DISCUSSION:** On Tuesday, July 3, 2018, Robert Henning, Angela Beenken, Cara Reeves, and Elizabeth Niles viewed the now 50 painting collection. An appraisal has been completed on their value. Museum staff is in process of making recommendations. Dixie Reece's diaries were also seen and they are of interest to the staff. Tami Bishop commented that artwork opens a window of opportunity when it is available. Robert Henning's concern is being able to properly care for them if they become available. John Daly commented that if a whole collection is not taken, then the evolution of the artist is missed. Representative samples of art collections do not adequately tell the story. John Daly also would like Robert Henning to invite at least three local artists to view the painting collection to get their impressions. Robert Henning was asked to contact the county commissioners about the museum's needs for conditioned storage space. John Daly and Tami Bishop expressed willingness to talk to commissioners about our storage needs.

## **G. Education Report**

- I. Visitation Report – We had a very busy June at the museum. It appears to be our busiest June since 2009. The total number of patrons served in June was up from 1185 last year to 1680 this year for an increase of 495 or 42%. For the year we are now up 158 or 2.4% over this time last year at 6,734 total residents and visitors served. We are again on pace for a 22-year high and may only fall short of the 14,845 people served in 1995.
- II. *The Way We Worked* Exhibition and Program Update
  - a. L&H Industrial History on July 12—45 people attended at the library.
  - b. Exhibit Ended July 14
  - c. Homestead Heritage Festival on July 21

## **DISCUSSION:**

### **H. Schedule**

July 19 – RMA Annual Membership Meeting – 7:00 p.m.  
July 21 – Homestead Heritage Festival – 10:00 to 3:00  
Week of July 23: Rec Center Kids Camp  
July 31 – Elizabeth Niles Summer Internship Presentation – 5:30 p.m.  
August 21 – CCRM Board Meeting  
August 30 – James Fuller “The Wyoming Blizzard of 1949: Surviving the Storm” Book Presentation (RMA Event) – 7:00 p.m.  
September 1 – *Views of Vanuatu* Ends  
Sep. 24 - *Home Front Posters of the Great War, 1917-1918* exhibit opens

### **I. Old Business**

- I. Strategic Planning Survey Update
  - a. Survey #12 Comments

**DISCUSSION:** John Daly felt that the comment was not something to rock the boat about. Tami Bishop asked whether Robert Henning had taken the opportunity to talk with the person to whom comments attributed. John Daly commented that the boss may not be popular.

## II. Highway Safety Update

**DISCUSSION:** Ryan Shields made his traffic safety survey on Monday, July 16, 2018, at which time he took measurements, photos and observed pedestrian traffic. His photos and documentation have been sent to Sheridan, WY, for evaluation.

## III. Board Goals

### a. Board Education: *What Every Board Member Needs to Know, Do, and Avoid*

**DISCUSSION:** Robert Henning bought this book for each board member to read, and then return to museum for future members.

## IV. Thank You Letters to Donors, Exhibitors, etc. from the Board

**DISCUSSION:** Tami Bishop reported on the cost to print notecards through Arrow Printing: 250 for \$86.95 and 100 for \$67.55. Envelopes for them: 250 for \$73.25 and 100 for \$41.70. Robert Henning offered Dixie Reece painting notecards which had been offered by Barb Anderson who has the painting collection. He will seek them for board use.

## J. New Business

### I. Museum Revenue for FY17-18

**DISCUSSION:** The revenue chart presented by Robert Henning indicated that Gift Shop sales of \$15,364.20 are double the previous year's sales. The expenses were \$7,373.47 which was only \$875 over the previous year.

## K. General Discussion

### I. AVA gift shop discussion

John Daly shared that the AVA Gift Shop was being removed and our museum may be able to acquire the sales items which are on consignment. The discussion was that currently all museum gift shop sales revenue goes directly to the County and consignment sales would require a portion of sales to go to the artist.

### II. Donation Board

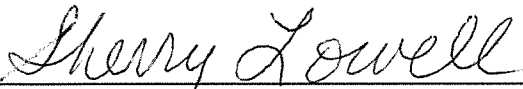
John Daly would like to see a "Donation Board" to honor our donors. Robert Henning mentioned that at one time the museum had such a board but does not now. Board members were agreeable to having a Donor Board once more. Consultations should occur with the Rockpile Museum Association Board as they receive all monetary donations for supporting the museum.

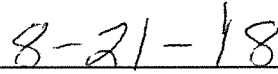
## L. Adjourn

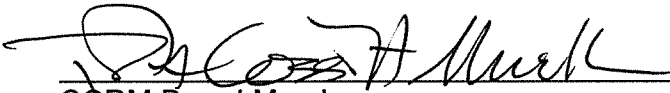
There being no further business, Kelcie Hughes moved to adjourn the meeting; Rita Cossitt Mueller seconded the motion, meeting was adjourned by Board President Daly at 8:04 p.m.

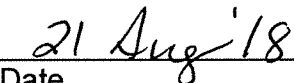
The next regular board meeting will be held on August 21<sup>st</sup> with dinner at 5:30 p.m. and meeting beginning at 6:00 p.m.

July 2018 Board Minutes submitted by Board Secretary Sherry Lowell.

  
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CCRM Board Member

  
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Date

  
\_\_\_\_\_  
CCRM Board Member

  
\_\_\_\_\_  
Date