

Office of County Commissioners  
July 17, 2018  
Gillette, Wyoming

The Campbell County Board of Commissioners met in regular session, Tuesday, July 17, 2018. Chairman Christensen called the meeting to order at 9:00 AM. Deacon Kim Carroll led in prayer and Chairman Christensen led the Pledge of Allegiance.

Present were Mark Christensen, Micky Shober, Matt Avery, Clark Kissack, Commissioners; Susan F. Saunders, County Clerk; Carol Seeger, Deputy County Attorney and Robert Palmer, Commissioners Administrative Director. Commissioner Rusty Bell was absent from the meeting.

The following consent agenda was presented:

MINUTES:

Board of Commissioners Morning Workshop, June 28, 2018  
Board of Commissioners Directors Workshop, July 2, 2018  
Board of Commissioners Regular Meeting, July 3, 2018

MONTHLY REPORTS:

Clerk of District Court – June 2018  
County Clerk – June 2018  
Sheriff's Office, Detention Center – June 2018

PAYROLL PAYMENTS:

June 30, 2018

CANCELLATION/REBATE OF TAXES:

#3662

CONTRACTS:

Centurylink Total Advantage Express Agreement between CenturyLink Sales Solutions, Inc. and Campbell County – WY to replace the physical phone lines at the Campbell County Public Library with a new Primary Rate Interface (PRI) circuit.

Service Orders between Campbell County and Visionary to upgrade the network connections between the courthouse and the following facilities: Campbell County Airport, Bell Nob Golf Course, Bicentennial Park, Campbell County Courthouse, Rockpile Museum, Campbell County North Landfill, Campbell County Sheriff's Office, Campbell County Weed & Pest, Wright Library and Wright Sheriff's Office.

Service Order between Campbell County Landfill and Visionary to extend contract to match the term date of all other facilities.

Software-as-a-Service Subscription Agreement between Siteimprove, Inc. and Campbell County to help maintain website compliance for Section 508 of the Americans with Disability Act and Web content Accessibility Guideline (WCAG).

LINE ITEM TRANSFERS:

Transfer \$1,409 from 020.7085 District Support Grant to 020.7085.13 Southfork I&S District

Transfer \$941 from 020.7085 District Support Grant to 020.7085.41 Wild Horse Creek I&S District

POSITION VACANCY JUSTIFICATIONS:

County Clerk – Deputy Clerk  
Parks & Recreation Center – Recreation Desk Assistant II  
Sheriff’s Office – Detention Officer I-II-III

SICK LEAVE TRANSFERS:

Transfer of 40 hours from Employee #150136 to Employee #545060

HAND WARRANTS:

Campbell County Clerk Tax Account	\$21,251.09
Campbell County Treasurer – HSA	1,441.66
Campco Federal Credit Union	950.00
Great West Trust Company	2,575.00
State of WY – WAG Criminal Investigation	39.00
Campbell County Clerk Tax Account	311,032.66
Campbell County Parks & Recreation Activity Fund	28.00
Campbell County Treasurer – HSA	31,283.91
Campco Federal Credit Union	276.01
Circuit Court of Crook County	318.82
Great West Trust Company	36,827.29
Wyoming Child Support	2,327.55
State of WY – WAG Criminal Investigation	39.00
State of WY – WAG Criminal Investigation	78.00
First National Bank - Visa	189.41
First National Bank – Visa	419.98

Commissioner Avery moved to approve all items of the Consent Agenda as presented.  
Commissioner Shober seconded the motion. All Voted–Aye. Carried.

Jerry Means and Troy McKeown provided public comment.

Ivy McGowan-Castleberry, Public Information Coordinator and David King, Emergency Management Coordinator, provided an update on the siren web application located on the County Website (ccgov/ccema).

A video showing the Code of the West was presented.

Levi Kissack, Paul Wallem and Wes Johnson were recognized for their commitment to health.

Commissioner Shober moved to approve the Fort Union Industrial Park Final Plat, Case Number 17.01 COSP, with proposed zoning of I-2 (Heavy Industrial) for 449.16 acres to be subdivided into approximately fifteen lots, and excluding the existing Atlas Carbon Facility, as presented by the Campbell County Planning Commission and Department of Public Works. Commissioner Kissack seconded the motion. All Voted-Aye. Carried.

Commissioner Kissack moved to approve the amended Memorandum of Understanding between the University of Wyoming and Campbell County to provide Extension Services within the County, with an effective date of upon the execution of all signatures through June 30, 2022, as presented. Commissioner Shober seconded the motion. All Voted-Aye. Carried.

Commissioner Avery moved to approve the FY 2019 Annual Compensation Agreements between the University of Wyoming and Campbell County for the two 4-H Extension Educators located in Campbell County, with an effective date of July 1, 2018 through June 30, 2019, as respectively presented. Commissioner Kissack seconded the motion. All Voted-Aye. Carried.

Commissioner Kissack moved to appoint Lieutenant Thomas K. O'Neal, representing the Campbell County Sheriff's Office, to the Corrections Board to each serve a four-year term, ending June 30, 2022. Commissioner Shober seconded the motion. All Voted-Aye. Carried.

Commissioner Kissack moved to approve the revised Classification Specification for the Airport Operations Manager and the new Classification Specification for WIC Nurse, as presented. Commissioner Shober seconded the motion. All Voted-Aye. Carried.

Commissioner Shober moved to approve the Position Vacancy Justification and request for position posting for the Juvenile Probation Officer, effective today, and monitor personnel costs for a potential adjustment in the 2018/19 fiscal year, as presented. Commissioner Avery seconded the motion. All Voted-Aye. Carried.

Commissioner Avery moved re-appoint the following individuals to serve a three year term, ending June 30, 2021, on the Community Juvenile Services Board (CJSB): Charlene Edwards, Deputy County Attorney, and Sherilyn England, Residential Treatment Provider, as presented. Commissioner Kissack seconded the motion. All Voted-Aye. Carried.

Discussion was held on Community Juvenile Services Board Contract. No action was taken at this time.

Commissioner Avery moved to approve the University of Wyoming 2018-2019 County Commissioners' Renewal Scholarship and approve to up to \$1,000 (\$500 per semester) per student from Operating Contingency (013.7531) for Wyoming College Renewal scholarships for up to seven students. Commissioner Kissack seconded the motion. Commissioner Shober recused himself from the discussion and abstained from the vote, due to a conflict of interest. All Voted-Aye. Carried.

Commissioner Shober moved to take from the table the Capital Contingency Request for the Lightning Detection Sensors system. Commissioner Avery seconded the motion. Commissioner Shober – Aye, Commissioner Kissack- Nay, Commissioner Avery – Aye, Chairman Christensen – Aye. Carried.

Commissioner Shober moved to approve up to \$13,425 from Commissioner Capital Contingency (800.7268) to assist with the purchase of a ThorGuard Lightning Prediction and Warning System to be located throughout Campbell County, as presented. Commissioner Avery seconded the motion. Commissioner Shober – Aye, Commissioner Kissack- Nay, Commissioner Avery – Aye, Chairman Christensen – Aye. Carried.

A Workshop was held on the Advanced Carbon Project Innovation Center (ACPIC) project.

There being no further business to come before the Board of Commissioners, the meeting was adjourned at 11:55 AM. The next regular meeting of the Commissioners will be held Tuesday, August 7, 2018 at 9:00 AM in the Commissioners Chambers in the Courthouse.



Susan F. Saunders, Clerk  
Board of County Commissioners



Mark Christensen, Chairman  
Board of County Commissioners