

## MINUTES

### CAMPBELL COUNTY PARKS AND RECREATION BOARD OF DIRECTOR'S MEETING Gillette, Wyoming

June 25, 2018 - 5:00 P.M.

MEMBERS PRESENT: Barb Pilon, Mike Hladky, Clay Cundy and Justin Merryman

MEMBERS ABSENT: Bobby Ingram

STAFF PRESENT: Rick Mansur, Heather Harvey, Kevin Geer, Adam Gibson and Dwayne Dillinger

GUESTS PRESENT: Brian Edwards, Pete Scherr-Stagecoach Events & Catering and a representative from Coal Country Rodeo Club

- I. The Campbell County Parks and Recreation Department Board of Director's held its regular meeting on June 25, 2018 at 5:00 p.m. at the Campbell County Recreation Center. The meeting was called to order by Secretary Pilon. A quorum was present.
- II. Consent Agenda: ON A MOTION BY MR. HLADKY AND SECONDED BY MR. CUNDY THE CONSENT AGENDA WAS APPROVED BY THE BOARD. THE AGENDA INCLUDED THE MINUTES FROM THE MAY 21, 2018 BOARD MEETING AND THE VOUCHER LIST TOTALING \$136,034.32.
- III. Items from Public: There were no "Items from Public."
- IV. Old Business:
  - A. Bell Nob Tee Time Policy
- V. New Business:
  - A. Coal Country Rodeo Club
    - a. A representative of Coal Country Rodeo Club requested \$2,500 for their club. This is the first request received from the organization.

ON A MOTION BY MR. HLADKY AND SECONDED BY MR. CUNDY THE BELL NOB TEE TIME POLICY WAS APPROVED. MOTION CARRIED UNANIMOUSLY.

MR. HLADKY MOVED TO APPROVE THE 1% REQUEST FROM COAL COUNTRY RODEO CLUB FOR \$1,500. MR CUNDY SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

- B. Little League Girls' Softball
  - a. Gillette Little League Girls' Softball program requested \$1,500 for the Little League Girls' All-stars.

MR. HLADKY MOVED TO APPROVE THE 1% REQUEST FROM GILLETTE LITTLE LEAGUE GIRLS' SOFTBALL FOR \$500. MR CUNDY SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

C. Mobile Food Vendor

- a. Pete Scherr with Stagecoach Events & Catering requested permission to place his Mobile Food Vending trailer on the property in the northwest parking lot.

MR. HLADKY MOVED TO ALLOW STAGECOACH EVENTS & CATERING TO SET UP MOBILE VENDING IN THE PARKING LOT OF THE RECREATION CENTER. MR. MERRYMAN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

VI. Items from Staff:

A. Recreation Report:

- a. Gibson presented the 4<sup>th</sup> of July Schedule of Events. This year's theme is "Celebrating Community Spirit and Tradition".
- b. Gibson reported that Kelsey Keffler was offered the Recreation Desk Assistant II position in Wright.
- c. Gibson reported that summer programs are doing very well. The National Basketball Academy Offensive Skills Camp was a success with 48 participants, Jr. Golf has been reached maximum enrollment each session and Kids camp has 168 children registered for Session II.

B. Parks Report:

- a. Geer reported there have been two softball tournaments this past month. Staff will be reevaluating the cost and set up for the beer gardens for upcoming tournaments.
- b. Geer reported the second scorer building will have electrical installed next month.
- c. Geer reported the tennis court project is now underway and a contract has been signed with DOWL. The projected date for completion is September 28, 2018.

C. Bell Nob Report:

- a. Dillinger reported that it has been very busy at Bell Nob. Staff have been very busy with mowing and preparing for upcoming tournaments.
- b. Dillinger reported that Jared Dillinger was offered the Maintenance Technician position.

VII. Items from Board: There were no "Items from Board."

VIII. Director's Report:

A. Bivens Addition – Tree Removal

- a. Mansur reported that a tree will need to be removed by a contractor on the Bivens Addition property. Geer will be seeking quotes from various tree trimmers in the area.

B. 2018-2019 Budget Approval

- a. Mansur reported the County Commissioners did approve the 2018-2019 Operational Budget with the addition of merit raises for full-time staff as well as approve the Capital Construction, Outlay and 1% Budgets.

- C. Bell Nob Lounge and Pro Shop Report
  - a. Mansur presented the report to the Board for review.
- D. Next Meeting: The next meeting will be held July 23, 2018 at the Gillette Recreation Center.

IX. Adjournment: The Board, on a motion duly seconded, adjourned at 6:00 p.m.

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APPROVED SECRETARY

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APPROVED CHAIRMAN