

MEMBERS PRESENT

Todd Hildebrand, Chairman
Bruce Brown, Vice-Chair
Miles Williams, Member
Bob Jordan, Member
Marc Matlick, Member

MEMBERS ABSENT

STAFF MEMBERS PRESENT

Megan Nelms, Planner and Zoning Administrator
Kevin King, Public Works Director
Melissia Kershner, County Recorder

The meeting was brought to order by Chairman Hildebrand at 7:00 p.m.

Approval of Minutes

Todd Hildebrand called for a motion for the approval of the minutes from the April 19, 2018 County Planning Commission Meeting. Bruce Brown motioned, Miles Williams seconded. All voted Aye. Motion carried.

Election of Officers

Todd Hildebrand asked for nominations for officers for the 2018-2019 term beginning with Vice-Chair. Miles Williams nominated Bruce Brown to serve as Vice-Chair. Bob Jordan seconded the motion. Todd Hildebrand asked for a vote. All voted Aye. The motion to approve Bruce Brown as Vice-Chair passed.

Todd Hildebrand asked for nominations for Chairman. Todd Hildebrand nominated Miles Williams to serve as Chairman. Miles Williams nominated Todd Hildebrand to serve as Chairman and Bob Jordan seconded the motion. Todd Hildebrand asked for a vote. All voted Aye. The motion to approve Todd Hildebrand as Chairman passed.

**Case No. 18.02 CRSD- Tonn Amended Record of Survey
Kelly Tonn Childers Living Trust/ Doyle Surveying**

Megan Nelms presented the case, and recommended approval of the amended Record of Survey upon completion of all planning considerations.

Chairman Hildebrand asked if there were any questions from the Board. Bob Jordan asked when the case is scheduled to be completed. Megan responded it is scheduled to go before the County Commissioners August 21st if all the planning considerations are

complete. If the planning considerations are not completed in time to reach the meeting deadline, it will be later.

Chairman Jim Nielsen, of the City Planning Commission, asked about the process of amending these types of subdivisions. Megan replied that this type of request is not typical, and that staff decided to allow the amended because the time since the original subdivision was very short and the change requested was minimal. She advised, however, that she does not expect this to be an often occurrence that the planning commission will see again.

Chairman Hildebrand asked for a motion. Miles Williams made a motion to approve case number 18.02CRSD, the Tonn Amended Record of Survey, pending completion of all planning considerations. Bob Jordan seconded the motion. Chairman Hildebrand asked that the Commission be polled. Voting was as follows:

Bruce Brown	Yes
Miles Williams	Yes
Todd Hildebrand	Yes
Bob Jordan	Yes
Marc Matlick	Yes
Motion Carried	5/0.

**Case No. 18.01 CRSD- Parks Estates, LLC, Simple Subdivision
Parks Estates, LLC-Chris Parks/Doyle Surveying**

Megan Nelms presented the case, and recommended approval of the subdivision request upon completion of all planning considerations.

Chairman Hildebrand asked if there were any questions from the Board. Miles Williams asked why the subdivision went beyond the section/quarter lines. Megan responded it was done to make sure the rule of a total of 35 acres was met. NEW Land Co./Doud, seller of the property to Mr. Parks, is not permitted to sell acreages less than 35 acres as remainders of a quarter/quarter section on either side of Highway 50.

Bob Jordan asked if there was information regarding future development in the area since the road was built close to county standards. Megan responded she believes that could happen to the south and the east of the subdivision, however, she has not received any official submittals at this time.

With no further discussion, Chairman Hildebrand asked for a motion. Bob Jordan made a motion to approve case number 18.01CRSD, the Parks Estates, LLC Simple Subdivision request, pending completion of all planning considerations. Miles Williams seconded the motion.

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Voting was as follows:

Bruce Brown	Yes
Miles Williams	Yes
Todd Hildebrand	Yes
Bob Jordan	Yes
Marc Matlick	Yes
Motion Carried	5/0.

Adjournment

There being no further business to come before the Board, Chairman Hildebrand adjourned the meeting at 7:31 p.m.

Todd Hildebrand, Planning Commission Chairman
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NOTE: Campbell County Planning Commission meeting minutes contain a summary of discussions and are not intended to be verbatim.