



**Official Board Minutes  
July 27, 2020**

**Board Members**

**Present:** Nancy Stovall, Charlie Anderson, Amber Jackson-Jordan, Miranda Miller and Dr. Hollie Stewart

**Commissioners**

**and County Staff:** DG Reardon, Rusty Bell, Bob Maul, Del Shelstad, and Colleen Faber, Commissioners; Susan Saunders, County Clerk; Ivy McGowan-Castleberry, Public Information Coordinator

**Library Staff**

**Present:** Terri Lesley and Irene Moore

Nancy called the meeting to order at 4:06 p.m. at the Campbell County Public Library Wyoming Room. Amber made a motion to move the Commissioners Agenda to the beginning of the meeting. Miranda seconded, and the motion passed.

Discussion was held regarding problems with lack of funding for completion of door project.

The group discussed the GAMB/Downtown Branch project, which is on hold in FY20/21.

Terri reported on Wright Branch basement water issues, the progress of the recording room project, and potential programming opportunities the recording room will provide to the community.

Terri reported on the status of the library's COVID-19 plan. The library will move to Phase III in August.

The Commissioners moved to the Pioneers Rooms at 4:35pm to discuss additional business while library board members returned to the Library Board Agenda.

The following consent agenda items were presented to the library board:

1. Minutes – June 22
2. Financial report – June, Summary 19-20
3. Voucher registers – June 30, July 27
4. Expenditure report – June

The Board reviewed consent agenda items; after questions and discussion, Miranda made a motion to approve the consent agenda. Hollie seconded, and the motion passed.

Terri reported on the Wyoming Community Foundation grant. A computer is ready for the Recording Room; Norm Curtis will be installing equipment and software and will also train staff.

Terri reviewed the impact of COVID-19 on library service. Some of the summer reading programs have been held outdoors. Indoor programs require limited attendance. Library visits are steadily increasing. Terri reviewed changes for Phase III, which will be implemented in August.

The performance review process continues to be delayed, but documents may be available at the August meeting.

Terri provided compensation study paygrade range information as applicable to library employees.

The Board reviewed and discussed board meeting dates, selecting the December 21 option for the December meeting. Amber made a motion to approve the FY 2020/2021 board meeting schedule as presented and discussed. Hollie seconded and the motion passed.

The board discussed selection of FY 2020/2021 officers

Nancy made a motion to appoint Amber as the Chair. Miranda seconded, and the motion passed.

Nancy made a motion to appoint Charlie as the Vice-Chair. Amber seconded, and the motion passed.

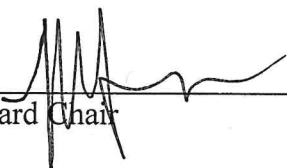
Charlie made a motion to appoint Nancy as the Treasurer. Miranda seconded, and the motion passed.

Nancy made a motion to approve First Interstate Bank as the official bank. Charlie amended to approve First Interstate Bank and *Gillette News-Record* as our official bank and official newspaper. Hollie seconded, and the motion passed.

Terri reviewed the Director's Report.

There being no further business to come before the Library Board, Amber adjourned the meeting at 6:01p.m.

The next library board meeting is scheduled for Monday, August 24, 2020, 4:00pm, Campbell County Public Library Wyoming Room.

  
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Board Chair

  
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Director  
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