



**Minutes of the Regular Monthly Meeting  
of the CCRM Board of Directors  
August 17, 2021  
Rockpile Museum, 6:00 p.m.**

**A. The meeting was called to Order and Introductions at 5:58 by President Lucas Fralick.**

**Present:** Museum Board Members: Rita Cossitt Mueller (Rita), Lucas Fralick (Lucas), Jane Gebhart (Jane), and Rocky Marquiss (Rocky)

**Museum Staff:** Director Robert Henning via TEAMS (Robert)

**Guests:** Sandy Holyoak - RMA Board

**B. Approval of Agenda**

Rita moved to approve the agenda. Jane seconded. Motion carried.

**C. Approval of Minutes**

Rita moved to approve the minutes, Rocky seconded.

Rocky recommended change to Tyler software to read:

“Rocky Marquiss made a motion that the Board Treasurer be primary approver and Board President be secondary approver of invoices.”

Minutes were approved as amended.

**D. Consent Agenda –**

Rita moved to approve the Consent Agenda. Jane Seconded. Passed unanimously.

**E. Collections and Exhibits**

I. Collections Report – Rocky Moved to accept staff recommendations. Rita Seconded. Motion Carried

## F. Museum Program Updates

### I. Visitation Reports

#### Discussion

- a **Ways to reach out to RV convention.**
- b **Question came up about old fliers that still say “Free” – Rocky will ask Joel what options we may have.**

### II. Youth Education Report from Penny Schroder

Robert discussed concern about the archeology fair. It was decided by consensus to give Robert leeway to get more information and decide on whether to cancel or proceed.

### III. Adult and Outreach Report from Stephan Zacharias

### IV. Schedule

- Aug. 19 – Group Tour, 32 guests – 1:00 p.m.
- Aug. 19 – RMA New Board Orientation, 1:00 p.m.
- Aug. 19 – RMA Board Meeting, 2:30 p.m.
- Aug. 19 – B&Y Theatre: Every Fossil Has a Story to Tell, 3:00 p.m.
- Aug. 20 – New/Old Board Retreat, Orientation, and Picnic
- Aug. 24 – Camporee Visit, 3:15 p.m.
- Aug. 26 – Mega Mixer (RMA), 4:00 p.m. to 7:00 p.m.
- Sep. 6 – Museum OPEN on Labor Day
- Sep. 6 – Camporee Visit, 3:15 p.m.
- Sep. 16 – RMA Board Meeting, 2:30 p.m.
- Sep. 17 – Guest Speaker Shane Doyle, 6:30 p.m.
- Sep. 18 – 3<sup>rd</sup> Annual Northeast Wyoming Archaeology Fair
- Sep. 18 – Smithsonian Museum Day, Free Admission
- Sep. 20 – R&J Tours, 27 guests, 9:45 a.m.
- Sep. 21 – CCRM Board Meeting and Quarterly Mtg. w/ Commissioners, 6:00p.m.

## G. Old Business

- I. 2021 IMLS Grant Application News – we did not get the grant, the report is in the packet.
- II. Capital Campaign Committee and New Museum Vision – Sherry Lowell and Tami Bishop are representatives from the RMA.  
**Action: Rocky will schedule an initial committee meeting**

**H. New Business**

- I. 2022 IMLS Grants – Same grant is available – do we re-apply? The consensus is to have Robert improve existing grant request and re-apply.
- II. Brief Updates from Director Henning – Two new part time staff – Mike Kennedy and Renee Michelena – former teacher and help catch up in Collections.

**I. General Discussion**

**J. Executive Session – Personnel – Rita moved to start the executive session; Jane seconded. Motion Approved. Non-board members left the meeting.**

Board entered Executive Session at 7:05

Rita moved to adjourn from Executive Session, Jane seconded. Motion carried. Executive session was adjourned at 7:33 PM


**K. Adjourn**


Rita moved to adjourn; Jane seconded. Adjourned at 7:35.

The next regular CCRM Board meeting and quarterly meeting with the Campbell County Commissioners will be on September 21, 2021 at 6:00 p.m. at the museum.

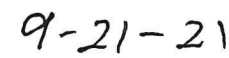
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August 17, 2021 Board Meeting Minutes submitted by Board Secretary Rocky Marquiss.

  
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CCRM Board Member

  
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Date

  
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CCRM Board Member

  
\_\_\_\_\_  
Date