

Collect. Preserve. Educate.
The Campbell County Rockpile Museum tells the story of the Powder River Basin.

**Minutes of the Regular Monthly Meeting
of the CCRM Board of Directors
August 18, 2020
Rockpile Museum, 6:00 p.m.**

A. Call to Order and Introductions

The meeting was called to order at 6:02 p.m. by Board President Rita Cossitt Mueller, presiding officer.

Present: Museum Board Members: Rita Cossitt Mueller, John Daly, and Tami Bishop.

Museum Staff: Director Robert Henning and Exhibitions and Collections Manager Angela Beenken

Absent: Lalia Jagers

Guests: None

ROLL CALL NOTES

Robert – 19th Amendment – 100 years ago today! Tennessee 38th state to pass the amendment. Mississippi approved the amendment in 1984.

Angela – added that African American women gained the right to vote in 1965, Native American/Asian women in 1975.

Tami – “Wyoming is No Longer Dry” information about the 18th amendment.

John – 1864 – Indians killed a Mormon’s cow for food. Indians offered the pick of a horse. Lieutenant Grattan showed up. A shot was fired. All of Grattan’s men were killed. Ft. Laramie.

Rita – Uncle was a cook in WWI. He and a buddy taking a pot of stew up to the fighting men. Incoming fire blew up their pot of stew.

B. Approval of Agenda

Board reviewed agenda and Rita Cossitt Mueller called for changes or corrections. John Daly moved to approve the agenda for tonight's meeting as presented. Tami Bishop seconded the motion. Motion passed unanimously.

C. Consent Agenda

Approval of Minutes

July 21, 2020 Regular Meeting Minutes

Expense Report

As of August 18th, there are 13 purchase orders from the regular budget to be approved and paid totaling \$2,191.99. There are at least two outstanding receipts from the general museum accounts including First National Bank Visa and Sign Boss that will need board approval following the meeting.

The August 2020 vouchers are as follows:

City of Gillette	\$750.52
Associated Glass	\$204.13
Menards	\$22.84
Shoshone Distributing	\$118.00
Coca-Cola Bottling High Country	\$30.00
Mountain-Plains Museums Association	\$300.00
Vista Leasing Company	\$98.00
Rocky Mountain Business Equipment	\$66.58
PastPerfect Museum Software	\$380.00
Office Depot	\$125.93
Black Hills Energy	\$58.96
Henning Mileage Reimbursement	\$21.91
DeBoer Mileage Reimbursement	\$15.12

For the month of July, there were 21 vouchers from our regular accounts totaling \$5,573.15. Eleven were from FY19-20 totaling \$2,406.64. Ten were from FY20-21 totaling \$3,166.51.

Bill Monahan signed the following vouchers after the regular July meeting:

First National Bank Visa 2962	\$398.59
Office Depot	\$430.38
Home Depot	\$32.86
Menards	\$54.78
Shoshone Distributing	\$359.82
Wyoming Cowgirl Soap	\$221.90

REVENUE UPDATE: As of 8/18/2020 we have brought in \$1,310.18 in revenue. All but \$3.00 of this was in gift shop sales.

BUDGET VARIANCE for FY20-21 as of August 18, 2020

Rita Cossitt Mueller asked the board if they wished for any items to be removed from the consent agenda. No items were requested removed. Tami Bishop moved to approve all items of the consent agenda as presented; John Daly seconded the motion; motion approved unanimously.

D. Collections and Exhibits

I. Collections/Exhibits Department Update

DISCUSSION:

Angela and Cara have been working on cataloging. Angela feels the social media exposure is going well. Archeology Fair will be virtual. The guest speaker will be Mr. Chitwood. Angela reported that the online presence has increased. Tami suggested that staff offer the community a tutorial on DPLA.

II. Collections Report

DISCUSSION:

John Daly suggested asking donors to help the museum financially. Robert responded by suggesting this Board go to the Rockpile Museum Association Board, requesting they begin officially 'big fundraising' efforts. John Daly wondered if the museum collections department might create a third class of collections that fit into 'ideal situations' of available space for these items being contributed to by the donor. Angela Beenken said that the department will start a list of the 'big' items that the museum can't currently take because of space restrictions.

A motion was made by Tami Bishop to approve the staff recommendations regarding the donations; seconded by John Daly. Motion passed unanimously.

III. Deaccession

DISCUSSION:

Staff has requested that a spike maul be moved into the prop collection. Robert Henning would like to put a handle on it to show how the maul would be used. John Daly added a comment that the 'open or out' safety measure be added to our gun collecting/displaying methods.

A motion was made by Tami Bishop to approve the staff recommendations regarding the deaccession; seconded by John Daly. Motion passed unanimously.

E. Museum Program Updates

- I. Visitation Report – Museum visits continue to be slow and we will likely end the year at about half of a normal year.
- II. Education Reports – Stephan is in Moab, UT, giving an interpretation training and customer service training. The Board would like to see him present to us. Stephan is working on expanding contacts with Native Americans in the region to better our telling of their cultural influence in the Powder River Basin. The Board

read and appreciated the education report submitted by Museum Educator Penny Schroder.

III. Schedule - The schedule was reviewed by the Board.

Aug. 20 – RMA Board Meeting, 2:30 p.m.
Aug. 20 – MEGA Mixer at Gillette College (RMA Participant)
Aug. 20-21 – Matt Avery artist in residence, 8:00 a.m. to 5:00 p.m.
Aug. 24 – The Governor Lady: Nellie Tayloe Ross, 7:00 p.m.
Aug. 26 – Forward Into Light (100th anniversary of the 19th Amendment)
Sep. 15 – CCRM Board Meeting and Quarterly Meeting, 6:00 p.m.
Sep. 17 – RMA Board Meeting, 2:30 p.m.
Sep. 18 – Spencer Pelton Presentation, 7:00 p.m.
Sep. 19 – 2nd Annual NEWY Arch Fair
Oct. 24, 25 – PR Antique and Craft Show at CAM-PLEX (RMA Event)

F. Old Business

- I. Museum Sign Move Update – The signs are down and in the annex. Dusty, Lucas, and Robert painted it. Pre-Corp. donating the poles. Sign Boss has been contracted to dig the holes and reinstall signs. This project should be finished by the end of the month.
- II. Budget Update: Vehicle Request – The museum has no vehicle yet. We were approved for a fleet vehicle in this year's budget. The County fleet manager promised us one when one deemed safe enough is found. Rita suggested Eugene be lit. Robert said he would check into it. Solar unit was suggested. John Daly suggested signage for native plants found outside the museum. He also wants the outside rock to be repaired/glued.

G. New Business

- I. Private Event Policy – Robert thinks there is an opportunity to develop a policy that opens our museum to outside events. Doing this would allow us to increase revenue from facility rentals.

Tami Bishop moved to allow a small group event, a wedding with 10 – 12 people in attendance, to be held at the museum on August 31st. John Daly seconded it. Motion passed unanimously.

- II. Photo Request/Reproduction Fee Schedule - Robert is developing an updated photo request fee schedule. He suggests raising the scanning fee from \$2.00 per scan to a higher cost that better covers our costs of supplies and staff time.

III. Museum Admission Discussion – Increased revenue is certainly needed. We talked about \$5 an adult. Offer RMA members free admission. Will discuss with Commissioners next month.

H. General Discussion

I. Brief Updates from the Director

- Plaque is being purchased for the bison sculpture
- Storage equipment delayed. Phase 2 will be an IMLS grant for a compact mobile storage system. Waiting to move items into annex until Phase 1 equipment is installed.
- Long-term railroad display being developed
- Trainings (4) through the CARES Act were attended and museum will received small grant for AV equipment
- 360 virtual tour of museum almost finished.
- Museum Educator Stephan Zacharias will be attending the “Our Wyoming Life” ranch round-up again this year.

II. Other

The museum is now in a modified Phase 2 in our COVID-19 reopening plan. We will soon move toward Phase 3 which would include a 1-way loop through the museum.

Robert will be taking paternity leave for 3 weeks around the beginning of November.

I. Adjourn

There being no further business President Cossitt Mueller adjourned the meeting at 7:42 p.m. The next regular board meeting and quarterly meeting with the Commissioners will be on September 15, 2020 at 6:00 p.m. at the Rockpile Museum.

August 18, 2020 Board Meeting Minutes submitted by Tami Bishop.



CCRM Board Member



Date



CCRM Board Member



Date