

Children's Developmental Services of Campbell County
Board of Director's Meeting
August 28, 2019

MEETING PLACE:

The Children's Developmental Services of Campbell County Board of Directors met in a regular meeting August 28, 2019 at the Children's Developmental Services of Campbell County.

CALL TO ORDER:

The meeting was called to order by Chairwoman Wendy Balo at 7:35 p.m.

PUBLIC COMMENT:

There was no Public Comment.

INTRODUCTIONS:

Board members present were: Wendy Balo, Carol Yonkee, Luke Wilkins, and Cindy Reardon. Director Bob Tranas, Early Childhood Coordinator Tausha Edmonds, Early Head Start Coordinator Stephanie Stevens, Senior Financial Specialist Carol Curtis, and Senior Administrative Assistant Melissa Kline. Community members in attendance: Kristin.

ADDITIONS TO AGENDA:

Stephanie Stevens added EHS Award Notice.

READING OF MINUTES:

Cindy Reardon made a motion to approve the July 2019 minutes as submitted. Carol Yonkee seconded. With a unanimous vote, the motion carried.

OLD BUSINESS:

DFS Licensing-Emergency Lighting:

Tausha Edmonds shared that everything passed with the Fire Inspector and DFS Licensing was approved for another year.

Bob Tranas added that Public Works will send an electrician to complete an evaluation.



NEW BUSINESS:

REGION XIII PDDS:

Summer Screening Clinics:

Trena Bauder provided an update on Child Find, reviewing the results of Summer Screening Clinics.

EARLY CHILDHOOD EDUCATION:

Program update – Curriculum Training:

Tausha Edmonds discussed the outcomes from the training on August 8th and 9th.

Early Childhood Collaborative Grant Application:

Bob Tranas discussed a grant opportunity through the Department of Education.

EARLY HEAD START:

Information Memorandum:

Stephanie Stevens provided an update from the Office of Head Start. The Office of Head Start is looking into improving the Head Start Designation Renewal System. The two changes would be, changing criteria for classroom ranking for center-based programs, and considering findings from financial audits to identify potential fiscal management challenges.

EHS Notice of Award:

Stephanie Stevens presented the grant award letter awarded by the Office of Head Start, in the amount of \$412,324.00 for Budget paid 9/1/19-8/31/20.

Cindy Reardon made a motion to accept the EHS Grant funds. Carol Yonkee seconded. With a unanimous vote, the motion carried.

BUDGET:

There was no discussion on the Budget.

OTHER NEW BUSINESS:

By-Laws:

The By-Laws for the next year were reviewed and referred to committee.

Governance Policy:

The Governance Policy was reviewed.

Carol Yonkee made a motion to accept the Governance Policy as submitted. Luke Wilkins seconded. With a unanimous vote, the motion carried.

Committee Assignments:

Wendy Balo presented the list of committee assignments for next year.

Cindy Reardon made a motion to accept the Committee Assignments as presented. Carol Yonkee seconded. With a unanimous vote, the motion carried.

DIRECTOR'S REPORT:

Bob Tranas provided a verbal report for August.

TREASURER'S REPORT:

July's Financial Report:

Carol Curtis presented the June Financial Report to the Board.

8% of the year expended

11% of income received

7% expended

Cindy Reardon made a motion to accept the July Treasurer's Report as submitted. Luke Wilkins seconded. With a unanimous vote, the motion carried.

OTHER NEW BUSINESS:

There was no new business.

STATISTICAL REPORT:

The July statistical reports were reviewed.

NEXT MEETING DATE:

The next scheduled meeting for Children's Developmental Services of Campbell County Board of Directors is September 25, 2019 7:00 P.M. at the Children's Developmental Services of Campbell County.

Respectfully Submitted,



Cindy Reardon, Secretary
CDS -CC Board of Directors



Wendy Balo, Chairwoman
CDS -CC Board of Directors