

Collect. Preserve. Educate.
The Campbell County Rockpile Museum tells the story of the Powder River Basin.

**Minutes for the CCRM Board Meeting and
Quarterly Meeting with the Campbell County Commissioners
September 17, 2019
Rockpile Museum, 6:00 p.m.**

A. Call to Order and Introductions

The meeting was called to order at 6:06 p.m. by John Daly, presiding officer.

Present: Museum Board Members: John Daly, Tami Bishop, Rita Cossitt
Mueller, Bill Monahan, Lalia Jagers

County Commissioners: Rusty Bell, Bob Maul, Del Shelstad, Mark Christensen

County Staff: Susan Sanders, Carol Seeger, Faye Jorgensen

Museum Staff: Director Robert Henning, Educator Stephan Zacharias

Guests: Jon Gallardo, Charlene Busk, Sandy Holyoak

Roll call was verbal introductions and discussion of questionnaire provided by John Daly of local historical questions.

**B. Quarterly Meeting of the Campbell County Commissioners and Rockpile
Museum Board**

I. Chamber of Commerce Key Service Award Nomination

DISCUSSION: Banquet is Nov. 2. Rusty Bell will check into funds for a table.

II. Museum Facilities

DISCUSSION: General discussion on storage sites, new building, etc. No easy solution in current economic climate. Current commissioners and museum board need to review past data that has been collected. Another meeting will be called to discuss data in more depth.

III. Property Subdivision Request

DISCUSSION: A map was provided. Northwest Performance & Machining is wanting to purchase portions of the county property north of the rockpile. No Sale.

IV. Upcoming Events and Programs

DISCUSSION: Stephen Zacharias reported on several of the current and upcoming events, including the Archaeology Fair, the closing of the Letters from Home exhibit, and the Saturday Black and Yellow Theater presentations.

V. Other:

DISCUSSION: Charlene Busk discussed the Women of Campbell County book and deck of cards. Nicely done.

Robert Henning reported that currently the CCRM has 4,643 items cataloged online.

VI. Adjourn Commissioners Meeting

C. Regular Monthly Meeting of the Rockpile Museum Board of Directors

I. Consent Agenda

CONSENT AGENDA – September 17, 2019

Approval of Minutes

August 20, 2019 Regular Monthly Board Meeting Minutes

Expense Report

As of September 16th, there are 13 purchase orders from the regular budget to be approved and paid totaling \$5,498.15. There are at least two outstanding receipts from the general museum accounts and 1% accounts including First National Bank Visa and Walmart that will need board approval following the meeting.

The September 2019 vouchers are as follows:

| | |
|------------------------------------|------------|
| City of Gillette Utilities | \$720.03 |
| Menards | \$127.96 |
| Glenn Shepard Seminars | \$199.50 |
| C & J Sayles Inc. | \$534.16 |
| Vista Leasing Company | \$98.00 |
| Past Perfect Museum Software | \$380.00 |
| Bear's Dry Cleaning | \$19.92 |
| Collins Communications | \$100.00 |
| CDW Government LLC | \$2,767.26 |
| Black Hills Energy | \$30.46 |
| Campbell County Historical Society | \$456.00 |
| Wright Centennial Museum | \$30.00 |
| Henning Mileage Reimbursement | \$34.86 |

For the month of August, there were 13 vouchers from our regular accounts totaling \$3,901.97 and 2 vouchers from the 1% accounts totaling \$375.36.

John Daly signed the following vouchers after the regular August meeting:

| | |
|-------------------------------------|----------|
| Walmart | \$164.79 |
| Folkmanis Puppets | \$263.30 |
| Black Hills Energy | \$30.46 |
| Stagecoach Events and Catering | \$155.00 |
| First National Bank Visa - 1% Youth | \$238.78 |
| Walmart - 1% Youth | \$136.58 |

Angela Beenken signed two late month vouchers in the absence of a board member:

| | |
|--------------------------|----------|
| Menards | \$94.95 |
| First National Bank Visa | \$833.74 |

BUDGET VARIANCE for FY19-20 as of September 17, 2019

John Daly asked the board if they wished for any items to be removed from the consent agenda. Tami Bishop asked for clarification on a couple of the items. No items were requested removed. Tami Bishop moved to approve all items of the consent agenda as presented; Bill Monahan seconded the motion; motion approved unanimously.

II. Collections

a. September 2019 Deaccessions

A motion was made by Rita Cossitt Mueller to approve the deaccessions as recommended by staff; seconded by Lalia Jagers. Tami Bishop discussed her desire to have the book by John Greenleaf Whittier moved to the props collection for use in the Pioneer School classroom. There was no objection from the other board members. Motion passed unanimously.

b. Collections Department Update from Registrar Angela Beenken

DISCUSSION: No notes taken

III. Museum Program/Exhibit Report

a. Visitation Report –There is a printed report in each packet. We served **1513** guests in August which was up 250 or 19.8% over last August. For the year, we are down 54 visitors at a total of **10,483** guests.

DISCUSSION: No notes taken

b. Schedule

Sep. 19 – RMA Board Meeting, 2:30 p.m.

Sep. 21 – Final day for *Dear Folks: Letters Home from WWII* exhibit

Sep. 21 – Smithsonian Museum Day, Special Programming at 11:00 & 2:00

Sep. 22-25 – MPMA Conference in Albuquerque, New Mexico

Sep. 28 – 1st Annual Northeast Wyoming Archaeology Fair

Oct. 4 – Coffee with the Museum Director, 7:00 a.m. to 10:00 a.m.
Oct. 8-10 – Three Fall Pioneer School Classes
Oct. 12 – Screening of Fire on the Hill (Compton's Black Cowboys), 7:00 p.m.
Oct. 13 – RMA Presents “The American Songster” Dom Flemons presenting
Oct. 14 – Museum CLOSED for Columbus Day
Oct. 15 – CCRM Board Meeting, 6:00 p.m.
Oct. 16 – Leadership Wyoming Reception at the Museum, 5:00 p.m.
Oct. 17 – RMA Board Meeting, 2:30 p.m.
Nov. 1 – Coffee with the Director, 7:00 a.m. to 10:00 a.m.
Nov. 2 – CC Chamber of Commerce Awards Dinner, CAM-PLEX, 6:00 p.m.
Nov. 11 – Museum CLOSED for Veterans Day
Nov. 28-30 – Museum CLOSED for Thanksgiving Holiday
Dec. 6 – Coffee with the Museum Director, 7:00 a.m. to 10:00 a.m.
Dec. 7 – Christmas Crafts Family Day, 10:00 a.m.

DISCUSSION: The need for school marms for the fall Pioneer School classes as well as the spring ones was discussed. The board directed Robert Henning to convey this to the education staff. It is hoped there will be more fall participation with this addition.

IV. Old Business

a. Broadus Museum Trip Follow-up

DISCUSSION: The following topics were discussed:

- *CCRM may sponsor a workshop for smaller local museums
- *Our front entry can be made more welcoming. The Powder River Historical Museum was a great example.
- *The Broadus museum has a family based referencing system.
- *The visit brought into focus the lack of privacy of the offices in our museum.
- *Their volunteers/guides really make the museum experience in Broadus.
- *Their funding is primarily donations, memorials, with only one mil from the county.

Other items: The Sundance Museum is moving to Old Stony, which has the potential to draw visitors away from our museum.

The next museum visit: Possibly a long day with visits to Belle Fourche museum, High Plains Museum (outside Spearfish), and Crook County museum.

b. Licensing Agreement

DISCUSSION: Tabled until next meeting as John Daly has received no response from assistant county attorney Carol Seeger.

V. New Business: Bill Monahan followed up last month's discussion with the proposed name "Powder River Basin Historical Center". Further discussion will be delayed pending the future meeting with the commissioners.

Robert Henning reported that the commissioners don't want four quarterly meetings. They are suggesting a liaison instead. Discussion followed.


VI. General Discussion: Charlene Busk discussed ZOOM software that auto transcribes interviews. It might be the way to go with the veterans interviews with which we are assisting the library.

VII. Adjourn

There being no further business President John Daly adjourned the meeting at 7:50p.m.

The next regular board meeting will be on **October 15th** with dinner at 5:30 p.m. and meeting beginning at 6:00 p.m.


September 17, 2019 Board Meeting Minutes submitted by Secretary Rita Cossitt Mueller.



CCRM Board Member

15 Oct 19

Date



CCRM Board Member

15 Oct 2019

Date