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**DEPARTMENT OF PUBLIC WORKS
SEPTEMBER 19, 2019
PRE-MEETING WORKSHOP
CAMPBELL COUNTY PLANNING COMMISSION**

The September 19, 2019 pre-meeting workshop of the Campbell County Planning Commission began at 6:00 P.M. in the Public Works Conference Room. Members present were: Bob Jordan, Kurt Siebenaler, Todd Hildebrand and Marc Matlick. Staff present was Megan Nelms, Planner and Zoning Administrator, and Melissia Kershner, County Recorder.

No official action was taken.

The meeting adjourned at 7:00 P.M.

Megan Nelms, AICP
Planner and Zoning Administrator

MEMBERS PRESENT

Todd Hildebrand, Chairman
Bob Jordan, Vice Chair
Marc Matlick, Member
Kurt Siebenaler, Member

MEMBERS ABSENT

Miles Williams, Member

STAFF MEMBERS PRESENT

Megan Nelms, Planner and Zoning Administrator
Melissia Kershner, County Recorder

The meeting was brought to order by Chairman Hildebrand at 7:00 p.m.

Approval of Minutes

Chairman Hildebrand called for a motion for the approval of the minutes from the August 15, 2019 County Planning Commission meeting. Marc Matlick motioned; Kurt Siebenaler seconded. Kurt Siebenaler then requested a correction. He noted that Kevin King, Public Works Director, had not attended the meeting. The correction was noted. Commissioner Matlick amended the motion to approve the minutes from August as corrected. Commissioner Siebenaler concurred. All voted Aye. Motion carried.

**Case No. 19.02 COMP – Aspen Heights Subdivision, Phase II
Leitzke Investments, LLC/Doyle Land Surveying**

Chairman Hildebrand introduced the case and asked staff to present. Megan Nelms presented the case, and recommended approval of the final plat, pending completion of all planning considerations.

Chairman Hildebrand asked if there were any questions or comments from the Board. There were none. He asked for comments from the audience. Rod Bradley, 4411 Dakota Street, approached the Board. He feels the approach from Dakota Street to the proposed subdivision is going to heavily disrupt the neighborhood. He stated that it's a narrow street with sidewalks on only one side and he is worried about the impact it will have.

Megan responded by thanking Mr. Bradley for coming to the meeting, however, for this subdivision, the City will be responsible for reviewing and approving all development review. That would include infrastructure and road access. Once the final plat is approved by the County to create a legal lot, the applicant intends to submit a petition for annexation to the City. The Board thanked him for his feedback and Megan suggested he and his neighbors meet and plan to attend the City Planning Commission and Council meetings concerning the future development of the area. They should watch for letters in the mail from the City regarding meeting dates and times.

Chairman Hildebrand asked if there were any other comments or discussion. There were none. With that, he asked for a motion. Commissioner Jordan moved to approve case number 19.02 COMP, Aspen Heights Subdivision, Phase II, pending completion of all planning considerations, as presented. Commissioner Matlick seconded. Voting was as follows:

Bob Jordan	Yes
Todd Hildebrand	Yes
Kurt Siebenaler	Yes
Marc Matlick	Yes
Motion Carried	4/0.

Adjournment

There being no further business to come before the Board, Chairman Hildebrand adjourned the meeting at 7:12 p.m.

Chairman Hildebrand, Planning Commission Chairman
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NOTE: Campbell County Planning Commission meeting minutes contain a summary of discussions and are not intended to be verbatim.