

Office of County Commissioners
September 21, 2021
Gillette, Wyoming

The Campbell County Board of Commissioners met in regular session, Tuesday, September 21, 2021. Chairman Maul called the meeting to order at 9:00 AM. Commissioner Del Shelstad led in prayer and Chairman Maul led the Pledge of Allegiance.

Present were Rusty Bell, DG Reardon, Bob Maul, Del Shelstad, Colleen Faber, Commissioners; Kendra Anderson, Deputy County Clerk and Sean Brown, Deputy County Attorney. Carol Seeger, Commissioners Administrative Director was absent from the meeting.

The following consent agenda was presented:

MINUTES:

Board of Commissioners Board of Equalization, August 20, 2021
Board of Commissioners Directors Workshop, September 7, 2021
Board of Commissioners Executive Session, September 7, 2021
Board of Commissioners Regular Meeting, September 8, 2021
Board of Commissioners Public Land Board Meeting, September 9, 2021

MONTHLY REPORTS:

Clerk of District Court – August 2021
County Clerk – August 2021
Sheriff's Office – August 2021
Treasurer's Office – August 2021

PAYROLL PAYMENTS:

September 4, 2021

CANCELLATION/REBATE OF TAXES:

#4316

CAPITAL REQUESTS:

Human Resources/Risk – To purchase six Zoll Pedi-padz II replacement pads for the AED defibrillators in the amount of \$756 from account 020.7531.

CONTINGENCY REQUESTS:

Gillette College Foundation – Grant Writer to complete the Economic Development Administration (EDA) FY2021 American Rescue Plan Act Economic Adjustment Assistance grant application in the amount of \$10,000 from account 020.7531 Contingency.

CHANGE IN POSITION ALLOCATION REQUESTS:

Children's Developmental Services – Change the Senior Administration Assistant, Band/Range 104-106, position to an Administrative Coordinator, Band/Range 108.

Parks and Recreation – Change the two benefited Part-Time, 31 hr/week and 35 hr/week, Recreation Desk Coordinator positions to Full-Time 40 hour per week.

LINE-ITEM TRANSFERS:

Public Health - Transfer \$15,461 from 503.6042 Benefits to 503.7488 Misc. Program Support

Fleet - Transfer \$80.50 from 086.6711 Safety Supplies to 086.6153.1 Annual System Certifications

POSITION VACANCY JUSTIFICATIONS:

CAM-PLEX – Box Office Personnel
CAM-PLEX – Event Custodial Supervisor
County Attorney’s Office – Deputy County Attorney
Sheriff’s Office – Administrative Assistant

SICK LEAVE TRANSFERS:

Request transfer of 40 hours from Employee #207415 to Employee #583488

HAND WARRANTS:

CCEHBTA – Health	\$726,279.19
CCEHBTA – Dental	41,113.60
Delta Dental Plan of Wyoming	1,816.40
Gallagher Benefit Services (Reliance)	18,284.20
VSP of Wyoming	8,198.12
Campco Federal Credit Union	226.01
Campbell County Clerk Tax Account	277,607.39
Campbell County Treasurer – HSA/FLX	43,914.65
Great West Trust Company	29,467.50
Wyoming Child Support	1,348.23

Commissioner Bell moved to approve all items of the Consent Agenda as presented.
Commissioner Reardon seconded the motion. All Voted - Aye. Carried.

Commissioner Reardon moved to approve the CARES Airport Rescue Plan Application to provide relief from rent and minimum annual guarantees to small airport concessions at the Northeast Wyoming Regional Airport in the amount of \$25,270, as presented. Commissioner Faber seconded the motion. All Voted - Aye. Carried.

Commissioner Reardon moved to approve the CARES Airport Rescue Plan Application to replace a lift station, update the HVAC system and fixtures to help stop the spread of pathogens at the Northeast Wyoming Regional Airport in the amount of \$1,145,381, as presented. Commissioner Bell seconded the motion. All Voted - Aye. Carried.

Commissioner Del Shelstad provided comment regarding a book he challenged at the library.

Commissioner Shelstad moved to approve the contract between the Wyoming Department of Family Services and Campbell County to operate the Temporary Assistance for Needy Families Community Partnership Initiative (TANF/CPI), in the amount of \$91,000 for the period of October 1, 2021 to September 30, 2022, as presented. Commissioner Faber seconded the motion. All Voted - Aye. Carried.

Commissioner Bell moved to appoint Shane Sumners, Aric See and Kenneth McMillin to each serve on the Cottonwood Improvement and Service District until the next election to be held March 2022, as presented. Commissioner Reardon seconded the motion. All Voted - Aye. Carried.

Commissioner Bell moved to approve the submission of the Economic Development Administration Grant Application for the Pronghorn Industrial Project in the amount of 14,117,340 with a 2,823,468 local cash match, as presented. Commissioner Faber seconded the motion. All Voted - Aye. Carried.

Commissioner Faber moved to approve Resolution Number 2092 for the appointment of Marcia Bean, Big Horn County Attorney, in and for Big Horn County, or other designee of the Big Horn County Attorney's Office, to represent Campbell County and to make, in their sole discretion, a proper disposition of all potential criminal matters involving Case Numbers CR-2021-1030, in which the Campbell County Attorney's Office has a conflict of interest. Commissioner Shelstad seconded the motion. All Voted - Aye. Carried.

Commissioner Bell moved to approve the Mutual Waiver and Release of Claims, Settlement Agreement between Campbell County and Ranch Oil Company for a payment plan for all amounts due by Ranch Oil for 2018, 2019 and 2020 Tax Years, in the amount of \$232,656.04 to be paid by October 1, 2022, as presented. Commissioner Faber seconded the motion. All Voted - Aye. Carried.


Several people provided public comment.

A public hearing was held at 10:15 AM for the purpose of hearing comments on the rezoning of Lot 1 of Moser Subdivision.

Commissioner Faber moved to approve the Rezoning Request submitted by Mark & Judy Moser, Case Number 21.03 COZ, to rezone a portion of Lot 1 of Moser Subdivision from R-R (Rural Residential) to I-1 (Light Industrial), contingent upon the final approval of the Administrative Plat, as presented. Commissioner Bell seconded the motion. All Voted - Aye. Carried.

Several people provided public comment.

There being no further business to come before the Commissioners the meeting was adjourned at 10:45 AM. The next regular meeting of the Commissioners will be held Tuesday, October 5, 2021, at 9:00 AM in the Commissioners Chambers in the Courthouse.


Kendra Anderson, Deputy County Clerk
Board of County Commissioners

 10/5/2021
Bob Maul, Chairman
Board of County Commissioners

In accordance with W.S. 18-3-516(f) the required County Notices of Publication are available on the County's Website at: www.ccgov.net