

## MINUTES

### CAMPBELL COUNTY PARKS AND RECREATION BOARD OF DIRECTOR'S MEETING Gillette, Wyoming

August 27, 2018 - 5:00 P.M.

MEMBERS PRESENT: Barb Pilon, Bobby Ingram, Justin Merryman and Brian Edwards

MEMBERS ABSENT: Clay Cundy

STAFF PRESENT: Rick Mansur, Heather Harvey, Kevin Geer and Dwayne Dillinger

GUESTS PRESENT: Tanya Lunen

- I. The Campbell County Parks and Recreation Department Board of Director's held its regular meeting on August 27, 2018 at 5:00 p.m. at the Campbell County Recreation Center. The meeting was called to order by Chairwoman Pilon. A quorum was present.
- II. Consent Agenda: ON A MOTION BY MR. MERRYMAN AND SECONDED BY MR. EDWARDS THE CONSENT AGENDA WAS APPROVED BY THE BOARD. THE AGENDA INCLUDED THE MINUTES FROM THE JULY 23, 2018 BOARD MEETING AND THE VOUCHER LIST TOTALING \$443,145.13.
- III. Items from Public:
  - A. Tanya Lunen – Skatepark Projects
    - a. Tanya Lunen discussed concerns and possible projects for the skatepark. The Board noted her suggestions and they may be considered during the budget process for next fiscal year.
- IV. Old Business: There was no "Old Business."
- V. New Business: There was no "New Business."
- VI. Items from Staff:
  - A. Recreation Report:
    - a. Mansur reported that the City Pool closed on August 17. Kay Friedlan, Aquatic Manager and Michaela Cina, Assistant Aquatic Manager did an outstanding job in managing the facility this past summer.
    - b. Mansur reported on various programs:
      - i. Fall soccer has 751 youth enrolled in Gillette and 30 enrolled in Wright.
      - ii. Jr High Golf has 153 participants this fall. The Jr Golf program that was held this summer had 153 participants.
      - iii. The Feet Don't Fail Me Now Road Race series wrapped up on August 2. There were 873 runners/walkers who participated in the races. There were 85 participants who completed each of five races.

B. Parks Report:

- a. Geer reported that Cowboy State Games were held at Bicentennial Park on August 4 & 5. There were 6 men's teams and 5 co-ed teams participating.
- b. Geer reported that the tree at the Bivens Addition property has been removed. The management company, Cornerstone Company, will be invoiced for the tree removal.
- c. Geer reported that Spirit Hall Ice Arena began set up last week and they have started to build ice.

C. Bell Nob Report:

- a. Dillinger reported that staff has been very busy at Bell Nob Golf Course with numerous tournaments in August. The Coal Country Open Golf Tournament was held last weekend and was a success.

VII. Items from Board: There were no "Items from Board."

VIII. Director's Report:

A. Directors Evaluation

- a. Mansur reported that staff are currently working on employee evaluations. The Director's evaluation packet will be prepared for the Board next week, so the evaluation can be completed by September 14<sup>th</sup>.

B. Bell Nob Lounge & Pro Shop Report

- a. Mansur presented the report to the Board for review.

C. Next Luncheon: The next Board Luncheon will be held on Monday, September 10, 2018.

D. Next Meeting: The next meeting will be held September 24, 2018 at the Wright Recreation Center.

IX. Adjournment: The Board, on a motion duly seconded, adjourned at 5:35 p.m.

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APPROVED SECRETARY

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APPROVED CHAIRMAN