

**Campbell County Juvenile and Family Drug Court
Management Committee and Operational Team Meeting
Tuesday, November 17th, 2020
12:00 p.m.-1:00 p.m.
via Teleconference Call**

Present: Kim Hoff, Jim Lyon Jr., JR Bailey, Heidi Phipps, Jamie Hurich, Coleen Faber, Sheri England, Augusta Lind, Craig Abraham, Fiona Conn, Sally Craig, Bonnie Volk, and Megan Kincaid-Heidel

Approval of Prior Board Minutes

Sheri England moved to approve the October minutes as written. Sally Craig second. Motion Carried.

Program Update

JR Bailey gave the October 2020 program update

YIT: 4 served in October

JFDC: 2 served in October

Court of Origin:

Juvenile Court: 2

Circuit Court: 1

Municipal Court: 2

Circuit and Muni: 1

PFI: 3

YES House: 3

Phase I: 3

Phase II: 2

Phase III: 1

Graduated: 0

Terminated: 0

Absconded: 0

Relapses: 2

New Participants: 1

Pending: 0

Referrals: 4

Upcoming Graduation: December 10th

Coordinators Teleconference

Jim reported that the conference call on the 9th was very cut and dry. Contract amendments were looked at and sent back to CST. There were different deliverables and cut 1 juvenile spot from the budget leaving an all over budget to cover 4 juveniles and 4 young adults.

The call also covered that a lot of data for recidivism did not appear on the reports they pulled. Megan does process it quarterly and puts it in the new charges widget on the software. He shared the rates calculated by Megan, still not sure why they are not appearing on the CST report.

FY22 Grant Application

Jim sent out an email for the FY22 grant application to everyone. He reported it appears to be very similar to last years so should be easier this year.

Program Fee Increase Discussion

Jim reported that he contacted Circuit court about suspending fines. The circuit court judges have no problem suspending fines but they will not wave fees such as victims fund, court fees, or restitution. Judge Bartlett asked that the court receive proof of payment of the JFDC fees to insure that it has been paid.

JR stated that \$750 is too high when grades come first and urged the avoidance of becoming a debtor's court. The discussion was initiated by trying to find another source of income. Coleen has a meeting with the gaming commission next week and has asked to discuss fund allocation at that meeting. She hopes to go ahead and request those funds for treatment courts. Pending the results of that meeting, this topic was tabled by the chair.

Budget Update

The updated budget was emailed to everyone. No questions were asked.

Standard Operating Procedures

Jim reported that he went through the Standard Operating Procedures document and did a lot of content editing thanks to the large amount of feedback he received. In relation to other documents that need review, Craig Abraham reported that it takes around an hour to go through the Rights and Waivers document. He doesn't see anything that needs to be changed or any constitutional violations but will give it another look over specifically with constitutional rights in mind. The plan for the remaining documents discussed was to send it to Sheri then Kim for review with a goal to complete one document a month. Everyone is also to look and see if any edits need to be made to their specific job descriptions.

Other Business

Kim Hoff reported that court will be moving to teams in unison with district court. Sheri reported that the YES House groups will be using teams for their groups moving forward. Craig asked about termination proceedings and whether those will be held via teams or in person. The judge relayed that terminations will still be held in person but hopefully in court room 1 where there will be more space to socially distance attendees.

No further business was introduced. Meeting adjourned.

The next meeting is December 15th, 2020.