

Office of County Commissioners
November 20, 2018
Gillette, Wyoming

The Campbell County Board of Commissioners met in regular session, Tuesday, November 20, 2018. Chairman Christensen called the meeting to order at 9:00 AM. Clark Melinkovich led in prayer and Chairman Christensen led the Pledge of Allegiance.

Present were Mark Christensen, Rusty Bell, Micky Shober, Matt Avery, Commissioners; Kendra Anderson, Deputy County Clerk; Carol Seeger, Deputy County Attorney, and Robert Palmer, Commissioners Administrative Director.

The following Consent Agenda was presented:

MONTHLY REPORTS:

Clerk of District Court – October 2018
County Clerk – October 2018
Sheriff's Department – October 2018
Sheriff's Department, Detention Center – October 2018
Worker's Comp – 3rd Quarter 2018
941 Report – 3rd Quarter 2018

PAYROLL PAYMENTS:

October 31, 2018
November 3, 2018

ACCEPTANCE CERTIFICATE:

Campbell County hereby accepts project ARSCT-B184A01, 2018 Hilight Road Chip Seal Project, as completed in accordance with plans and specifications prepared by the Wyoming Department of Transportation.

LINE ITEM TRANSFER REQUESTS:

Public Works - Transfer \$4,633 from 020.7085 Dist. Support Grant to 020.7085.21 Rocky Point I&S Dist; transfer \$5,972 from 020.7085 Dist. Support Grant to 020.7085.24 Stone Gate I&S Dist; transfer \$82,736 from 800.7268 Capital Contingency to 481.7277.36 HVAC & CO Ray Vac Units

ORDER LEVYING REQUISITE TAXES:

Campbell County Cemetery District Amount of \$3,183,931 amended to \$3,184,683 for FY 2018/2019.

POSITION VACANCY JUSTIFICATIONS:

Airport – Airport Operations Technician I, II, or Officer
Library Board – Reference Service Specialist
Public Health – Public Health Nurse
Public Works Landfill – Landfill Supervisor

HAND WARRANTS:

Blue Cross Blue Shield of Wyoming	\$25,956.00
CCCBT	196,631.10
CCEHBTA – Health	637,347.57
CCEHBTA – Dental	43,434.60
Delta Dental Plan of Wyoming	2,030.40

Jaime M. Provost	377.28
Campbell County Clerk Tax Account	315,321.12
Campbell County Parks & Recreation Activity Fund	28.00
Campbell County Treasurer – HSA	29,034.36
Campco Federal Credit Union	276.01
Circuit Court of Campbell County	415.08
Circuit Court of Crook County	328.78
Great West Trust Company LLC	36,835.63
Wyoming Child Support	1,718.14
State of WY – WAG Criminal Investigation	39.00
OPSEC Security Inc	475.00

Commissioner Shober moved to approve all items of the Consent Agenda as presented. Commissioner Avery seconded the motion. All Voted-Aye. Carried.

Del Shelstad and Doug Camblin provided public comment.

Commissioner Bell moved to approve Proclamation #1990 for Wreaths Across America in Campbell County, as presented. All Voted-Aye. Carried.

Commissioner Bell moved to approve the Contract for Services between the Board of County Commissioners and Gillette Main Street, in an amount not to exceed \$5,000, from the Optional One Percent Sales Tax, for the period of July 1, 2018 through June 30, 2019, as presented. Commissioner Avery seconded the motion. All Voted-Aye. Carried.

Commissioner Avery moved to approve the Contract for Services between the Board of County Commissioners and Visitation and Advocacy Center 6th Judicial District, in an amount not to exceed \$60,000, from the Optional One Percent Sales Tax, for the period of July 1, 2018 through June 30, 2019, as presented. Commissioner Bell seconded the motion. All Voted-Aye. Carried.

Commissioner Bell moved to approve the Grant Award between the Wyoming Office of Homeland Security and Campbell County on behalf of the Campbell County Sheriff's Office, in a total amount of \$118,002, DHS Grant Code: EMW-2018-SS-00065, Project ID: 18-SHSP-CAM-LS-HIT18, to support the investment of IED/Terrorism Response, for the period of October 15, 2018 through June 30, 2020, as presented, contingent upon receipt of Exhibit A and approval by the County Attorney's Office. Commissioner Avery seconded the motion. All Voted-Aye. Carried.

Commissioner Shober moved to authorize Public Health to submit an application and bring back a contract for final approval for \$291,000, to increase communicable disease testing and treatment capacity, as requested. Commissioner Bell seconded the motion. All Voted-Aye. Carried.

Commissioner Bell moved to approve the Request for Change in Position Allocation, additional Position and the Position Vacancy Justification for a Public Health Nurse at Public Health,

increasing the budgeted FTE from 21.875 to 22.875, for the Communicable Disease section, as requested and presented. Commissioner Shober seconded the motion. All Voted-Aye. Carried.

Commissioner Avery moved to approve the changes to the Campbell County Medical Benefit for both the Low Deductible and High Deductible Health Plans regarding the following: Home Health Care, Outpatient Hospice Care, Acute Rehabilitation Therapy, Pre-Admission Testing, Skilled Nursing Facilities, Second Surgical Opinion, Cardiac Rehabilitation, Prescription Benefit Manager, and Hospice, effective January 1, 2019, as presented. Commissioner Shober seconded the motion. All Voted-Aye. Carried.

Commissioner Bell moved to adopt the 2019 Holiday Schedule, Calendar A, Resolution 1991, for the Landfill, Children's Developmental Services, Library, Museum and General County, to include a half day closure on Christmas Eve, as presented. Commissioner Avery seconded the motion. All Voted-Aye. Carried.

Commissioner Shober moved to approve Resolution Number 1992 on the Campbell County Board of Commissioners Regular Meeting Schedule in calendar year 2019, as presented. Commissioner Avery seconded the motion. All Voted-Aye. Carried.

A Public Hearing was heard at 10:30 AM. The purpose of the Public Hearing was for public comment on a zoning request for Park Estates, LLC, Case Number 18.04 COZ.

Commissioner Avery moved to approve the zoning request for Park Estates, LLC, Case Number 18.04 COZ, to subdivide and zone 77.77 acres into four lots, ranging from 15 to 23 acres in size, from un-zoned to R-L (Rural Living District, located on a portion of the West 1/2 West 1/4 (Lots 3 & 4), Section 18, Township 49 North, Range 72 West, pending the filing of the final plat, as recommended and presented by the Campbell County Planning Commission and Department of Public Works. Commissioner Shober seconded the motion. All Voted-Aye. Carried.

Commissioner Shober moved to table the Offer to Acquire Real Estate and Acceptance between Campbell County and Kevan Fralick and Nadine L. Fralick, Trustees for the Fralick Family Trust for four parcels in which to locate the right of way for a portion of a relocation and upgrade of Garner Lake Road, consisting of approximately 3.98 acres in total, as described and presented. Commissioner Bell seconded the motion. All Voted-Aye. Carried.

Commissioner Avery moved to approve the Memorandum of Understanding between the Campbell County Board of Commissioners and the United States Department of the Interior, Bureau of Land Management, by and through the Wyoming BLM High Plains District Manager regarding a Supplemental Environmental Impact Statement (EIS) to the 2015 Buffalo Resource Management Plan final EIS, as presented. Commissioner Bell seconded the motion. All Voted-Aye. Carried.

Commissioner Bell moved to approve the Guidelines for Organizations and Improvement & Service Districts receiving One Percent Sales Tax Funding, as presented. Commissioner Avery seconded the motion. All Voted-Aye. Carried.

There being no further business to come before the Board of Commissioners, the meeting was adjourned at 11:05 AM. The next regular meeting of the Commissioners will be held Tuesday, December 4, 2018, at 9:00 AM in the Commissioners Chambers in the Courthouse.

Kendra Anderson

Kendra Anderson, Deputy Clerk
Board of County Commissioners

Mark A. Christensen

Mark Christensen, Chairman
Board of County Commissioners