

MINUTES

CAMPBELL COUNTY PARKS AND RECREATION
BOARD OF DIRECTOR'S MEETING
Gillette, Wyoming

November 23, 2020 - 5:00 P.M.

MEMBERS PRESENT: Justin Merryman, Tom Hammerquist and Doug Rose

MEMBERS ABSENT: Brian Edwards and Clay Cundy

STAFF PRESENT: Rick Mansur, Kevin Geer, Adam Gibson and Dwayne Dillinger

GUESTS PRESENT: Mark Edwards

- I. The Campbell County Parks and Recreation Department Board of Director's held its regular meeting on November 23 at 5:00 p.m. at the Campbell County Recreation Center. The meeting was called to order by Acting Chairman Merryman. A quorum was present.
- II. Consent Agenda: ON A MOTION BY MR. HAMMERQUIST AND SECONDED BY MR. ROSE THE CONSENT AGENDA WAS APPROVED BY THE BOARD. THE AGENDA INCLUDED THE MINUTES FROM THE OCTOBER 26, 2020 BOARD MEETING AND THE VOUCHER LIST AS PRESENTED.
- III. Items from Public: There were no "Items from the Public."
- IV. Old Business: There was no "Old Business."
- V. New Business: Mr. Mansur submitted the 2021 Board of Director's Meeting dates. ON A MOTION BY MR. HAMMERQUIST AND SECONDED BY MR. ROSE THE 2021 BOARD OF DIRECTOR'S MEETING DATES WERE APPROVED BY THE BOARD.
- VI. New Business: Mr. Geer Presented a proposed deposit increase for alcohol and damage to \$250.00. ON A MOTION BY MR. ROSE AND SECONDED BY MR. HAMMERQUIST THE FEE INCREASE FOR ALCOHOL AND DAMAGE AND CLEANING DEPOSITS TO \$250.00 FOR SECTIONS 401, 403, 407 & 408 IN THE POLICIES AND PROCEDURES MANUAL FOR THE DEPARTMENT WERE APPROVED BY THE BOARD.
- VII. Items from Staff:
 - A. Recreation Report:
 - a. Gibson reported on the following programs for Gillette:
 - I. The staff will start shopping for the Secret Santa program after Thanksgiving. This program services between 450-600 children.
 - II. Junior high girls' basketball games will end December 3, with 40 girls participating.

- III. Session 1 of Blades and Avalanche ends December 14 with 35 participants. Session 2 will start January 11.
- IV. Registration is underway for the annual Bench Press Competition on Dec 11.
- V. Youth basketball 3rd grade finished last week. 1st - 2nd and 4th - 6th grade girls will finish December 5. 4th - 6th grade boys will start their season January 9. GOD Ball has started their season. There are 6 teams and they will end late February.
- VI. The recreation use numbers are still down with an average use of 670 patrons per day.

B. Parks Report:

- a. Geer reported on the following:
 - I. The Festival of Lights opening night was November 20 and will run through January 3. Staff is continuing to put lights in the trees at Lasting Legacy Park and will turn those lights on Thanksgiving weekend.
 - II. The numbers are down for drop-in curling. Curling league will start at the end of February which is later than past years so we can have dedicated curling ice.
 - III. Geer reported that staff is preparing for Skate Around the Tree at Spirit Hall Ice Arena.

C. Golf Report:

- a. Dillinger reported on the following:
 - I. Golf course closed the first part of November due to the weather.
 - II. The staff is watering greens and working outside during the nice weather and taking time off during the slower season.
 - III. The club house is slow all December parties except one have cancelled. There are some scheduled in January.
 - IV. Dillinger will bring to the board next month a proposed fee increase. Currently the fee structure is at the bottom one third compared to similar courses to be implemented January 1, 2021.

IX. Items from Board: There were no "Items from Board."

X. Director's Report:

- A. 2021-2022 Pre-Budget Message
 - I. The Board of Commissioners have asked all departments to look at a 15%-25% cut during the 2021-2022 fiscal year.
 - II. Mansur explained the budget cuts process.
- B. Mask Mandate
 - I. Mansur explained the Commissioner Mask Mandate for County employees.
- C. Correspondence
 - I. Mansur shared the thank-you from the YES House Foundation.
- D. The next meeting will be held December 28, 2020 at the Recreation Center.

XI. Adjournment: There being no further business before the Parks & Recreation Board, Acting Chairman Merryman adjourned the meeting at 5:50 pm.

APPROVED SECRETARY



APPROVED CHAIRMAN