



Application for **Wireless Communication Facility**

Permit Cost: **\$200.00**

Primary Code Reference: **Chapter 7, Section 45.70**

Applicant Information

Name of Applicant:	
Applicant Phone Number:	Applicant Fax Number:
Applicant Mailing Address:	
Applicant Email Address:	
Relationship of Applicant to Property:	<input type="checkbox"/> Owner <input type="checkbox"/> Tenant <input type="checkbox"/> Lessee <input type="checkbox"/> Other
Name of Authorized Agent (if applicable):	
Agent Phone Number:	Agent Fax Number:
Agent Mailing Address:	
Agent Email:	

Property and Use Information

Communication Facility Location (Physical Address):	
Current Zoning:	Current Use:
Proposed Use(s):	
Legal Description(s):	

Project Information

Project Name:
Project Description: <i>Please describe your project/use in as much detail as you feel necessary. Use extra sheets if required.</i>

FOR USE BY COUNTY STAFF – DO NOT WRITE HERE

Case Name/No.:	Date Received:
Fee/Amount Paid:	
Planning Comm. Date:	PC Decision: <input type="checkbox"/> Approved <input type="checkbox"/> Denied
Chairman:	Date Signed:

The following items shall be submitted along with this application. Please review Chapter 7, Section 45.70 for the procedures and approvals required for a Wireless Communication Facility. Also, review the appropriate section for the zoning designation of the subject property (Sections 15 through 33).

Required Materials:

- a) A general description of the project, including any proposed uses and whether each individual use is conditional or not, the overall intended use of the property, and any details required to ensure compliance with the Regulations.
- b) A visual simulation showing what the proposed facility will look like from the surrounding areas as viewed for residential properties and public rights-of-way at varying distances.
- c) For wireless communication towers, a map or description of the service area of the proposed telecommunication facility and explanation of the need for the facility.
- d) For wireless communication towers, a map showing the locations and service areas of other telecommunication facility sites operated by the applicant and those that are proposed by the applicant that are close enough to affect service within the County.
- e) A written explanation as of why adjacent existing wireless communication facilities could not be used for co-location. Documentation shall be provided which demonstrates that attempts have been made to co-locate with existing wireless communication facility sites.
- f) For wireless communication towers, a narrative description and map showing the coverage area and location of the provider's existing wireless communication facilities and the proposed coverage area of the specific site that is subject of the application.
- g) Technical information explaining the reasons that a permit is being sought.
- h) Review of Chapter 7, Section 45.70(e) for all general requirements of Wireless Communication Facilities.
- i) The names, addresses, and phone numbers of all property owners within 1,000 feet of the project site.

Updates to These Materials

The Applicant or his/her agent shall notify Campbell County of any changes to the information provided in the application summary that occur while any approval of the Wireless Communication Facility application is pending. Notification of any changes to the information provided in the application during or post-construction must be provided to the County for review and approval by the Director of Public Works. It is also understood that the Applicant shall submit a revised project plan showing the final location of all facilities.

Acknowledgement of Right to Appeal

The Applicant herein, or his/her authorized Agent, hereby acknowledges that he/she has been advised of his/her right to appeal the decision of the Planning Commission to the County Commission, according to the requirements of Section 10.70 of the Zoning Regulations.

Applicant Signature: _____ Authorized Agent: _____

Agent Authorization and Request for Notification of Changes

The applicant, if signed below, grants the above noted authorized agent the authority to act on the property owners behalf regarding all matters of this application. Please also check YES if the Applicant requests to receive correspondence from the Planning Division regarding any submittals received or changes made during this application.

Applicant Signature: _____ Date: _____

Yes, I request to receive notification of submittal changes made during the application review process.