



# COVID-19

## CORONAVIRUS DISEASE INFORMATION FOR BUSINESSES AND EMPLOYERS

Local businesses are encouraged to take the time now, to develop a plan for keeping employees and customers healthy. The following are aspects to consider incorporating in your plan:

**SICK EMPLOYEES SHOULD STAY HOME:** Create a sick-leave plan that addresses accountability while supporting an employee to stay home. An option might be that if an employee is sick, they are required to stay home, and to return a doctor note clearing them for work be required. Send sick employees home. If an employee is feeling sick or has directed to self-isolate, consider options for them to work from home, if possible. Monitor employees for fever and cough.

**CONTINUITY OF OPERATIONS:** Consider business priorities and how those would be addressed with staff shortages. Identify aspects of the business that must be performed, and ensure sufficient staff are trained to help carry out specific tasks. Remember, owners, managers and staff can be equally affected, so have a plan to address all levels of management.

**HANDWASHING:** By now, nearly everyone has heard how important handwashing is. Many diseases are spread through unwashed hands. Require all employees to frequently wash their hands with soap and water while counting to 20, or signing their favorite song. Businesses should make sure soap is available at each sink. Providing hand sanitizer for the public that frequent your business is another consideration. Effective hand sanitizer contains at least 60% alcohol.

**CLEAN FREQUENTLY TOUCHED SURFACES:** Frequently touched surfaces might be areas where employees or customers regularly place their hands. Counters, touchpads, pens and doorknobs/handles are a few examples of common-touch surfaces. Many of the everyday cleaners made by Clorox and Lysol effectively kill the Coronavirus. [The EPA has provided a list of all the primary products for use against COVID-19.](#) Frequently touched surfaces should be cleaned multiple times a day. Currently, we do not know precisely how long the Coronavirus can live on hard surfaces. Some estimates put the lifespan up to several days.

If you have any questions or would like more information about developing your COVID-19 preparedness plan, please contact Campbell County Public Health (307) 682-7275. The CDC has several [resources for businesses and employers to help plan, prepare and respond to COVID-19.](#)