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The Campbell County (WY) Department of Public Works, through the Campbell County Board of Commissioners, retained Humphries Poli Architects, P.C. (Library Consultant) to provide programming and future space needs projections for the Campbell County Public Library. The Campbell County Public Library is located at 2101 South 4-J Road in the City of Gillette, Wyoming. This report summarizes the outcome of the study that identifies existing and future space needs and evaluates the feasibility of expanding the existing Library in the event additional space needs are identified. Additionally conceptual sketches and layouts of how the proposed expansion could be located on the existing site and projected statements of probable costs are also included as a part of the study. The study was initiated in the 4th quarter of 2014 and submitted to the Board of Commissioners on 6 October 2015.

**Background**

The mission of the Campbell County Library is to provide diverse cultural opportunities for reading, learning and entertainment to all citizens of the Campbell County community. The Library leads the way to a universe of information with personal service and technology. The Campbell County Library is centrally located in the heart of Gillette, on an active arterial street, and is perceived by most to be convenient to its patrons. The Library is a fixture in the community and loved by all who use it. The original facility built in 1981 was partially remodeled in 2005. The Library consists of 31,244 square feet on the main floor and 9,730 square feet of space in a partial basement for a total area of 40,974 square feet. The Library is located on approximately 3.6 acres of property zoned C-O in the City of Gillette. There appears to be limited expansion area on the site due to existing parking lots for the Library and Public Health Building to the south, a Library/County storage building and staff parking lot to the north, residential development to the east and the 4-J Road to the west.

In 2001, a space allocation study was completed that recommended a number of renovations to the Library to optimize the use of the available space. Over the span of the past several years a majority of the recommendations were completed. The 2001 study also recommended additional space needs for the Library. The Library Board and staff completed a Post Evaluation of the Space Allocation Project in 2012. This latter study evaluated the actual numbers compared to projected numbers and provided status information on the recommendations of the 2001 study.

The Campbell County Library system also includes a branch in the City of Wright, Wyoming. This facility consists of approximately 6,790 square feet and includes a basement of 6,790 square feet that is currently unfinished. The total square footage of library space available to the County is currently 47,764 square feet.

The Scope of services of the Library Consultant included:

1. Scoping Session
2. Programming
3. Space Utilization Review
4. Building, Zoning and Site Analysis
5. Concept Sketches
6. Budgetary Cost Estimates
7. Recommendations and Draft Report
8. Presentation of Draft Report to the Library Board
9. Presentation of the Final Report to the Board of County Commissioners.

Additionally, the Campbell County Department of Public Works commissioned DOWL engineering consultants of Sheridan, Wyoming to conduct a Parking Study to determine future parking needs for the area of the Campbell County Public Library after a proposed expansion of the Library and to confirm the appropriate parking ratio for such a facility. This parking study was commissioned in the 2nd quarter of 2015 in response to preliminary parking recommendations of the Library Consultant that were based upon their extensive experience designing public libraries.

The Library Consultant was then requested to evaluate alternative parking and Library expansion scenarios based upon the findings of the DOWL Parking Study. The Library Consultant was then asked to consider alternative means to accommodate the total space needs for Campbell County Public Library which included the potential of constructing a new branch library to be located in Gillette and in addition to proposing an expansion to the Wright Library. These latter two requested evaluations were services in addition to the original scope of work of the Library Consultant.

**Summary of Findings**

The Library Consultant performed on-site observations that focused on the use patterns of the existing library, local zoning & codes, accessibility and regional and national trends for public libraries. The Library Consultant also conducted a number of public meetings and met with various constituents of the Library to gain further insight into the needs and desires of the respective
communities. From this information gathering the Library Consultant identified the following:

- Working conditions for staff and volunteers were less than ideal with large work areas being located in windowless basement conditions.
- Based on conventional parking recommendations and in discussion with the staff, the facility appears to users to be under parked and cannot meet peak demand. However, the results of the DOWL Parking Study determined the existing parking lots are not typically over parked as perceived. A parking structure has been identified as a possible solution for meeting parking demands on the site.
- Accessibility by elderly and those with families is difficult due to distance from parking spaces and the grade change between parking and the front entrance.
- Structural and water issues were identified at the main elevator and basement storage areas.
- Existing shelving, although recently reconfigured, is difficult to access/browse and is below recommended national accessibility guidelines. In addition there is an overcrowding of the collection in many sections, especially within the Children’s collection.
- Building construction materials combined with weak internet capabilities results in the lack of a useful Wifi system essential to a 21st century library.
- Library trends to accommodate “Maker” type spaces and technology are currently not meeting the demand.
- Interior finishes are in good condition and may be retained for future use. Additional programming may suggest a refresh of interior finishes in order to visually connect all areas of the library.
- A major reorganization of the library would enhance the user experience and provide for more efficient staffing patterns.
- When compared to peer libraries in the region with similar demographics, the level of services and square footage of library space available to meet patron’s needs in Campbell County by the year 2030 should be increased to a total of approximately 85,800 sf.

The Library Consultant identified four alternative options of expanding the existing Library ranging in size from 52,000 sf to approximately 58,000 sf. These expansion options maximize the build out of the existing site while accommodating the recommended parking allocation. Additionally, a fifth option of constructing a new freestanding library of 60,000 sf on an unspecified site was also evaluated. A sixth option of constructing a new branch library of 7,210 sf located in Gillette on an unspecified site to be combined with one of the five expansion options was also evaluated in order to meet the year 2030 goal of providing 85,800 sf of library space.

The Library Consultant also evaluated three parking options to accommodate the expanded library. These included a minimal expansion of 21 surface parking spaces consistent with the DOWL Parking Study and two options that propose the construction of a parking structure in addition to reconfiguration of the existing surface parking lots. One option proposes a parking structure located to the south between the Library and the Public Health Building. The second parking structure option proposes the construction of a structure to the north of the Library.

Recommendations

Libraries are very dynamic and a highly important asset to any community. Rapid changes in technology and an apparent shift away from printed material has suggested the space needs of the Campbell County Public Library may appear to be stagnant with limited growth required. However, national and regional trends, in addition to results of the on-site public meetings and focus groups are clearly indicating the demand for library services are at an all-time high. Published articles and statistics strongly suggest the projected shift from printed material has not gained traction. Libraries continue to have the need for more space in order to serve needs of their communities. We therefore recommend the Campbell County Public Library aim towards a total build out of space of 85,800 gross square feet by the year 2030. To meet this recommendation Campbell County needs to construct approximately 38,000 sf of new library space.

The Library Consultant recommends the following:

1. Renovate and expand the existing Campbell County Library to a size of approximately 57,800 square feet. The probable cost of this recommendation is $15,780,000.
2. Construct additional parking at the Campbell County Library to accommodate 21 additional parking spaces (total of 220 spaces for Library Parking). The probable cost of this recommendation is $105,000.
3. Construct a new 7,210 square foot branch library in Gillette. The probabily cost of this recommendation is $2,884,000.

The total probable cost of these three recommendations is $18,769,000.
It should be noted all probable costs are based upon expected project costs for the first quarter of 2016. Appropriate escalation factors must be considered for any construction that might occur beyond that timeframe.

In addition, in order to achieve the 2030 goal of 85,800 square feet of library space, we would recommend a later expansion of the proposed branch to 14,420 square feet and the renovation of the basement of the Wright Library of 6,790 square feet.

A more detailed analysis of the proposed space program and conceptual layouts of the respective library renovation/expansion plans are included in the study. The Library Consultant did not project a timeframe for meeting these space needs as consideration should be given to incrementally achieving the desired build out in order for the County to continue to provide a high level of library services during this expansion of facilities.

The Library Consultant would like to thank everyone involved in the gathering, creating and re-imagining process illustrated in this study. It is primarily due to the passion and commitment exhibited by those involved in the process that an institution like the Campbell County Public Library can successfully serve its community at the levels that it does. We look forward to observing, with the potential of participating in, the subsequent phases of moving the Campbell County Public Library towards the year 2030.
Introduction

The concept of the public library was conceived in an age of information scarcity whereas today’s networked world is one of information abundance and mobility. This new world of “information plenty” creates new, essential skills, such as the ability to gain value from information and produce new knowledge. If programmed correctly the public library can be at the center of these changes: a trusted community resource and an essential platform for learning, creativity and innovation in the community. The Campbell County Public Library is such an institution desiring to safeguard and enhance its position in the community as noted in the Library’s five year strategic plan. Enabling The Campbell County Public Library to continue to fulfill new roles will require community leaders, civic partners and librarians to share new visions for what the library can be. To meet the needs of individuals, the community and the nation in the knowledge society, The Campbell County Public Library must be re-evaluated or thoughtfully “re-imagined”. We are confident that innovations or changes to the library built on the old distributed model of the lending library will not suffice. What is needed is a new level of interdependence the community and library will embrace together.

In response to this need for re-imagination, The Campbell County Public Library embarked upon a “re-imagination” process in the last months of 2014 and into mid 2015. The goals of this process were to evaluate the library’s position in the community and best explore how to potentially change or alter their facility to enhance programs that would support the ideas associated with those of a great 21st Century Library. The Campbell County Public Library was founded on the belief that at the core of every great community is a library that enriches lives by sparking imagination, creativity, engagement and learning. The goal of the re-imagination process was to assist the library in making informed decisions about their physical environment to achieve the community’s and library’s objectives driven by the experiences of its members.

To that end, The Campbell County Public Library retained the services of Humphries Poli Architects, PC of Denver, CO to collaborate in the re-imagination process. Humphries Poli has provided like services to seemingly similar library communities throughout the western United States including Teton County, Converse County, and Sublette County, Wyoming and Sun Valley, Idaho (The Community Library in Ketchum) and nearly 50 libraries in Colorado. In addition Humphries Poli Architects recently served as the architect for the revolutionary and acclaimed Anythink Libraries. Representatives of Humphries Poli Architects have consistently participated in numerous library planning/thought forums sponsored by Library Journal and the American Library Association. In addition, the staff was invited to be a keynote at the acclaimed Risk and Reward Conference discussing how architecture can impact the success of a library facility.

The re-imagination process included four basic phases of work: Gather; Create; Agreement; and Report. This document synthesizes the process and serves as the basis of the Report phase.
Feasibility Study for Campbell County Public Library

The Campbell County Library is located at 2101 South 4-J Road in the City of Gillette. The library is centrally located on an active arterial street, convenient for patrons. The library is a fixture in the community and loved by all who use it. The original facility was built in 1981 and was partially remodeled in 2005. The building consists of a 31,244 square foot main floor and a 9,730 square foot basement. The facility sits on approximately 3.6 acres and is currently zoned C-O in the City of Gillette. There is limited expansion area on the site due to existing parking lots for the library and the Public Health facility to the south, a Library storage building and staff parking lot to the north, residential development to the east, and 4-J Road to the west.

In 2001, a space allocation study was performed by TDSI of Cheyenne, WY that led to a number of recommendations and subsequent projects to optimize the use of the available space. Over the span of several years, a majority of the recommendations were completed. These projects included redesign of both public and staff spaces, consolidation of the circulation services, providing functional and ergonomic desks for technical and circulation services, installing an elevator, renovation of the basement space, consolidation of back issue storage, relocation of government documents, enclosing a courtyard for a children’s workshop space, and upgrading furnishings. The study also recommended additional space needs for the facility. This update to the programming and space study will be used to determine if additional space is needed and if so, if it is feasible to construct additional space on the existing site.

In 2012, the Library Board and staff completed a Post Evaluation of the Space Allocation Project. This evaluation compares demographic projected numbers to actual numbers, provides status information on each space study recommendation, and discusses current and future space concerns.

The Library’s adopted five year strategic plan for 2013-2018 envisions a desired future and translates that vision into broadly defined goals, specific objectives and strategies while focusing the Library’s resources on key priorities. Various goals of the strategic plan that address facilities/space for the Campbell County Public Library include: Provide facilities that safeguard the Campbell County Public Library’s position as an asset to its community; and provide a working environment that enables staff to deliver library services to patrons with confidence, efficiency and a high quality of customer service.

During the Gather Phase of this report, the Campbell County Department of Public Works enlisted DOWL Consulting Firm to complete an additional report providing a detailed parking study for Campbell County Public Library, Public Health, and Skate Park Facility. The results of which are seen within the Report titled “Parking Study” dated May 6, 2015.

Mission

Our mission is to provide diverse cultural opportunities for reading, learning and entertainment to all citizens of our community. We lead the way to a universe of information with personal service and technology.
The ‘Mind Breaking’ exercise consisted of a 100+ image slide show illustrating current local and international concepts, trends, and developments in public library design. Multiple separate sessions were conducted in order to reach out to the entire Campbell County community, including visiting local elementary schools and the college. Participants recorded their most exciting, useful ideas or most disliked ideas on “post it” notes that were then attached to large sheets of paper on the walls of the Wyoming Room labeled with major library spaces and issues. The written comments were later read back to the group for discussion and clarification. Over 900 comments were received from over 100 ‘Mind Breaking’ participants.

A comprehensive list of the comments for the ‘Mind Breaking’ session can be seen in the Appendices. The “word cloud” on the opposite page summarizes the ‘Mind Breaking’ process by illustrating the most frequently repeated terms in the largest text. As noted a comprehensive listing of comments expressed:

Design concepts specifically derived from the mind-breaking responses include the following:

- Potential for a Cafe or food prep area
- A place for ‘families’ to share
- Dedicated MakerSpaces
- Outdoor space that can be used for select times of the year
- Simplified and closer entry for elders
- Easier to access collection; too high, too low
- Multi-functional meeting spaces; size, noise levels, function
- Elements to enhance electronic devices
- Energy efficient upgrades
- Add Teen space with flexible uses

"Mind Breaking"
Study Spaces
- spaces
- study
- rooms
- technology
- people
- group

Sustainability
- recycle
- solar
- material
- lighting
- natural
- area
- support
- energy
- green

Cafe
- drink
- place
- cafe
- coffee/snack
- shop/snacks
- food
- endowment
- bar-like

Technology
- download
- station
- screen
- lab
- space
- portable

Things You Can Do in the Library
- class
- research
- download
- meeting
- transport
- children
- crafting
- web
- teaching
“Building Breaking”
Team 1 Key Concepts:

1. Relocate the Entry closer to the parking lot for ease of use.
2. Build a Second Level to expand, creating more collection, reading and other library spaces.
3. Use the Atrium as a way to enhance the user experience.
4. Re-visit services and explore a Drive-Thru book return along the main road or parking lot.
5. Provide connection to nature with Outdoor Gardens or other spaces.
“Building Breaking”
Team 2 Key Concepts:

1. Enlarge **Storytime** allowing families to grow their imagination together.
2. Place the **Front Door** at the Southwest corner to invite the community in to the Library.
3. Explore what a **Cafe** can be to allow new amenities to the users.
4. Expand the library up to create a **Destination** for relaxation and exploration.
5. Improve working conditions by moving staff to the main level with an abundance of **Daylight**.
Zoning Standards

<table>
<thead>
<tr>
<th>Zoned</th>
<th>C-O (Library is a permitted use)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Acres</td>
<td>3.6</td>
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<tr>
<td>Required Parking</td>
<td>69 spaces (1/600)</td>
</tr>
<tr>
<td>Recommended Parking</td>
<td>164 spaces (1/250)</td>
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<tr>
<td>Parking Provided for Public</td>
<td>97 spaces*</td>
</tr>
<tr>
<td>Parking Provided for Staff</td>
<td>40 spaces*</td>
</tr>
<tr>
<td>Total Parking Provided</td>
<td>137 spaces*</td>
</tr>
</tbody>
</table>

*Per DDWL Parking Study Report dated May 6, 2015

City Importance

“Avenue of Arts”

Zoning

Current City of Gillette zoning standards were found at the City’s website. Basic requirements are highlighted above and shown in the adjacent diagram. In addition, there is no overlay district along 4J Road, however, there should be special consideration given to the street. In 2003, The Mayor’s Art Council was created to review the importance of certain areas of the city. Their mission is “to create a more visually pleasing environment and expand the opportunities for residents and visitors to experience quality works of art in public places.” The mission is applied as the “Avenues of Art” program and can be found along South 4-J Road with the abundance of artwork found and visited along the walkways.
Zoning Standards

<table>
<thead>
<tr>
<th>Landscape</th>
<th>48,500 SF</th>
<th>31%</th>
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</thead>
<tbody>
<tr>
<td>Built Area</td>
<td>108,320 SF</td>
<td>69%</td>
</tr>
<tr>
<td>Total</td>
<td>156,820 SF</td>
<td>(Allowable Coverage = 85%)</td>
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</table>

Concerns:
Long, narrow lot, not conducive to efficient site and building organization
Multiple parking lots and access points.

Screening Requirements
Landscaping requirements were found via the City of Gillette Zoning Code. Due to parking quantities, over 100, the library will be required to provide interior landscaping of not less than three percent (3%) of the total area of the lot used for parking and vehicular circulation. Current requirements do not identify specific planting, but do suggest City Engineers will assist in identifying appropriate plants and soils for the area.
Demographic Analysis

The information on the following charts reflects several analysis performed by the team to determine the ideal target square footage for the Campbell County Public Library. Figure 16.2 contains information provided by the Wyoming, Colorado and South Dakota State Libraries showing similar counties throughout each state. Total Library Square Footage by County, Ratio of Population to Square Footage, Ratio of Circulation to Square Footage, and Items per Square Foot were compared to identify benchmarks with which to work from. These columns allow the team to draw conclusions based on similarities and trends across a universal platform. Based on this information the team has identified targets of 1.46 (SF/Pop Ratio), 6.77 (Circ/SF), and 4.06 (Items/SF) based on averages taken.

Figure 16.1 further extrapolates the information to give current projections by the proposed plan options in the report. With a Total County SF target of 1.46 the effective ideal size for the Campbell County Public Libraries would be 60,564 SF and would result with ratios in our range of 4.06 (Items/SF) and 7.53 (Circulation/SF).

<table>
<thead>
<tr>
<th>Library</th>
<th>State</th>
<th>County Population</th>
<th>Total County SF</th>
<th>SF / Pop. Ratio</th>
<th>Circulation/SF</th>
<th>Items/SF</th>
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<tr>
<td>Campbell County</td>
<td>WY</td>
<td>46,133</td>
<td>47,764</td>
<td>1.04</td>
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<td>Fremont County</td>
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<td>Mesa County</td>
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Figure 16.2 - Comparison of Other Libraries in Similar Communities

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</tbody>
</table>

Figure 16.1 Projected Growth

- Approximately a 10% reduction taken based on future library trends suggesting smaller space needs due to storage and technology improvements.
Programming

Program Space Comparisons

Figure 17.1 reflects a direct comparison of libraries built by Humphries Poli Architects to the Campbell County Public Library. These two libraries, P.S. Miller and Wright Farms, both reflect similarities in program to the current Campbell County Library but give differing opinions of how space should be allocated. Figure 17.2 represents the total square footage by space for each option proposed in this report. In addition, parking calculations for current, required (by code) and recommended are included for ease of reference. These charts can be used in comparison to Options A, B, C, & D to quickly see how spaces can increase or decrease depending on plan relationships and additions. Option E (new library) and Option F (additional branch) represent structures on a new site.

<table>
<thead>
<tr>
<th>Program Space</th>
<th>Existing</th>
<th>Option A</th>
<th>Option B</th>
<th>Option C</th>
<th>Option D</th>
<th>Option E</th>
<th>Option F</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administration</td>
<td>2,620</td>
<td>1,700</td>
<td>(920)</td>
<td>2,975</td>
<td>355</td>
<td>2,220</td>
<td>600</td>
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<tr>
<td>Staff</td>
<td>5,584</td>
<td>5,850</td>
<td>244</td>
<td>5,660</td>
<td>14</td>
<td>6,866</td>
<td>1,274</td>
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<tr>
<td>Collection</td>
<td>5,974</td>
<td>12,596</td>
<td>2,016</td>
<td>12,355</td>
<td>2,181</td>
<td>10,200</td>
<td>-226</td>
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<tr>
<td>Periodicals</td>
<td>315</td>
<td>315</td>
<td>0</td>
<td>315</td>
<td>0</td>
<td>350</td>
<td>35</td>
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<td>Study</td>
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<td>1,570</td>
<td>250</td>
<td>1,320</td>
<td>0</td>
<td>1,500</td>
<td>180</td>
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<tr>
<td>Quiet Reading</td>
<td>845</td>
<td>1,120</td>
<td>235</td>
<td>1,200</td>
<td>315</td>
<td>315</td>
<td>1,200</td>
</tr>
<tr>
<td>Computers</td>
<td>310</td>
<td>700</td>
<td>390</td>
<td>385</td>
<td>325</td>
<td>950</td>
<td>640</td>
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<tr>
<td>Business Center</td>
<td>570</td>
<td>900</td>
<td>530</td>
<td>975</td>
<td>405</td>
<td>910</td>
<td>380</td>
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<tr>
<td>Children's</td>
<td>5,180</td>
<td>5,950</td>
<td>770</td>
<td>6,070</td>
<td>870</td>
<td>5,800</td>
<td>620</td>
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<tr>
<td>Story Time</td>
<td>490</td>
<td>490</td>
<td>0</td>
<td>490</td>
<td>0</td>
<td>910</td>
<td>460</td>
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<tr>
<td>Entry</td>
<td>1,250</td>
<td>1,550</td>
<td>300</td>
<td>2,180</td>
<td>930</td>
<td>3,800</td>
<td>2,350</td>
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<tr>
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<td>1,800</td>
<td>1,800</td>
<td>0</td>
<td>1,800</td>
<td>0</td>
<td>1,800</td>
<td>0</td>
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<tr>
<td>Maker</td>
<td>0</td>
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<td>2,420</td>
<td>4,050</td>
<td>4,050</td>
<td>4,000</td>
<td>4,000</td>
</tr>
<tr>
<td>Garage</td>
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<td>5,250</td>
<td>500</td>
<td>4,750</td>
<td>0</td>
<td>5,660</td>
<td>850</td>
</tr>
<tr>
<td>IT</td>
<td>400</td>
<td>400</td>
<td>0</td>
<td>400</td>
<td>0</td>
<td>400</td>
<td>0</td>
</tr>
<tr>
<td>Stairs/Elevator</td>
<td>450</td>
<td>450</td>
<td>0</td>
<td>450</td>
<td>0</td>
<td>900</td>
<td>450</td>
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<tr>
<td>Training Room</td>
<td>975</td>
<td>1,200</td>
<td>225</td>
<td>1,100</td>
<td>225</td>
<td>1,300</td>
<td>130</td>
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<tr>
<td>Teens</td>
<td>1,970</td>
<td>3,480</td>
<td>1,510</td>
<td>3,180</td>
<td>1,210</td>
<td>3,500</td>
<td>1,530</td>
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<tr>
<td>Support</td>
<td>2,155</td>
<td>3,375</td>
<td>1,220</td>
<td>2,975</td>
<td>820</td>
<td>2,750</td>
<td>595</td>
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<tr>
<td>Gala</td>
<td>0</td>
<td>420</td>
<td>420</td>
<td>1,200</td>
<td>1,200</td>
<td>1,200</td>
<td>1,200</td>
</tr>
<tr>
<td>Total</td>
<td>41,000</td>
<td>52,000</td>
<td>11,000</td>
<td>54,800</td>
<td>13,800</td>
<td>57,738</td>
<td>16,730</td>
</tr>
</tbody>
</table>

Parking Impact

| Existing Space | 137 |
| Required (1/250) | 65 | 87 | 92 | 97 | 97 | 100 | 13 |

Total Cost

<table>
<thead>
<tr>
<th>Option A</th>
<th>Option B</th>
<th>Option C</th>
<th>Option D</th>
<th>Option E</th>
<th>Option F</th>
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</thead>
<tbody>
<tr>
<td>Building</td>
<td>$13,750,000</td>
<td>$14,790,000</td>
<td>$15,750,000</td>
<td>$15,780,000</td>
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<td>$4,980,000</td>
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<td></td>
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<tr>
<td>Parking: Option 3</td>
<td>$2,016,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Existing Program Space

Current analysis shows slightly higher than desired spaces throughout the library. Images contained on this page are examples of these spaces:

Top - Bottom, L-R
Circulation Area
Shared Workroom
Periodicals
Book Stacks
Study Room
Children’s Stacks
Teen Area
Story Time
Existing Code Plan

According to documents reviewed, the Campbell County Library has been built following the 2003 International Building Code (IBC). Per the City’s website, Gillette has adopted 2012 IBC. All new construction will be required to follow these requirements and depending on exterior and budget, renovation may be required as well. Based on the analysis performed, improvements may include, but are not limited to, additional fire separations, relocated fire separations, increased fixture counts, and accessibility enhancements. While not required, it is recommended to increase aisle width to 42” and provide study areas with accessibility built in, specifically quiet study rooms.

Finally, while not required, sustainable design principles should be considered, especially natural lighting. Studies have shown that natural light and views placed within regularly occupied spaces promote healthier working conditions and improve overall work conditions and health. Staff and regularly occupied spaces, specifically in the basement, should be evaluated for relocation.
Existing

Meets Lot Coverage Requirement:

<table>
<thead>
<tr>
<th>Landscape</th>
<th>48,500 SF</th>
<th>31%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Built Area</td>
<td>108,320 SF</td>
<td>69%</td>
</tr>
<tr>
<td>Total</td>
<td>156,820 SF</td>
<td>(Allowable Coverage = 85%)</td>
</tr>
</tbody>
</table>

Parking increase recommended which could be obtained by sharing spaces with the Public Health Building or constructing a new parking facility.

Existing Massing and Parking

Required: 69 Spaces
Recommended: 164 Spaces
Needed: 27 Spaces

Existing Library
Currently situated on a 3.6 acre site the Campbell County Library consists of two structures and two parking lots within the property boundary. Sharing access with the Public Health Building to the south, parking consists of angled parking across three one-way aisles. In addition, the site to the north holds staff parking and an additional maintenance storage facility for the Library. Current calculations suggest expansion for both the building and parking can be made in the available open spaces or shared spaces.

Note: Area indicated in pink represents minimum amount of space needed to meet recommendations on parking / SF ratios with existing library size.
Feasibility Study for Campbell County Public Library

Design Goals

- Minimize distance to entry
- Enlarge Story Time
- Relocate Staff above ground
- Flexible Teen Space
- Add creative spaces
- Upgrade Technology

Space Diagram

Total: 41,000 SF

Existing Spaces

As you enter the library one is greeted with a vast entry vestibule, followed quickly by a constricted access point. With Meeting Rooms off to the east, after hour access is easy and exhibit space is present. Further in to the library you are greeted by an underutilized atrium and an overcrowded collection. Stacks are seven feet tall and make accessing materials difficult on both the upper and lower shelves. As you continue to walk around the other spaces you deal with a overflowing Children’s area, noisy and odorous Teen space and very few computers.
Option A: Plan Diagram

Creation of a new Entry will provide needed interior space while shortening the travel distance from the parking lot. Elderly patrons will also be protected earlier for ease of use.

Focused around a new North Atrium, creative spaces will flow to the basement activating a dark and uninviting space. As a destination users will flow across the library to reach and enrich their visit.

Staff and Administration will grow into a new space focused on ergonomics and daylighting to enhance current working conditions. Parking increase required which could be obtained by sharing spaces with the Public Health Building or constructing a new parking structure. Travel distance could increase as well, thus negatively effecting certain users.

Total: 52,000 SF

Narrative

OPTION A consists of an addition that primarily focuses on the north side of the existing library with a smaller addition to extend the Entry further to the south. Administration and Staff would primarily occupy the addition allowing for small growth within Children’s. The main feature of this option would be a new double height Atrium to bring natural light to the basement. Adjacent to this space would be the collective MakerSpace creating a inspirational light beacon for the library.
Option A

Massing Addition: Option A

<table>
<thead>
<tr>
<th>Level</th>
<th>SF</th>
</tr>
</thead>
<tbody>
<tr>
<td>Level 01</td>
<td>8,500</td>
</tr>
<tr>
<td>Basement</td>
<td>2,500</td>
</tr>
<tr>
<td>Total</td>
<td>11,000</td>
</tr>
</tbody>
</table>

11,000 SF Addition
Option A

Massing Addition: Option A

<table>
<thead>
<tr>
<th>Landscape</th>
<th>34,510 SF</th>
<th>22%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Built Area</td>
<td>122,310 SF</td>
<td>78%</td>
</tr>
<tr>
<td>Total</td>
<td>156,820 SF</td>
<td></td>
</tr>
</tbody>
</table>

(Allowable Coverage = 85%)

Required by Zoning: 87 Spaces
Recommended: 208 Spaces
Added: 71 Spaces

Note: The parking diagram indicated in this option is a visual mass to represent the space needed. Parking Options P1 & P2 are viable solutions to align with Building Option A. In addition, a combination of P1 and P2 could also be used to meet the parking requirements and recommendations.
**Summary**

For the proposed options, Humphries Poli Architects has prepared a statement of probable cost based on historical values from similar library projects in the Rocky Mountain West. Costs are based on a hypothetical construction start date of first quarter 2016. For projects taking place after the hypothetical start date, we would recommend budgeting a 5% per year cost escalation for inflation. This value may appear high given current economic conditions, but also takes into account the continued depreciation of various components of the Library over a delay in pursuing the project. Costs include architectural/engineering design services, surveys, testing, fees, and a 15% contingency. Temporary facilities, abatement costs, technology, public art, and library materials are excluded.

The following diagram shows, in plan view, the renovation values associated with different areas of the library. This helps to create an understanding of the varying levels of costs associated with new construction versus renovation. Within the diagram Black represents new construction and the highest cost, Grey represents higher level renovation and White represents lower level renovation.

Option A consists of minimal upgrades in the basement support space, complete renovation at the remaining library and approximately 11,000 SF of new construction primarily on the north side of the existing building.

---

### Option A: Pricing

<table>
<thead>
<tr>
<th>Level</th>
<th>Zone</th>
<th>Sq ft</th>
<th>Cost / SF</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Level 1</td>
<td>Zone 1</td>
<td>-</td>
<td>$150</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td>Zone 2</td>
<td>30,500</td>
<td>$250</td>
<td>$7,625,000</td>
</tr>
<tr>
<td></td>
<td>Zone 3</td>
<td>8,500</td>
<td>$350</td>
<td>$2,975,000</td>
</tr>
<tr>
<td>Basement</td>
<td>Zone 1</td>
<td>3,500</td>
<td>$150</td>
<td>$525,000</td>
</tr>
<tr>
<td></td>
<td>Zone 2</td>
<td>7,000</td>
<td>$250</td>
<td>$1,750,000</td>
</tr>
<tr>
<td></td>
<td>Zone 3</td>
<td>2,500</td>
<td>$350</td>
<td>$875,000</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td>52,000</td>
<td></td>
<td>$13,750,000</td>
</tr>
</tbody>
</table>

**Budget**

$13,750,000
Option B: Plan Diagram

New construction placed outside of the existing building footprint, simplifies phasing and build ability.

Improves staff working conditions by locating on Main Level.

Limits extent of construction at Main level and Basement.

Focused around a new North Atrium, creative spaces will flow to the basement activating a dark and unwelcoming space. Destination users will flow across the library to reach and enrich their visit.

Parking increase required which could be obtained by sharing spaces with the Public Health Building or constructing a new parking structure. Travel distance could increase as well, thus negatively effecting certain users.

Total: 54,800 sf

Narrative

In OPTION B we continue to explore existing massing to maximize on-site efficiency. Similarly to OPTION A we are able to increase the public space with new additions to both the north and south while not impacting the existing facility, beyond basic renovations. The new spaces would be focused around “Creation” and house a new Maker Space next to the main entry as well as a new space at the north end, lower level. This addition would also allow for expanded Staff, Admin and the Collection at the main level.
**Feasibility Study for Campbell County Public Library**

### Massing Addition: Option B

<table>
<thead>
<tr>
<th>Level</th>
<th>Square Feet</th>
</tr>
</thead>
<tbody>
<tr>
<td>Level 01</td>
<td>11,800 SF</td>
</tr>
<tr>
<td>Basement</td>
<td>2,000 SF</td>
</tr>
<tr>
<td>Total</td>
<td>13,800 SF</td>
</tr>
</tbody>
</table>

**13,800 SF Addition**

![Diagram showing the massing addition for Option B with 13,800 SF, including spaces and a parking structure.]
Option B

Massing Addition: Option B

Landscape  33,020 SF  21%
Built Area  123,800 SF  79%
Total      156,820 SF
(Allowable Coverage = 85%)

Required by Zoning: 92 Spaces
Recommended: 220 Spaces
Added: 83 Spaces

Note: The parking diagram indicated in this option is a visual mass to represent the space needed. Parking Options P1 & P2 are viable solutions to align with Building Option B. In addition, a combination of P1 and P2 could also be used to meet the parking requirements and recommendations.
For the proposed options, Humphries Poli Architects has prepared a statement of probable cost based on historical values from similar library projects in the Rocky Mountain West. Costs are based on a hypothetical construction start date of first quarter 2016. For projects taking place after the hypothetical start date, we would recommend budgeting a 5% per year cost escalation for inflation. This value may appear high given current economic conditions, but also takes into account the continued depreciation of various components of the Library over a delay in pursuing the project. Costs include architectural/engineering design services, surveys, testing, fees, and a 15% contingency. Temporary facilities, abatement costs, technology, public art, and library materials are excluded. The following diagram shows, in plan view, the renovation values associated with different areas of the library. This helps to create an understanding of the varying levels of costs associated with new construction versus renovation. Within the diagram Black represents new construction and the highest cost, Grey represents higher level renovation and White represents lower level renovation.

Option B consists of minimal upgrades in the basement support space, complete renovation at the remaining library and approximately 13,800 SF of new construction, both on the north and south side of the existing Library.

<table>
<thead>
<tr>
<th>Level</th>
<th>Zone</th>
<th>Sq ft</th>
<th>Cost / SF</th>
<th>Total</th>
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</thead>
<tbody>
<tr>
<td>Level 1</td>
<td>Zone 1</td>
<td>60,000</td>
<td>150</td>
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<tr>
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<tr>
<td></td>
<td>Zone 3</td>
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<td>350</td>
<td>$700,000</td>
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<tr>
<td>Total</td>
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<td>54,800</td>
<td></td>
<td>$14,730,000</td>
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</tbody>
</table>
Narrative

OPTION C looks to adapt an addition that would work well with a proposed parking structure on the north end of the site. Additions would be similar in nature to both A & B, but would focus around a new central spine to organize flow between two parking lots and entrances. Staff would be relocated to the center of the building allowing for easy oversight of the new entrances and reduce travel across the Library. Lower level space additions would include a Maker Space as well as a Business Center which will pull light from the main level through the new Atrium.
Feasibility Study for Campbell County Public Library

Massing Addition: Option C

<table>
<thead>
<tr>
<th>Level 01</th>
<th>11,730 SF</th>
</tr>
</thead>
<tbody>
<tr>
<td>Basement</td>
<td>5,000 SF</td>
</tr>
<tr>
<td>Total</td>
<td>16,730 SF</td>
</tr>
</tbody>
</table>

16,730 SF Addition

Option C
Required by Zoning: 97 Spaces  
Recommended: 231 Spaces  
Added: 94 Spaces

Note: The parking diagram indicated in this option is a visual mass to represent the space needed. Parking Options P1 & P3 are viable solutions to align with Building Option C. In addition, a combination of P1 and P3 could also be used to meet the parking requirements and recommendations.
Budget

$15,755,500

Option C: Pricing

<table>
<thead>
<tr>
<th>Level</th>
<th>Zone</th>
<th>Sq ft</th>
<th>Cost / SF</th>
<th>Total</th>
</tr>
</thead>
<tbody>
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<td>Zone 3</td>
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<tr>
<td></td>
<td>Zone 3</td>
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<td>350</td>
<td>$1,750,000</td>
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<tr>
<td>Total</td>
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<td></td>
<td>$15,755,500</td>
</tr>
</tbody>
</table>

Summary

For the proposed options, Humphries Poli Architects has prepared a statement of probable cost based on historical values from similar library projects in the Rocky Mountain West. Costs are based on a hypothetical construction start date of first quarter 2016. For projects taking place after the hypothetical start date, we would recommend budgeting a 5% per year cost escalation for inflation. This value may appear high given current economic conditions, but also takes into account the continued depreciation of various components of the Library over a delay in pursuing the project. Costs include architectural/engineering design services, surveys, testing, fees, and a 15% contingency. Temporary facilities, abatement costs, technology, public art, and library materials are excluded.

The following diagram shows, in plan view, the renovation values associated with different areas of the library. This helps to create an understanding of the varying levels of costs associated with new construction versus renovation. Within the diagram Black represents new construction and the highest cost, Grey represents higher level renovation and White represents lower level renovation.

Option C consists of minimal upgrades in the basement support space, complete renovation at the remaining library and approximately 16,730 SF of new construction, both on the north and south side of the existing Library.
**Option D: Plan Diagram**

New construction placed outside of the existing building footprint, simplifies phasing and build ability.

Improves working conditions by locating staff on Main Level

Limits extent of construction to Main level and Basement

Parking increase required which could be obtained by sharing spaces with the Public Health Building. Travel distance could increase as well, thus negatively affecting certain users.

**Narrative**

OPTION D maximizes additions that would be similar in nature to both B & C.

OPTION D will increase the public space with new additions to both the north and south while not impacting the existing facility, beyond basic renovations.

The new spaces would be focused around ‘Creation’ and house a new Maker Space next to the main entry as well as a new space at the north end, lower level. This addition would also allow for expanded Staff, Admin and the Collection at the main level.

**Total: 57,800 sf**
Feasibility Study for Campbell County Public Library

Massing Addition: Option D

| Level 01  | 11,800 SF |
| Basement | 5,000 SF |
| Total    | 16,800 SF |

16,800 SF Addition
Option D

Massing Addition: Option D

Landscape: 33,020 SF, 21%
Built Area: 123,800 SF, 79%
Total: 156,820 SF
(Allowable Coverage = 85%)

Required by Zoning: 97 Spaces
Recommended: 232 Spaces
Added: 95 Spaces

Note: The parking diagram indicated in this option is a visual mass to represent the space needed. Parking Option P1 will provide sufficient parking for this scheme.
Summary

For the proposed options, Humphries Poli Architects has prepared a statement of probable cost based on historical values from similar library projects in the Rocky Mountain West. Costs are based on a hypothetical construction start date of first quarter 2016. For projects taking place after the hypothetical start date, we would recommend budgeting a 5% per year cost escalation for inflation. This value may appear high given current economic conditions, but also takes into account the continued depreciation of various components of the Library over a delay in pursuing the project. Costs include architectural/engineering design services, surveys, testing, fees, and a 15% contingency. Temporary facilities, abatement costs, technology, public art, and library materials are excluded.

The following diagram shows, in plan view, the renovation values associated with different areas of the library. This helps to create an understanding of the varying levels of costs associated with new construction versus renovation. Within the diagram Black represents new construction and the highest cost, Grey represents higher level renovation and White represents lower level renovation.

Option D consists of minimal upgrades in the basement support space, complete renovation at the remaining library and approximately 16,800 SF of new construction, both on the north and south side of the existing Library.
While the previous building expansion options show ways in which the Library can be expanded on its existing site, HPA heard from multiple community and staff members about the potential to relocate the Library. In order to address and quantify this comment the following diagram has been provided. Contained within this diagram is Option E, a new 60,000 sf structure based on current recommendations in Figure 16.1. Preferred site orientation for a library of this nature would be on a site approximately 6 Acres based on a recommendation of 1 Acres per 10,000 SF. In addition the site shape would be roughly 1x2 in proportion to allow for adequate parking and open space.

The advantages to a new site should be weighed and considered when evaluating any future library growth. In comparison to the existing Library a new site could open up additional sustainable strategies or site amenities not available on the current site. From drive-thru drop off, 90 degree two way parking, to solar orientation, all items should be considered to evaluate both current and potential sites. A future feasibility study should be completed on any proposed site to find any and all amenity potential.
Based on this information and on current trends in Library design we have estimated that a new site would budget slightly different from the current site. To accommodate the added need for complete site upgrades on any new site a factor of $400/SF was used to calculate construction for an all-new Library. This equates to:

\[ 60,000 \text{ sf} \times 400 = 24,000,000 \]
In order to meet the 2030 goal of reaching 85,800 SF total space for Gillette and Wright Library, an additional branch library may be considered. Contained within this diagram is Option F, a new 7,210 sf library branch. Preferred site orientation for a library of this nature would be on a site approximately .72 Acres based on a recommendation of 1 Acres per 10,000 SF. In addition the site shape would be roughly 1x2 in proportion to allow for adequate parking and open space.

**Option F New Branch Site**

- Single lot
- Low to Medium Travel Distance
- Surface Parking
- Open Space (Green)
- New Site Required
- Recommended Parking: 29 Spaces

**Space Diagram**

**Total: 7,210 sf**

Additional Branch Design Option

The advantages to a new site should be weighed and considered when evaluating any future library growth. In comparison to the existing Library a new site could open up additional sustainable strategies or site amenities not available on the current site. From drive-thru drop off, 90 degree two way parking, to solar orientation, all items should be considered to evaluate both current and potential sites. A future feasibility study should be completed on any proposed site to find any and all amenity potential.
During the review of previous options A-E it was discovered that a new direction may be ideal for the Campbell County Public Library System to meet projected 2030 recommendations as shown on figure 16.1. As a part of this and with a goal of reaching 85,800 SF, the design team studied an option that would introduce a new branch in conjunction with expansions at both Gillette and Wright. Phasing to meet the 2030 target would break out as follows:

Phase I:
Expand Campbell County Public Library: 57,800 SF

Phase II:
Construct New Branch E: 7,210 SF

Phase III:
Finish Wright Branch Basement: 6,790 x 2 = 13,580 SF
Expand New Branch E (basement or addition): 7,210 SF

Total 2030 Projected Buildout 85,800 SF

Option F illustrates the proposed new Branch as a component of the 2030 goal.

Based on this information and on current trends in Library design we have estimated that a new site would budget slightly different from the current site. To accommodate the added need for complete site upgrades on any new site a factor of $400/SF was used to calculate construction for an all-new Library. This equate to:

7,210 sf x $400 = $2,884,000
Parking (Existing)

**Dual lots**

**Medium Travel Distance**

**Surface Parking**

- Required Parking: 69 spaces (1/600)
- Recommended Parking: 164 spaces (1/250)
- Parking Provided for Public: 97 spaces*
- Parking Provided for Staff: 40 spaces*
- Total Parking Provided: 137 spaces*
- Current Stall Dimensions: 9’ x 18’
- Proposed Stall Dimensions: 10’ x 20’
- Proposed Parking Ratio: 1:500

*(proposed City Ordinance schedule for late 2015 per discussion with City of Gillette Staff March 2015)*

Existing Parking

**137 Spaces**

Existing Parking currently includes 40 staff and 97 public parking spaces located on the north and south sides, respectively. These quantities exceed existing parking requirements of 1 space per 600 SF or 69 required spaces. However, current library planning trends suggest a ratio of 1 space per 250 SF increasing the number of spaces to 164 parking spaces. In order to meet these recommendations, additional parking options will need to be explored.

In addition, current design standards allow for 9’ x 18’ parking stalls. A proposed Ordinance by the City of Gillette will increase this dimension to 10’ x 20’ and ratio of 1:500 (for 82 spaces), with a potential implementation date of late 2015.

Per DOWL Report dated 6 May 2015, the Public Health building has 83 parking spaces in the north lot (1) and 31 parking spaces in the south lot (2). An additional lot (3) located to the south of the Public Health Building, adjacent to the Skate Park has the potential to hold an additional 21 spaces per this report. By their calculations if a slow growth rate is realized the current parking should be adequate for the next 10 years. Strong growth could result in needs by 2020.
Parking Option 1

Dual lots
Increases Travel Distance
Surface Parking
Requires Inter Agency Approval
Current Parking: 137 Spaces
Shared Parking: 83 Spaces
Total Parking: 220 Spaces

Additional Parking Diagram

220 Spaces
(Shared with the Public Health Building)

Option P1: Expand South

Option P1 references the DOWL Parking Study and suggests that the existing parking as provided by the library, in conjunction with the north lot of the Public Health Building (1) is sufficient to provide the requirements needed for the proposed library additions for the next 10 years. The Public Works would look to finish out the proposed lot (3), adjacent to the Skate Park, to supplement the remaining parking (2) on the south side of the Public Health Building. The Public Works would construct 21 new spaces utilized by the Skate Park and Public Health Building only, thus resulting in 220 available spaces for the Library.

The diagram above identifies the full Public Health Building parking lot for use by the library as indicated in the DOWL report dated 6 May 2015. Diagrams in this report indicate 21 available parking spots for use if a new lot were to be built south of the Public Health Building (3). Based on an average cost per parking space for parking lots this improvement:

$5,000 x 21 spaces = $105,000

Conceivably this option could be used with any of the following additions if the entire lot were available to the library.
Parking Option 2

Option P2: Parking Structure
Option P2 offers one of two parking structure solutions to meet the recommended parking requirements as outlined in this report. Pros and cons to this solution vary from meeting parking requirements to the impact to surrounding neighborhoods and should be considered in conjunction with any costs proposed. Initially P2 provides approximately 80 new parking spaces per level of parking structure. Based on this calculation a total of 280 total parking spaces are possible on the site. However, as a trade-off homes adjacent to the Library would be subject to multiple levels of parking and lighting that would be visible from personal residences. This option meets parking requirements but would be less desired for the surrounding neighbors. This option is recommended with Building Options A or B.

The diagram above identifies the size requirements a parking structure would require on the existing site. Current calculations estimate 80 available parking spots per level for use if a new structure were constructed. Based on an average cost per parking space for parking structures, this improvement would be estimated at:

\[ \$18,000 \times 80 \text{ spaces} = \$1,440,000 \text{ per level} \]

Conceivably this option could be used with any of the following additions.
Parking Option 3

Dual lots / Dual Entry
Maintains Travel Distance
Parking Structure/Surface Parking
Additional Entry Drive
Higher Construction Cost
Current Parking 137 Spaces
New Parking 70 Spaces
Total Parking 207 Spaces

New Parking Diagram

**207 Spaces**

Option P3: Parking Structure

Option P3 offers the second of two parking structure solutions to meet the recommended parking requirements as outlined in this report. Pros and cons to this solution vary from meeting parking requirements to the impact to surrounding neighborhoods and should be considered in conjunction with any costs proposed. P3 provides approximately 55 new parking spaces per level of parking structure. Based on this calculation a total of 207 total parking spaces are possible on the site. In comparison to Option P2 however, there is less impact to the surrounding neighbors. This option would have minor impact to the surrounding residences as the proposed location is only adjacent to two properties. In addition, the existing maintenance building would need to be relocated and only Option C, with a dual building entrance, would be economical with this proposed parking option.

The diagram above identifies the size requirements a parking structure would require on the existing site. Current calculations estimate 55 available parking spots per level for use if a new structure were constructed. Based on an average cost per parking space for parking structures, this improvement would be estimated at:

$18,000 x 55 spaces = $990,000 per level

Conceivably this option could be used with Option C only.
Appendix I

Programming Questionnaire

Date 26 October 2014
Project Campbell County Public Library
Re: Programming and Space Study

We would appreciate the Library responding with brief answers to the following list of topics that will be useful for the development of our Programming and Space Study. It would be helpful to have any quantifiable items included where possible.

1. Community
   a. Demographics
      i. Primary user groups
         Primary: Birth through preschool; children/students K-6; teens/students 7-12; homeschoolers; college students; adults (Millenials); adults (Gen X); adults (Baby Boomers); parents/families; teachers; community/meeting room user groups;
         Secondary: Clubs (knitting, gaming, etc.); job seekers; genealogists; low income users; ESL patrons; users seeking technology assistance; seniors; homebound patrons; small group of patrons with special needs
      ii. Any ‘bubbles’ in terms of age groups
         Campbell County’s population is growing in all age groups. Babies are booming—761 babies were born last year and we are on course to surpass that number this year. Another area of high impact includes school age students. County schools experienced record enrollments this year: 2013 = 8,793; 2014 = 9,113. Recently, replacement schools have been built that house larger numbers of children, and a new elementary school has been added to the community; a second high school is currently under consideration. Campbell County’s median age has typically been young (currently at 31), and the growth in 20-45 year-old residents is significant (39% growth the last decade); the potential for growth in the senior population exists (the 45-64 year old population grew by 22% the last decade).
   b. Languages
      English and some Spanish
   c. Languages
      iv. Potential new user groups
         New residents; community college students; patrons needing small study rooms; maker/crafting groups; small business collaboration (a high tech meeting room would help); we would like to better accommodate users with special needs; we would like to attract more users age 18-29; might be potential to increase service to Spanish speaking population; bookmobile users.

2. Schools nearby
   Primary: Sunflower, Paintbrush, Buffalo Ridge, Pronghorn; Secondary: Sage Valley, Twin Spruce; North and South High School Campuses, Westwood Gillette College; Note: a large preschool, Children’s Developmental Services, is nearby

3. Home schoolers?
   Yes, we support the homeschooling community. Teens use computer lab for online classes. The Gillette Christian Home Educators often meet in the Tween Space with students.

b. History and character
   i. Landmarks
      Campbell County, in the heart of the Powder River Basin, is characterized by high plains and diverse landscape formations such as the Pumpkin Buttes. The county rests between the Black Hills to the East (small outcroppings of Black Hills landscape can be found in Northern Campbell County) and Big Horn Mountains to the West. Devils Tower is in neighboring Crook County. The “Rockpile” near the Rockpile Museum is a historical landmark that once helped horseback riders identify their proximity to Gillette.
   ii. Identity
      Campbell County’s roots lie in ranching, which gives the community a western personality; energy and mineral extraction industries, and an associated service industry, are big influences on the economic landscape—there is an abundance of coal mines (low sulfur coal extracted using surface mining techniques) oil and gas, uranium, minerals; residents proclaim the area as “the energy capital of the nation.” People move to the community to work; residents might describe themselves as hard working, individualistic, self-sufficient, outdoorsmen, etc.

3. Friends of the Library
   The library’s volunteer program includes a group of volunteers that are the equivalent to a small “Friends of the Library” program. (As the new Director, I would like to build on this group to develop a more formalized, expanded Friends group—TI)

4. Library Foundation
   Currently, The Library Foundation, Inc. (LFI) is composed of eight members. It exists to support and nurture the library through fundraising efforts. LFI fundraising supports the volunteer program, staff training and development, staff recognition, a fine art collection, etc. The group is currently heavily involved in the Wyoming Library Endowment Challenge, sponsored by the Wyoming State Legislature—fundraising by LFI is matched dollar for dollar by the Legislature up to a $1.5 million endowment. LFI has expressed interest in funding part of a library building or expansion, such as a showpiece reading room.

5. Creative community
   i. Arts
      The Library Foundation’s fine art collection is well known by artists and collectors in the region; the Library supports the arts by hosting a local Artist of the Month, an annual Graphic Novel character contest, traveling exhibits, and an Art in the Stacks reception for the local art community; the AVA Community Arts Center supports visual arts in the community; the Mayor’s Art Council displays sculptures every year, purchases some pieces, and encourages businesses in the community to donate sculptures to the community; Pearls of the Prairies recognizes local artists and patrons of the arts for their work in the
Powder River Basin; Cam-Plex holds many types of events for artists as well as a variety of theater productions; Gillette Community Theater has held productions in the library’s Wyoming Room; there is an active Improv group in the community.

Music
The library has a grand piano that is used by local piano teachers to hold piano recitals; the library regularly hosts musical performances such as classical guitar or Celtic guitar music; community music groups include the Powder River Symphony, the Campbell County Children’s Chorale, Energy City Voices (Gillette College), the Chamber Singers, Gillette Guitar Guild, City Band, etc.; Open Mic events are sponsored by City Brew and Brothers Coffee.

Makers
The library is experimenting with maker space programs (Legos, robotics club, sewing machines, etc.); the library hosts an annual quilt auction fundraiser and has a good relationship with local quilters; a local knitting group meets weekly at the library; crafters use the meeting rooms at times (such as scrap-book groups); the school district hosts Skills USA—no-tech kids at the high school compete in this event; the local college teaches technical classes in welding, machining, etc.

Other
There are several active book clubs in Gillette—the library system currently hosts two groups; The Cam-Plex is a multi-events center—in addition to arts, theater, music and entertainment, Cam-Plex hosts rodeos, RV rallies, pyrotechnic and other conventions, etc.

Local competition
i. Bookstores
Hastings, bookstores within Wal-Mart, K Mart, etc, used book stores (although not local, Amazon is a big competitor on a local level)

ii. Media
Hastings, Red Box, Wal-Mart, K Mart, etc. (also, Amazon Prime and Netflix are big competitors on a local level)

Coffee
Starbucks, Brothers Coffee, City Brew, Coffee Friends, Main Bagel, Mountain Mudd. Feedback from library patrons indicates they would like it if the library housed a coffee shop.

Other
Recreation Center, Skate Park, Sports and School Clubs, 4-H, Girl and Boy Scouts, Boys and Girls Club.

Local alliances
Campbell County School District, Gillette, College, Gillette Public Access Television (GPA), Rockpile Museum, Head Start, County Extension and 4H, Wyoming Family Literacy, Boys and Girls Club, GARP, AVA, Headstart, Campbell County Health, Christian Schools, St. John Paul and Heritage Christian School, Cam-Plex, Public Health, Juvenile Services Partnership, Virtual School, Children’s Developmental Services, Lights On After School, County Recreation Center, Department of Family Services, Department of Workforce Services, Senior Center, County Commissioners and County Government, senior apartment complexes, Pioneer Manor, YES House, Chamber of Commerce, Council of Community Services.

2. Collections
a. Primary division of collections (ie adult non-fiction, children’s picture books, DVDs etc)
See Circ Trends document
b. Collection size per area of collection quantified
See Circ Trends document
c. Percentage of collection typically in circulation per area of collection
See Circ Trends document
d. Information on the collection that is currently in storage/what might come out
Library is currently at capacity for its physical collections, currently around 160,000 items; there is an overflow area housing about 50 young adult books; extra copies of DVDs, some of the leased books are in storage and pulled out as needed; a large collection of National Geographic is kept in storage; back issues of magazines; there is a storage shortage for weeded materials waiting to go to the used book sale.
e. Current library technology resources quantified (desktops, laptops, etc)
Staff workstations – desktop PCS – 31
Staff workstations – laptops – 8
Public workstations - thin clients – 40
Staff printers – 8 (working to downsize)
Public printers - 4
Public microfilm station – 1
Public digitization station w/scanner & video capabilities – 1
Public workstation – proctoring/test monitoring – 1
Public copiers – 2
Staff copiers – 2
Staff Fax – 1
Public Fax – 2
Public Flatbed Scanners – 2
Staff Flatbed Scanners – 5
Assorted AV equipment stored in Circulation area for checkout
eReaders/Tablets – 4

f. Library user demographics.
Registered patrons on June 30, 2014 – 31,870 (CCLP=29,990, Branch = 1,880); we do not have good information on user demographics, and rely on community data and anecdotal observations to guide us (a survey could provide useful info.); we are currently working on a project to overlay patron addresses with a GIS map of Campbell County to determine where library card users are located in the community, etc.

g. Collection goals and vision
i. Growth areas
ebooks, eAudibooks, graphic novels, book club kits, large print books at senior apartments (the last item would not affect space at main library)

Decline areas
Print reference, government documents; teen books on CD

h. Particular strengths
Browisability of collections, robust collections (patrons who have left the community and returned often comment on how nice it is to be able to find items on the shelves that they want to check out, which hasn’t been the case in the other communities they lived in); local history; track series to serve our patrons; fill 99% of patron requests; excellent...
youth services programming; outreach services; Adult Graphic Novel collection, Science Fiction collection; active database training for schools and other users; art collection

i. Local / historical collections
Rare books, microfilm, local history binders, yearbooks, Wyoming State documents, Wyoming Collection, Art collection

j. RFID?
Yes, Bibliotheca; 2 self-checks with self-payment; security at entrance; currently no space for automation of returns

k. Classification system - Dewey, BISAC, etc?
Primarily Dewey; changes may be in the future

3. Creativity

a. Current library programming
Youth programs - 6 storytimes, early release day programs, Saturday afternoon school age programs, themed programs (Family Fright Night), 3rd Grade storytelling, author visits, school tours, summer reading, gaming, movies, teen club
Adult programs - Book discussion group, fundraising programs (Cupcake Wars), summer reading, senior book talks, humanities programs, authors, history, one-on-one technology classes

b. Programming goals and vision
The establishment of an adult programming committee pending; implementation of programs attractive to Community College students and patrons age 18-29; Space for elementary age programs; implementation of STEAM programs as outlined in strategic plan; instructional classes, small business programs, additional book discussion programs, ability to continue senior programs as population grows; increased storage for program supplies; maker space area development; high tech meeting room with conferencing ability; more small study rooms/meeting spaces

c. Staff talents
Spanish speaking staff, well-trained staff; several staff members have strong technological expertise; experienced staff; strong customer service skills; 3 web masters on staff; staff member with strong genealogy skills; several talented, strong writers on staff;

d. Volunteer talents
Strong volunteer group to assist with used book sale and other events; technology skills of one-on-one instructors; published historian is a regular volunteer; motivated teen volunteer group; volunteers with an affinity for outreach services

e. User talents
Many patrons are technologically savvy; there are several users who are adept at genealogy research; Campbell County’s database users demonstrate strong use of resources; talented quilters donate their work for an annual fundraiser; the art community in Campbell County is growing

f. Technology needed to support vision
Better wi-fi available throughout building (as per strategic plan); more tablets for patron use; better test proctoring space; better classroom/computer lab or high tech maker space lab with creative software access (currently basic lab space has been taken over by young adult programming); upgraded sound system in Wyoming Room

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Note: Also please see supporting documents: (1) Strategic Plan & (2) Circulation Trends

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<table>
<thead>
<tr>
<th>Collection</th>
<th>Collection Size (se % Used September 2014)</th>
</tr>
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<tbody>
<tr>
<td>Adult Audio Book</td>
<td>5,222 24.0%</td>
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<tr>
<td>Adult Music</td>
<td>2,560 29.6%</td>
</tr>
<tr>
<td>Adult Video</td>
<td>8,189 89.6%</td>
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<tr>
<td>Adult Best Sellers</td>
<td>562   163.5%</td>
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<tr>
<td>Adult Graphic Novels</td>
<td>412  18.7%</td>
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<td>Adult Large Print</td>
<td>3,911 17.0%</td>
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<tr>
<td>Adult Luck Day</td>
<td>84   219.0%</td>
</tr>
<tr>
<td>Adult General Fiction</td>
<td>10,576 15.4%</td>
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<tr>
<td>Adult Mystery</td>
<td>4,284 10.5%</td>
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<tr>
<td>Adult Romance</td>
<td>1,936 19.0%</td>
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<tr>
<td>Adult Science Fiction</td>
<td>3,650 14.1%</td>
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<tr>
<td>Adult Western</td>
<td>1,197 9.9%</td>
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<tr>
<td>Biography</td>
<td>1,671 8.6%</td>
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<tr>
<td>Non-Fiction</td>
<td>33,059 9.0%</td>
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<tr>
<td>Wyoming Collection</td>
<td>1,286 4.2%</td>
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<tr>
<td>Board Books</td>
<td>549  75.6%</td>
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<tr>
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<td>18,356 30.7%</td>
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<tr>
<td>Literacy Kits</td>
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<tr>
<td>Young Adult Non-Fiction</td>
<td>1,724 5.3%</td>
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</table>

Noncirc/periodicals/misc 24,882

Total Collection 160,486
Appendix II

Comprehensive Mind-Breaking Comments

Renovations

- need an area for sorting/storing the donations/discards for the yearly book sale - not the stage
- need an area for donations when they are dropped off - usually at Circ
- keep an area for giveaway books/bookshelves
- need an area for volunteers to work on designated projects
- computer for volunteers to sign in - space for such
- extension office brought upstairs
- if Circ is re-configured - we need a designated area for the Pages/Information area within the Circ Area
- need more lockers for Pages/Staff
- need a better place to park the book carts - where they can be more organized - not as messy
- less traditional desks
- higher seating - moveable, portable
do
- oven
- windows
- entrance closer to parking
- variety of small spaces for people to work (bar height, table height)

- staff workroom windows
- bike areas
- positive environment
- private spaces
- two levels with atrium - open plan, modular
- live windows
- long counter - barstool style, view to outdoors
- many windows
- co-working space - inside and outside
- window seats!
- public stage for performances and for seating, etc.
- staff offices with day lighting, climate control
- community inspired library - art, outside activities, cooking
- sunlight, daylight, any light
- rotary area
- portable/fully staffed staff posts
- outdoor viewing for all areas
- reference desk - more visible
- more staff privacy available
- live open viewing of children for parents
- user friendly from desk
- curved shelving, shelving on wheels
- more comfortable seating all around
- lighting

- our library should more reflect our environment - Wyoming, natural resources, natural light, nature, open space, community
- give library to museum and move library to current road & bridge
- functioning staff lounge
- think tank for staff
- circular shelving? Desk
- small desks - not intimidating
- auditorium, stage, lecture, classroom type space
- larger flat work-space
- getting rid of the wizard on the children’s wall and putting in quotes and pictures of children’s books
- all staff work areas near their department
- inviting break room
- window seats
- feeling at home - not new age look
- administration more accessible
- a real office for reference staff
- functioning staff lounge
• Fireplaces in the public spaces of the library
• I like the window seats
• Natural lighting - windows
• More natural lighting
• Brands/ranching/coal truck - like DIA airplane
• Dedicated book sale area for year round sales
• Expand into parking lot and have underground parking
• Lots of windows (natural light)
• No more low low book shelves
• I don't like the street scenes or other wall murals because they will look dumb when more space is needed for shelving and the murals are partially covered up
• Hydronic snowmelt
• Tables that are not so heavy
• Better bicycle racks
• Yes - sunlight
• Like lighter non-industrial looking carpeting/flooring
• Natural light spacious interior to reflect our environment i.e. "High Plains"
• Media available all over library
• Save energy functions (air from floor)
• Better view of 4J road (expansive view)
• Children/adult integrated areas

• Bringing Wyoming surrounding area inside (example: Devils Tower)
• Low stacks
• Fireplace great view - windows
• Bright colors, color coding for organization
• Coffee area
• Community involvement in art or design features
• Like my library to be a library - not a bookstore
• Warehouse style

Children's

• Active, fun, colorful, useful, interactive, use of graphics and chalkboard use
• Bigger, more user friendly story time pit. No hard corners - maybe ramp style rather than stairs
• Images from children's books incorporated
• Chalkboard painted boards for staff and patron use
• Discover and creative spaces
• Like the children's spaces with thematic entries
• Creative play area for kids
• Like the outdoor learning environments for kids
• Like portable service desk
• More user friendly children's entry. No more castle
• Need staff work areas near children's area with space for working on projects and individual work areas
• Like the tree house and the "rounds" to listen to
• Child and adult software next to one another
• Rubber flooring craft zone
• Outdoor space for children
• Rubber flooring for children's dept.
• More space in children's area for crafts without worrying about a rug
• Chalkboard walls in children's and young adult
• Family centered space to learn (ex: play chess) and spend time together
• I don't like the chalkboard walls - messy! I picture kids getting very upset about this
• Large read graphic
• Garage door from children's to other rooms
• Book page portrayed on wall
• Mobile shelves in YS
• Service desk's movable
• Grandma's attic
• Family spaces
• Rubber floor in children's area
• "Cube" stacks with space inside for kids
- children’s garden area
- family area with computer for adult and child
- craft/kid friendly flooring (rubber, recycled flooring materials)
- family spaces
- friendly
- computers for adults outside of children’s or teen center
- great graphics
- like smart board - would be great to have in story time area
- children’s door & furniture
- square up children’s room - too long
- like family space
- children self direct
- reading nooks
- family library - pair adult and children’s computers
- glass walls to write on
- like outdoor space for kids
- colored glass to separate child from adult
- rubber flooring for crafting
- smart boards
- children’s books quotes on wall
- large art, 3-D, like the “READ” letters
- important - family spaces within the library
- like the tree houses
- learning - hands-on spaces

- riser seating
- like tree houses in children’s - sounds, seating
- maintain a thematic entrance to Children’s
- the use of comfy furniture for kids or teens to relax near a window or even in "Grandma’s attic." Comfort is key.
- computer stations for children and parents together
- adult computers close to children’s library - glass to see child
- better doors for restrooms in children
- like the use of children’s books as visual graphics
- program space 250 - community
- children’s area - sink for clean up, space for messier crafts/activities. More like an art room
- creative kid’s space
- I like the family library mixed kid/adult computers with comfortable seating
- children’s outdoor area
- glass dividing children’s enabling line of sight
- larger meeting room to accommodate Children’s programs - bigger than WY room
- children’s library within the adult library - transparent, contained
- book stacks that kids can crawl in
- children’s space - active toddlers who want to climb
- tree doorway to children’s is amazing

- adjacent to adult
- exploring area for children
- reading tutors
- story time = parents with kids
- collaborate on parenting questions - cool parenting area
- make lofts in the children’s center
- family focus (kids work next to parents)
- early literacy active/play space available all the time
- kids, children’s computers - close together, family space
- parent and child spaces - combined seating or glass walls
- area in children’s area for sensory sensitive kids
- computers for kids and adults so can see each other
- children’s story time area
- children’s library within library
- cool kids furniture - book nooks - kids want to hang out
- more space for story time
- chalk board paint (community involvement)
- possible library within library (kids space)
- playground or play house
- green
- fun typography for kids (modern)
- trampoline
- I love olaf
- kids area - like tweens area
Seniors

- outreach: need larger space for carts
- larger space for more bookcases when returning items/new materials
- large desk area
- need wifi in this area
- space for another staff member
- outreach office needs to be near back entrance due to nature of the job
- bookmobile - and a garage to park it in for winter months
- closer seating in collection to sit and read
- closer access
- we need more inviting and accessible from entry
- supportive
- books NOT on top or bottom shelves
- ease of egress - aging population
- senior area within the library - brighter lighting, taller chairs, maker spaces for senior citizens
- auditorium with fixed seating - for guest speakers, authors, programs, etc. (not level floor seating)
- equipped with screen, smart board, sound booth, etc.

- free wifi in outdoor areas
- if CCPL expands up to a second floor, it needs 2 elevators for us old folks with bad knees and hips
- use essential oils; comfortable chairs, sofa, etc.
- handicapped access and parking in relation to doors (also remainder of building)
- easy access to building
- seating by LP books
- indoor fireplace
- cool hang out section for adults (modern furniture)
- senior relaxing area - tables and chairs; senior music area with 40s-50s music available or playing quietly
- senior maker space - computer area, social area for playing cards, record life story

Reading and Shelving Spaces

- needs to be cozy
- colorful
- short bookshelves
- new display with browsing
- I love the use of colored carpet squares. Fun!
- low shelves in the center, higher used on the outside to make rooms
- curved shelves
- I really like the comfortable window seats to read
- really like the comfortable window seats to read
- like the lower shelves in the kids area with the use of creative stations for children to encourage early literacy
- window seats for all ages
- I love the curved shelving that looks very kid or teen friendly
- quiet reading area, window seats
- reading areas within shelving
- comfortable chairs
- better signs
- comfortable seating/reading areas for adults
- I like the idea of having lighting on or around the bookshelves
- Boston shelving/screens
- windows/glass
- end of shelf reference center
- move shelves
- designated area for new items with nooks to read
- LED screens on end of stacks
- like window seats
- curved shelving
- window seats
- tranquility
- long counter
- like digital displays and touch screens on end cap
- hate shelving on wheels. It looks cheap.
• shorter shelves - more open
• seating intermixed with stacks
• private reading areas
• quiet places
• shelving on wheels
• circular shelving for special collections
• music section more like in a bookstore
• new item displays with sitting area
• lower shelving
• low shelving
• flex rooms would be an asset to CCPL for public and staff
• family areas for parents with tweens & toddlers
• window seats
• couches, comfy seating
• lower shelving is ideal
• décor that reflects our culture
• YES - flexibility for shelving
• raised and lowered shelves
• solar tubes
• big, comfortable seating spaces
• clean sight lines
• lower shelving
• rolling stacks

Community Room

• good sound system
• more visibility in meeting spaces
• garage door in meeting room
• staff work area
• moveable walls
• nice meeting rooms
• colored glass separating spaces
• staff meeting area
• easier access to the meeting rooms
• variety of size meeting spaces
• small stage central area for poetry, etc. Piano area
• somewhere else to store boxes besides stage
• inside/outside space with art
• flexible furnishings
• like small, inviting programming space
• piano in common area
• stage for small theatre groups
• use our piano as a focus point
• stage and piano
• like community room with garage door to allow use when meeting room not in use
• reading/shelving space - better lighting by chairs
• save the art spaces
• space that can expand programming - labs, flexible flooring, seating, etc.
• large and small meeting rooms
• community meeting room - mixed sizes but all wired for tech
• areas for artwork
• collaboration area = meeting rooms
• failure lab community
• usability of space for multiple purposes
• program space for public/children (250 - 300)
• really cannot stand all the open glass area
• no café
• flexibility
- Adult game room - role playing/gaming table (like Tabletop) (geekchicgq.com)
- Community room to be available and inviting - transparent but slightly private, too
- Multigenerational sharing spaces
- Scrapbooking
- Transparency
- Garage door for community room
- Meeting space
- Want doors and panels with chalk board paint

Outdoor Spaces

- I like outdoor spaces
- Big windows to outside
- Have an outdoor space with fire pit
- Better snow removal
- Parking lot banners
- Outdoor space for community (not parking lot)
- Like outside seating
- Outside roof access for view
- Outdoor space for community (not parking lot)
- Outdoor space - children’s programs
- Like outdoor space for patrons especially ground level
- For children to explore
- Outdoor learning environment

- Front porch with wifi - 24/7
- Outdoor screen
- Outdoor space for community events
- Outdoor movie screen
- Outdoor space can only be used 4 month out of the year
- Outdoor and/or indoor nature walk to explore
- Public art
- Need outdoor space - inviting, functional, courtyard, nature, shade!
- Outdoor seating
- Outdoor movie area
- Like outside space for gardening, playground, learning
- Outdoors - courtyard, roof deck
- Outdoor movie space
- Landscaping, grand entry
- Outdoor movie space
- Outdoor space for summer programs
- Courtyard
- Slide show was too damn long
- Like indoor-outdoor link
- Enjoy covered outdoor space
- Outside movie screen
- Like the outdoor reading spaces - elevated
- Outdoor space with gas fireplace
- Like a river or lake nearby
- Connect with outdoors! Please. Pretty please
- Projector area outside - fire pit would be RAD!
- Outdoor space
- Like the recording spaces
- Outdoor movie space
- Stream-outdoor area. Bringing nature/the outdoors inside
- Adequate parking - currently not enough for special events or if a big meeting is going on
- Outdoor plaza/park
- New materials entry
- Outdoor movie nights
- Outside fireplace
- Inside/outside space (Salt Lake City library)
- Projection space outside!!
- Outdoor movie screen
- Courtyard
- Bike support
- Need close-in parking
- Outside coffee/eating area - covered, tables fastened, chairs heavier due to wind
- Outdoor space - hang out space
Teen

- fun
- like collaboration stations for teens
- collaborative computer work space
- window seats
- failure lab or maker space for teens
- place where teens can be noisy
- riser seating
- collaborative work stations for small groups of teens
- like learning stations - varied learning, rounded tables, varied seating
- shelving on wheels - move shelves for programs
- outdoor movie
- like teen collaborative spaces
- flexible, moveable, fun, comfy furniture
- theme
- rooms to be noisy in
- like curved shelving/work spaces
- riser "bleacher seating; moveable seating
- mess area
- more visibility for teen area
- rooms to be noisy with friends
- chalkboard paint for teen expression
- like windows with bean bag
- like rubber flooring for crafts
- soft furniture, moveable
- windows
- sound proof room for teens to use - clubs, gaming
- teen space needs light, flexible and multi-purpose spaces, flexible furniture, outdoor
- movie theatre
- teen study rooms
- like the fun teen furniture with inspirational graphics on the wall
- teens upstairs
- don’t like the bleachers for teens
- body chairs
- study nooks for teens and adults
- like gaming room for teens
- likes on the wall that change color, design etc. touch and change alto
- collaboration table computers
- gaming room
- hang out, meet up place
- read and think
- with family
- car and D&D club - table top (5 - 15 people)
- animi club (30 people)
- D&D magic/castle room/throne
- secret passage
- roof patio/operable wall
- mural
- more computers - bandwidth
- music room, recording studio, train
- hammock room/tutors
- white board tables
- movie nights
- more authors/nights
- club room - glass walls, laptop plugins
- storage space
- video editing
- music recording
- snacks and drinks no allowed in
- acoustics - echo down the hallway
- missing/charge
- pyramid/gaming
- circular private rooms for small study groups
- basement is still liked
- own space/away from children’s
- accommodate noise
- separate for quiet
- separation for gaming
- drafting designs
- vending
- bold, simple in teen area
- music chairs
- gaming room
- laptop area/small group area with TV and plug-ins

Technology
- flexible construction to accommodate tech updates, etc.
- maker space
- weather station - temp, etc. shown inside
- YES! Touch screens!
- dual computer station areas
- touch screen catalog
- device usage within library
- maker space
- learn to play music
- like touch screens on the end of stacks for finding items
- magnetic white boards
- get laptop bar!
- charging stations/points
- family computing area would be helpful
- dedicated computer lab for classes and regular use
- like the small shared service screen so the patron can easily see the same info as staff
- like Boston’s random lighting

- need way better wifi
- touch screen computers for public to use
- check out an ipad or similar device
- lap top bar
- computer lab capacity
- download station
- touch screen digital catalogue
- technology bar - stand/sit
- children’s computer iPad labs
- gaming space
- digital signage about what’s happening at the library
- wireless - the whole library
- 1 on 1 area - need a quiet area for teaching classes at night (lab is noisy and used most nights by YA) - using the testing room is OK but is not sound proof - teacher’s voice carries out into the library
- treadmill desk
- security
- like portable devices for patron use
- empty restaurant at CC Airport would make excellent downloading station
- love books not just having a super techy bank of computers
- electronic charging station for devices
- oral history/storytelling lab is nice

- tablets for in-library use
- oral history lab
- portable computers/tablets for in Library use
- like family computing space
- download stations
- like collaborative areas with technology and screens
- download stations!
- download/charging stations
- webex; dual monitors; connected conference room; smart board
- like recording studio
- portable hot spot
- reference screens on stacks
- download stations
- ref. perch
- download stations
- computer furniture
- download stations
- like the idea of navigating where people can check out books, etc.
- like portable devices to use within the building
- like the idea of download stations. I view that as a great teaching opportunity. It’s empowering the patron.
- download stations
- reference desk accessible and visible
- collaborate
Study Spaces

- family computer area
- study spaces
- more study rooms
- like whiteboards
- quiet area
- family space
- relaxing
- variety of meeting/collaborative spaces
- more study rooms
- more group study rooms (2 - 10 people) various sized that are soundproof, glass walls
- like study space with collaborative technology
- window seats
- keep natural lighting
- alcove study spaces
- plug-in sound space/seating
- like whiteboard walls for writing, drawing, creating
- like glass walls
- relax and explore space
- 21st C areas
- like study alcoves

- plentiful study spaces with good technology
- small group spaces/study nooks (3 - 4 people, 6 - 8 people)
- cozy spaces for quiet
- welcoming reading nooks
- maker space with white boards that are magnetic
- open lab space - clean/messy
- meeting/study nooks/rooms
- collaborative technology equipped study space
- quiet space/reflection area
- computer lab with Apple and HP/other
- we need study spaces!
- flexible furniture everywhere

Maker Space

- Maker space - 3D all of it
- create space
- recording studio
- need maker space
- need maker space including 3D printer! This is a must! Please have one in Maker Space
- video production with story time area
- music, recording
- poetry

- video room and production
- wound recording areas
- maker space!
- woodworking lab - all labs!!
- sing and listen to music
- better, more welcoming space for authors with good seating for attendees
- get crafty and messy
- bookmobile
- maker space for all
- flexible
- bookmobile of some sort
- recording studio
- more library users, people, place and platform. Learning and civic needs.
- keep library on 4J - central locations
- recording studio
- marker/art space
- cooking station
- 3D printer space
- mobile cooking station
- maker space library - concrete floor
- separate place for donations

Feasibility Study for Campbell County Public Library
loved the Co Springs 21C - lab space for videogames, green screens, recording studio
places for “makers”
outdoor learning space
video production
cross-merchandising
community oriented

Sustainability

lights for reading chairs
green roof
smart building - lighting controls, HVAC controls, sustainable
outside (natural) lighting friendly to those inside library
multi use areas
cyclist support area
smart environment
day lighting
bike rack protected area
never never never give up the books
recycled materials - flooring, art, natural resources
solar tubes to the basement
utilities in floor - air in floor
good lighting
need solar tubes
cyclist support
solar panels/solar lighting
recycle program!
solar tubes to the basement
LEED certified
solar tube
solar panels cyclist support structures
recycle materials!!
energy saving LEED (earth focus)
recycle materials!!
need solar tubes
green roof
solar panels/solar lighting
recycle program!

Cafe
Starbucks $
get coffee/snack destination
self serve café - use for events, food service

Miscellaneous

like mobile cooking cart - cooking classes
like cooking classes!!
dislike industrial look
great break room to collaborate in for staff
like dedicated book sale area
book sales
family space
way finding creative - effective
break room area with large sink, big fridge, serving area for staff functions
book shoppe staffed by volunteers
window seats
chalk board paint - invite artists
break room/collaborative space
perch service desk - moveable
- Staff and service points streamline returns to get back on shelves, bring daylight in, connect to skate park and public health
- I like our library because that aren’t walls!! Or a sterile environment
- Staff lounge upstairs for “community” among staff
- Fun environment
- Community room - flexible, interactive
- I don’t like dividers in offices. I like the interaction with co-workers
- Keep out library cozy and comfortable
- Storage cabinets
- Sunlight for everyone
- Active desks
- Think tank space for staff
- Enough lockers for staff
- Using books for visual graphics
- On-going bookshelves for used books
- A nice staff break room
- Drive up book drop (library wall) not unattached
- Larger/better break room for workers
- Break area with windows to the outside world
- Connect with community talent to help with programs
- Keep the warm feel of the library

- Better break room
- Better advertising for programs. Use electric signs for programming
- Cool signs
- Like recording studio
- Built-in display windows (like in a dress shop) to display art, new books, themes, etc.
- Security - us staffing
- Streamline the systems for scheduling community events
- No chalkboard paint (wears out, trending)
- Dedicated areas for various clubs so that it is easier for them to grow. In particular, the Adult Gaming Group
- Foundation/friends area - book-selling, etc.
- Using our culture throughout (like the airplane, barn door) so maybe ranching, mining, oil
- Roller shelf example - YA C.S. library
- Nice foyer - welcome in transition
- Covered bike/scooter area for public and staff
- Elimination of the barrier between youth and adult
- Caging system
- Art-library specific (Teton)
- You need shelves in the bathroom so patrons don’t have to juggle their books or put them on the sink counter to use the facility
- Modern design - clean lines but still warm
- Act out a story
- Art plus science! Love it!
- Way finding in an awesome way!
- Area you can bring your pet
- Mobile library
- Book sale room
- Transparent walls - must have natural light, not breakable
- Color code
- “San serif font” please (clean, readable, clear)
- Really big area for programs
- Like quiet room with fireplace
- Window seats please
- Windows
- Experience artwork
- Some place to look to - big city buildings inspire people - the library must be inspiring
- Nook area for year round book sale
- Campbell Public Library needs full shade in walkway
- More space
- Multiple use of spaces
- More benches/chairs around the building
- Semi private space, also RISD library, example shown Denmark library
• glass window w/markers
• bring the world to Gillette
• lots of natural light
• pleasant smells
• floor signs
• moveable moving space
• lots of soft chairs - bean bags, etc.
• lots of bright cheery colors
• inspiring lighting
Appendix III

Summary of Student Focus Group Comments

What are things you can do in a Library?

- multifaceted research - book, web, archive, etc.
- sanctuary
- check out books to read
- expand horizons
- explore the world
- be inspired to dream
- transport you to a different world
- recording studio
- collaborate
- relax
- quiet secluded reading
- “search” for anything
- escape
- hear a good story or at least hear about a good story
- like space for creating music
- experiment, grow and learn in a hands on manner
- still need public computers for those without resources
- stay abreast with new innovations
- find good books/reads
- connect ideas
- interact - debates, discussions (books, movies)
- place of solace
- shop
- meet new people
- coffee bar
- social gathering
- front porch - rocking chairs
- teach/play with children - crafting area, technology area
- like library café
- exercise
- everything
- music station/listening
- new book display up front
- sit by the fireplace
- download eBook
- watch people space
- get a cup of coffee/light food
- download eBook
- watch people space
- get a cup of coffee/light food
- take a class
- club meetings
- quiet time
- board gaming
- have a meeting
- attend a class
- read the daily newspaper
- view art
- browse
- see local art
- search for a job
- you can make models in libraries
- community meeting rooms/events
- conference spaces with adjustable tables
- research
- was have fun on the list?
- craft lessons
- adult gaming - create a room for this
- program areas
- reading spaces
- TV/media areas

What do you like to do in the Library today?

- I go there to use the computers, print my papers when I’m out of ink
- I have not been to the Library since 6th grade
I have many business meetings there for network marketing.

I really only check out books.

I like to study in the individual climate controlled rooms.

I simply go in and find the book I need or want, then leave.

I like to study at the library. The library is quiet where I can simply read a book.

To be perfectly honest, I don’t really go there to study, get books to read, get books, look up info if needed, work on paper (type) and print stuff.

I go to the library when I cannot concentrate on my homework at home.

I currently do not use the library.

I like to do my research there.

I look for things faster than having to look and ask questions. I always have a hard time looking for books.

I go there and read.

I like to read at the library.

I enjoy the children’s area for my child. Also enjoy the study rooms they have.

I like to study there and get books sometimes.

I like to use the mechanics books for resources and the quiet space for studying.

I normally just go to the Library to check out a book and that’s really it.

I don’t do much at the public library, but it is a good place to do research because of the book selection available there.

I like to use the mechanics books for resources and the quiet space for studying.

I would go to do research or read a book.

I would like to utilize the study rooms more - not that there is a problem with our study rooms now. A coffee shop would be cool though.

In the CCPL, I like to research history and archaeology books, and also magazines.

I would like more adult study times available. (earlier mornings/after evenings)

I would like to be able to access the things I need, easier.

I would like to start on my English papers.

I would like to be able to access the children’s area for my child.

I enjoy going to the CCPL to study. I especially like the small study rooms. Even though the library is quiet, I like the rooms because they allow me to play my music quietly and have discussions.

I would love for there to be a maker space.

I would like to be able to sit in a quiet, enclosed place that allows me privacy and quiet.

I would like to see good reading and food.

I would like to be able to sit in a quiet, enclosed place that allows me privacy and quiet.

I would like to use the mechanics books for resources and the quiet space for studying.

I would like to start on my English papers.

What would you like to do at the Library?

I like to relax and enjoy the quiet time and space.

I probably just study.

I would like to be able to sit in a quiet, enclosed place that allows me privacy and quiet.

I have more meeting rooms - and a coffee shop!

I would love for there to be a maker space.

I would like to see good reading and food.

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I would like to use the mechanics books for resources and the quiet space for studying.

I would like to start on my English papers.
• use books, use computers, have quiet areas to work, have food/beverages.
• COFFEE! Good areas to sit.
• coffee, study rooms
• a public area that fosters a community, food options, quiet spaces as well
• study without it feeling taxing. Coffee shop with good coffee (starbucks is not good coffee)
• I’d like to do more research there
• research
• I would like to be able to just relax and be comfy. Food.
• I would like to be by myself, zone out and do what I came to do
• study
• how quiet it is
• utilize it more and have college books (more copies.)
• research
• if there were more places to study with other people where you don’t have to be so quiet. I think it would be cool to have coffee there as well.
• have a nice place to study and have plenty of space to spread my stuff out
• I’d like to be able to buy coffee. I go there to study so having a tiny coffee shop would be pretty awesome
• having rooms where you can use them to form study groups
• I would like to study at the library

• I would like to be able to see a better section of certain books for non-fiction and fiction
• I would like to study and do more research there, so maybe more study rooms and quiet places
• maybe have events or attractions to attract more people
• think when I go to the Library I just go for the quietness or the project or paper I need to research

What one thing would you change in the Library?

• I would change the hours so there’s more time to do the things I need done
• the accessibility of it
• I would prefer to be able to eat in the library
• have more rooms with projectors and TVs for business meetings
• I would change the seriousness of libraries
• a comprehensive and updated reference section that can be checked out
• I would like more book options. Personally I am extremely interested in psychology and mental disorders which there are not that many options for
• I would like to have more study rooms and better chairs/also updated computers and software
• the computer area is very crowded. Having a more spread out area would be better
• more reading opportunities, like group, or whatever its called for young adults/teens
• better work spaces - individual study rooms
• I would add more computer labs to help the accessibility
• a coffee place
• nothing. I don’t really go there so I wouldn’t change anything
• I am absolutely horrible with technology, so I would like to make sure there is not too much technology
• beverages in the library to buy
• I would like to see more computers throughout the library
• make it feel more like home, comfortable chairs, fun colors
• upgrade the private areas
• modern look
• I would like it to be easier to read old newspaper articles
• consider running a snack bar/cafe
• I would change the layout. Put the small kids downstairs. Bring up the older kids.
• I wouldn’t change a thing. I do what I need to do and leave.
• I have never been so don’t know what to change
• the hours
• the size of it - more study rooms and such
- add a coffee shop
- just a little coffee shop would do
- I would change it to where there is more quiet single places
- I would like to have more rooms for studying or quiet areas
- I would like to see better hours - open longer on Sundays
- update certain books and resources to more current copies
- bean bag chairs to read on
- having healthy food options available at the library would make it easier to stay longer to study or for activities with my kids
- there's not much I would change, just more areas to study with other people
1.0 EXECUTIVE SUMMARY

Campbell County has four parking lots serving parking needs of the Library, Public Health and the Skate Park facility. These lots and facilities are located adjacent to and east of 4J Road between Boxelder Road and Lakeway Avenue in Gillette, Wyoming. The County is planning to expand the Library, and has questioned if the existing parking facilities will be adequate to accommodate future parking demand.

Humphries Poli Architects (HPA) studied three building expansion options for the Campbell County Library. HPA recommended 1 space per 250 square feet of gross building floor area. In comparison, the City of Gillette Zoning Ordinance No. 979 requires 1 space per 600 square feet of gross building floor area. The library currently has 137 parking spaces or 1 space per 300 square feet of gross building floor area. The Code requirement and HPA parking space recommendations for the proposed Library expansion options are as follows:

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<thead>
<tr>
<th>Building Area (SF)</th>
<th>Parking Spaces by Zoning</th>
<th>HPA Recommend Parking Spaces</th>
</tr>
</thead>
<tbody>
<tr>
<td>Existing</td>
<td>41,000</td>
<td>69</td>
</tr>
<tr>
<td>Option A</td>
<td>52,000</td>
<td>87</td>
</tr>
<tr>
<td>Option B</td>
<td>67,500</td>
<td>113</td>
</tr>
<tr>
<td>Option C</td>
<td>57,000</td>
<td>95</td>
</tr>
</tbody>
</table>

The current parking layout has 137 parking spaces and will be in compliance with the City of Gillette Zoning Ordinance No. 979 for each of the three proposed Library expansion options. With expansion Option B, the parking ratio will decrease from 1/300 to 1/493.

This study also reviewed parking requirements based on zoning, future zoning requirements, minimum zoning ratios, and recommended parking ratio requirements.

Large amounts of data were collected and analyzed during this study. Video surveillance data, door counter data, postcard surveys, and parking lot utilization counting data were all collected and used in this study. Analysis of these data showed:

1. Existing peak parking lot utilization is around 45%.
2. Seasonal adjustment brings the existing peak utilization up to 64%.
3. Annual growth rate of the Library during the first quarter of 2015 was nearly 7%. If a 4% growth rate is realized, then the current facility parking should be adequate to meet the demand for the next 10 years. However, if the strong growth experienced during the first quarter of 2015 continues, more spaces may be needed by 2020.

Recommendations include restriping the north lot and restriping/expanding the south lot. From a zoning standpoint, the current parking layout will be sufficient for the three proposed Library expansion options and remain in compliance with the City of Gillette Zoning Ordinance No. 979.