

# Final Budget

Wright Water & Sewer District	
Budget Hearing Information	
P O Box 549	Location: Wright, WY 82732
Wright, WY 82732	Date: 7/20/2017
307-464-0491	Time: 8:00 p.m.
Campbell County	Budget Prepared by: Juli Surwald

**S-A BUDGET MESSAGE** W.S. 16-4-104(d)

In 2011, the voters of Campbell County approved a temporary 1% Capital Facilities Tax for the purpose of funding several capital facilities and improvement projects in Campbell County, Wyoming. A portion of this tax was ear-marked for projects specifically for the Wright Water & Sewer District. Projects completed in 2016/2017 included: 1 MG Elevated Tank and Chlorinator, the RJ-8 Well and Transmission Line, and the South Highway 59 Waterline Loop. The completion of these and several smaller projects will provide a reliable, long-term water supply system for the Town of Wright and surrounding areas through the year 2030.

Additional Capital outlays include the purchase of 3 Well Pumps and Transformers (\$600,000) and Improvements to the Existing Chlorinaiton System Project (\$1,330,500).

The RJ-9 Well Completion Project, the North Highway 59 Waterline Loop Project, and the purchase of Land for the Lagoon Expansion Project have been put on hold.

Collection for the 1% Capital Facilities Tax was completed in March of 2015. However, distribution of the 1% Capital Facilities Tax Excess began in March of 2016.

**S-B RESERVE DESCRIPTION**

\$100,000 in reserve are required to be separately invested under a funding agreement with the Wyoming Water Development Commission. These monies are restricted for the repairs and maintenance of certain infrastructure.

**S-C**

Names of Board Members	Date of End of Term
Justin Dooley	5/9/19
Logan Duff	5/9/19
Steve Grose	5/9/19
Joseph W. Johnson	5/13/21
Scott A. Wilson	5/13/21

Does the district have regular office hours exceeding 20 hours per week?	<input type="checkbox"/> Yes
<b>If Yes, enter</b>	
Address of office:	15009 Hwy. 387
City, State, Zip:	Wright, WY 82732
Phone Number:	307-464-0491
Hours Open:	8:00 a.m. - 4:30 p.m.

Where are the minutes of your board meeting available for public review?  
 Office (15009 Hwy. 387, Wright, WY 82732), Website (wrightwaterandsewer.com)

How and where are the notices of meeting posted for the public?  
 High Plains Sentinel (Official Newspaper), Website (wrightwaterand sewer.com), Bulletin Boards

Where are the public meetings held?  
 Office (15009 Hwy. 387, Wright, WY 82732)

## FINAL BUDGET SUMMARY

OVERVIEW		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
S-1	<b>Total Budgeted Expenditures</b>	\$4,102,538	\$1,532,827	\$3,870,000	\$3,870,000
S-2	<b>Total Principal to Pay on Debt</b>	\$8,618	\$8,618	\$8,618	\$8,618
S-3	<b>Total Change to Restricted Funds</b>	\$0	\$0	\$0	\$0
S-4	<b>Total General Fund and Forecasted Revenues Available</b>	\$13,732,583	\$12,091,139	\$12,506,302	\$12,506,302
S-5	<i>Amount requested from County Commissioners</i>	\$186,958	\$158,600	\$170,000	\$170,000
S-6	<b>Additional Funding Needed :</b>			\$0	\$0

REVENUE SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
S-7	<b>Operating Revenues</b>	\$1,011,854	\$946,792	\$743,000	\$743,000
S-8	<b>Tax levy (From the County Treasurer)</b>	\$186,958	\$158,600	\$170,000	\$170,000
S-9	<b>Government Support</b>	\$0	\$0	\$0	\$0
S-10	<b>Grants</b>	\$0	\$39,398	\$664,602	\$664,602
S-11	<b>Other County Support (Not from Co. Treas.)</b>	\$0	\$0	\$0	\$0
S-12	<b>Miscellaneous</b>	\$1,249,911	\$76,349	\$58,700	\$58,700
S-13	<b>Other Forecasted Revenue</b>	\$0	\$0	\$0	\$0
S-14	<b>Total Revenue</b>	\$2,448,723	\$1,221,139	\$1,636,302	\$1,636,302

FY 7/1/17-6/30/18 Wright Water & Sewer District

EXPENDITURE SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
S-15	<b>Capital Outlay</b>	\$2,773,669	\$256,522	\$2,250,500	\$2,250,500
S-16	<b>Interest and Fees On Debt</b>	\$0	\$0	\$0	\$0
S-17	<b>Administration</b>	\$156,559	\$156,678	\$224,500	\$224,500
S-18	<b>Operations</b>	\$604,495	\$634,550	\$886,000	\$886,000
S-19	<b>Indirect Costs</b>	\$567,815	\$485,077	\$509,000	\$509,000
S-20	<b>Total Expenditures</b>	\$4,102,538	\$1,532,827	\$3,870,000	\$3,870,000

DEBT SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
S-21	<b>Principal Paid on Debt</b>	\$8,618	\$8,618	\$8,618	\$8,618

CASH AND INVESTMENTS		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
S-22	<b>TOTAL GENERAL FUNDS</b>	\$11,283,860	\$10,870,000	\$10,870,000	\$10,870,000

**Summary of Reserve Funds**

S-23	<b>Beginning Balance in Reserve Accounts</b>				
S-24	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-25	b. Other Reserve	\$0	\$0	\$0	\$0
S-26	c. Emergency Reserve (Cash)	\$100,000	\$100,000	\$100,000	\$100,000
	<b>Total Reserves (a+b+c)</b>	\$100,000	\$100,000	\$100,000	\$100,000
S-27	<b>Amount to be added</b>				
S-28	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-29	b. Other Reserve	\$0	\$0	\$0	\$0
S-30	c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	<b>Total to be added (a+b+c)</b>	\$0	\$0	\$0	\$0
S-31	<b>Subtotal</b>	\$100,000	\$100,000	\$100,000	\$100,000
S-32	<b>Less Total to be spent</b>	\$0	\$0	\$0	\$0
S-33	<b>TOTAL RESERVES AT END OF FISCAL YEAR</b>	\$100,000	\$100,000	\$100,000	\$100,000

*End of Summary*

\_\_\_\_\_  
Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District \_\_\_\_\_

**DISTRICT ADDRESS:** P O Box 549  
Wright, WY 82732

**PREPARED BY:** Juli Surwald

**DISTRICT PHONE:** 307-464-0491

# Final Budget

Wright Water & Sewer District  
 NAME OF DISTRICT/BOARD \_\_\_\_\_

FYE 6/30/2018 \_\_\_\_\_

## PROPERTY TAXES AND ASSESSMENTS

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
R-1	<b>Property Taxes and Assessments Received</b>				
R-1.1	Tax Levy (From the County Treasurer)	\$186,958	\$158,600	\$170,000	\$170,000
R-1.2	Other County Support				

## FORECASTED REVENUE

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
R-2	<b>Revenues from Other Governments</b>				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify) _____				
R-2.5	<b>Total Government Support</b>	\$0	\$0	\$0	\$0
R-3	<b>Operating Revenues</b>				
R-3.1	Customer Charges	\$1,011,854	\$946,792	\$743,000	\$743,000
R-3.2	Sales of Goods or Services				
R-3.3	Other Assessments				
R-3.4	<b>Total Operating Revenues</b>	\$1,011,854	\$946,792	\$743,000	\$743,000
R-4	<b>Grants</b>				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies	\$0	\$39,398	\$664,602	\$664,602
R-4.4	<b>Total Grants</b>	\$0	\$39,398	\$664,602	\$664,602
R-5	<b>Miscellaneous Revenue</b>				
R-5.1	Interest	\$38,366	\$51,576	\$39,400	\$39,400
R-5.2	Other: Specify _____ Cap Tax	\$1,204,831	\$18,211	\$15,800	\$15,800
R-5.3	Other: See Additional _____	\$6,714	\$6,562	\$3,500	\$3,500
R-5.4	<b>Total Miscellaneous</b>	\$1,249,911	\$76,349	\$58,700	\$58,700
R-5.5	<b>Total Forecasted Revenue</b>	\$2,261,765	\$1,062,539	\$1,466,302	\$1,466,302
R-6	<b>Other Forecasted Revenue</b>				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	<b>Total Other Forecasted Revenue (a+b)</b>	\$0	\$0	\$0	\$0

# Final Budget

Wright Water & Sewer District

FYE 6/30/2018

NAME OF DISTRICT/BOARD

## CAPITAL OUTLAY BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
E-1	<b>Capital Outlay</b>				
E-1.1	Real Property	\$0	\$0	\$50,000	\$50,000
E-1.2	Vehicles	\$352,033	\$32,778	\$400,000	\$400,000
E-1.3	Office Equipment	\$0	\$0	\$20,000	\$20,000
E-1.4	Other (Specify)				
E-1.5	<u>Cap Tax Projects</u>	\$2,421,636	\$223,744	\$1,530,500	\$1,530,500
E-1.6	<u>Contingency/Reserve</u>	\$0	\$0	\$250,000	\$250,000
E-1.7					
E-1.8	<b>TOTAL CAPITAL OUTLAY</b>	<b>\$2,773,669</b>	<b>\$256,522</b>	<b>\$2,250,500</b>	<b>\$2,250,500</b>

## ADMINISTRATION BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
E-2	<b>Personnel Services</b>				
E-2.1	Administrator				
E-2.2	Secretary				
E-2.3	Clerical	\$78,232	\$72,706	\$95,000	\$95,000
E-2.4	Other (Specify)				
E-2.5					
E-2.6					
E-2.7					
E-3	<b>Board Expenses</b>				
E-3.1	Travel				
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4					
E-3.5					
E-3.6					
E-4	<b>Contractual Services</b>				
E-4.1	Legal				
E-4.2	Accounting/Auditing				
E-4.3	Other (Specify)				
E-4.4	<u>Professional Serv.</u>	\$30,131	\$24,581	\$50,000	\$50,000
E-4.5					
E-4.6					
E-5	<b>Other Administrative Expenses</b>				
E-5.1	Office Supplies	\$8,868	\$10,056	\$26,000	\$26,000
E-5.2	Office equipment, rent & repair				
E-5.3	Education	\$4,290	\$4,207	\$7,500	\$7,500
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	<u>Safety/Utilities/Mtnc.</u>	\$34,612	\$37,826	\$44,000	\$44,000
E-5.7	<u>Bad Debts</u>	\$426	\$7,302	\$2,000	\$2,000
E-5.8					
E-6	<b>TOTAL ADMINISTRATION</b>	<b>\$156,559</b>	<b>\$156,678</b>	<b>\$224,500</b>	<b>\$224,500</b>

# Final Budget

Wright Water & Sewer District

FYE 6/30/2018

## OPERATIONS BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
<b>E-7</b>	<b>Personnel Services</b>				
E-7.1	Wages--Operations	\$261,297	\$247,269	\$293,000	\$293,000
E-7.2	Service Contracts	\$9,723	\$10,447	\$16,000	\$16,000
E-7.3	Other (Specify)				
E-7.4	_____				
E-7.5	_____				
E-7.6	_____				
<b>E-8</b>	<b>Travel</b>				
E-8.1	Mileage				
E-8.2	Other (Specify)				
E-8.3	_____				
E-8.4	_____				
E-8.5	_____				
<b>E-9</b>	<b>Operating supplies (List)</b>				
E-9.1	Materials	\$129,244	\$108,421	\$282,000	\$282,000
E-9.2	_____				
E-9.3	_____				
E-9.4	_____				
E-9.5	_____				
<b>E-10</b>	<b>Program Services (List)</b>				
E-10.1	_____				
E-10.2	_____				
E-10.3	_____				
E-10.4	_____				
E-10.5	_____				
<b>E-11</b>	<b>Contractual Arrangements (List)</b>				
E-11.1	Water Royalty Pymt.	\$34,895	\$68,031	\$50,000	\$50,000
E-11.2	_____				
E-11.3	_____				
E-11.4	_____				
E-11.5	_____				
<b>E-12</b>	<b>Other operations (Specify)</b>				
E-12.1	Utilities	\$152,165	\$183,396	\$215,000	\$215,000
E-12.2	Vehicle Expense	\$17,171	\$16,986	\$30,000	\$30,000
E-12.3	_____				
E-12.4	_____				
E-12.5	_____				
<b>E-13</b>	<b>TOTAL OPERATIONS</b>	<b>\$604,495</b>	<b>\$634,550</b>	<b>\$886,000</b>	<b>\$886,000</b>

# Final Budget

Wright Water & Sewer District

FYE 6/30/2018

## INDIRECT COSTS BUDGET

			2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
<b>E-14</b>	<b>Insurance</b>					
E-14.1	Liability					
E-14.2	Buildings and vehicles					
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	<u>Insurance - Total</u>		\$12,862	\$12,616	\$14,000	\$14,000
E-14.6						
E-14.7						
<b>E-15</b>	<b>Indirect payroll costs:</b>					
E-15.1	FICA (Social Security) taxes		\$27,038	\$26,240	\$30,000	\$30,000
E-15.2	Workers Compensation		\$2,505	\$2,540	\$3,000	\$3,000
E-15.3	Unemployment Taxes					
E-15.4	Retirement					
E-15.5	Health Insurance					
E-15.6	Other (Specify)					
E-15.7	<u>Benefits - Total</u>		\$98,718	\$101,082	\$112,000	\$112,000
E-15.8						
E-15.9						
<b>E-16</b>	<b>Depreciation Expenses</b>		\$426,692	\$342,599	\$350,000	\$350,000
<b>E-17</b>	<b>TOTAL INDIRECT COSTS</b>		\$567,815	\$485,077	\$509,000	\$509,000

## DEBT SERVICE BUDGET

			2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
<b>D-1</b>	<b>Debt Service</b>					
D-1.1	Principal		\$8,618	\$8,618	\$8,618	\$8,618
D-1.2	Interest		\$0	\$0	\$0	
D-1.3	Fees					
<b>D-2</b>	<b>TOTAL DEBT SERVICE</b>		\$8,618	\$8,618	\$8,618	\$8,618

# Final Budget

Wright Water & Sewer District  
 NAME OF DISTRICT/BOARD

FYE 6/30/2018

## GENERAL FUNDS

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
<b>C-1</b>	<b>Balances at Beginning of Fiscal Year</b>				
C-1.1	General Fund Checking Account Balance	\$3,739,947	\$3,780,000	\$3,780,000	\$3,780,000
C-1.2	Savings and Investments Account Balance	\$7,543,913	\$7,090,000	\$7,090,000	\$7,090,000
C-1.3	General Fund CD Balance				
C-1.4	All Other Funds				
C-1.5	Reserves (From Below)	\$100,000	\$100,000	\$100,000	\$100,000
C-1.6	<b>Total Estimated Cash and Investments on Hand</b>	<b>\$11,383,860</b>	<b>\$10,970,000</b>	<b>\$10,970,000</b>	<b>\$10,970,000</b>
<b>C-2</b>	<b>General Fund Reductions:</b>				
C-2.1	a. Unpaid bills at FYE	\$365,468	\$75,000	\$75,000	\$75,000
C-2.2	b. Reserves	\$100,000	\$100,000	\$100,000	\$100,000
C-2.3	<b>Total Deductions (a+b)</b>	<b>\$465,468</b>	<b>\$175,000</b>	<b>\$175,000</b>	<b>\$175,000</b>
C-2.4	<b>Estimated Non-Restricted Funds Available</b>	<b>\$10,918,392</b>	<b>\$10,795,000</b>	<b>\$10,795,000</b>	<b>\$10,795,000</b>

## DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
<b>C-3</b>	<b>Beginning Balance in Reserve Account (end of previous year)</b>		\$0	\$0	
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5	<b>SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-3.6	Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11	<b>TOTAL CAPITAL OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-3.12	Balance to be retained in Depreciation Reserve Account	\$0	\$0	\$0	\$0

## OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
<b>C-4</b>	<b>Beginning Balance in Reserve Account (end of previous year)</b>		\$0	\$0	
C-4.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5	<b>SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-4.6	Identify the amount and project to be spent from "Other"				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11	<b>TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-4.12	Balance to be retained in Other Reserve Account	\$0	\$0	\$0	\$0

## ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
<b>C-5</b>	<b>Beginning Balance in Reserve Account (end of previous year)</b>	\$100,000	\$100,000	\$100,000	\$100,000
C-5.1	Beginning Balance in Reserve Account (end of previous year)	\$100,000	\$100,000	\$100,000	\$100,000
C-5.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.5	<b>SUB-TOTAL</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>
C-5.6	Amount to be spent from Emergency Reserve (Cash)				
C-5.7	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8	Balance to be retained in Assigned Fund Balance	\$100,000	\$100,000	\$100,000	\$100,000
C-5.9	<b>TOTAL TO BE SPENT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>