

Final Budget

Central Campbell County Improvement and Service District	
Budget Hearing Information	
6304 Irving Blvd	Location: 6304 Irving Blvd
Gillette WY 82718	Date: 7/14/2020
307-686-1221	Time: 7:00 PM
Campbell County	Budget Prepared by: Linda Gaudard

S-A BUDGET MESSAGE W.S. 16-4-104(d)

The figures presented in the budgeting process are shown on an accrual basis and reconciled to cash with net changes in Accounts Payable and Accounts Receivable. The actual net income for 2018/19 shows an increase of \$61,258. The estimated net income for 2019/20 shows an increase of \$5,433. The projected net income for 2020/21 shows a decrease of \$30,650.

The District does not have dedicated reserve accounts. The cash in the savings and investment accounts is set aside for major well repairs and other capital purchases as necessary.

The 2019/20 budget was amended at board meetings and line item transfers were made. The budget was also formally amended at a Budget Hearing on November 26, 2019. The budget was amended to allow for additional expenditures for Wells #4 and #6. Due to the fact that Well #6 was susceptible to lightning and had been damaged several times the board chose to change the design to that of Well #4. The money was transferred from Well Repairs to Well #4 via a regular meeting and the expenditures for Well #6 utilized some of the District's cash reserves.

The Board has budgeted \$50,000 for capital expense for the Water System and \$50,000 for Well Repairs in 2020/21. It is believed that Well #3 will need to be overhauled within the near future. The other capital expenditures budgeted for in 2020/21 are for street light repair and street improvements. The amount budgeted for well repairs and the water system will be added to cash reserves if it is not needed. The revenue and expense for sewer were both increased to reflect the proposed increase in sewer fees with the City of Gillette.

S-B RESERVE DESCRIPTION

There are no dedicated reserve accounts at this time.

S-C

Names of Board Members	Date of End of Term	Does the district have regular office hours exceeding 20 hours per week?
Robert Meigs	11/22	<input checked="" type="checkbox"/> Yes
Robert Day	11/20	
Robert Zabel	11/22	

If Yes, enter

Address of office: 6304 Irving Blvd
 City, State, Zip: Gillette WY 82718
 Phone Number: 307-686-1221
 Hours Open: 10 am - 1 pm M-F, available after hours upon request

Where are the minutes of your board meeting available for public review?
 6304 Irving Blvd, Gillette WY 82718

How and where are the notices of meeting posted for the public?
 Website, Quarterly Newsletter, Message Boards located in the District, Newspaper

Where are the public meetings held?
 6304 Irving Blvd, Gillette WY 82718

FINAL BUDGET SUMMARY

OVERVIEW		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$271,515	\$372,900	\$397,900	\$397,900
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$717,682	\$763,242	\$757,592	\$757,592
S-5	<i>Amount requested from County Commissioners</i>	\$135,337	\$135,000	\$135,000	\$135,000
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-7	Operating Revenues	\$177,021	\$198,785	\$203,750	\$203,750
S-8	Tax levy (From the County Treasurer)	\$135,337	\$135,000	\$135,000	\$135,000
S-9	Government Support	\$16,367	\$41,048	\$25,500	\$25,500
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$4,048	\$3,500	\$3,000	\$3,000
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0

S-14	Total Revenue	\$332,773	\$378,333	\$367,250	\$367,250
FY 7/1/20-6/30/21		Central Campbell County Improvement and Service District			

EXPENDITURE SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-15	Capital Outlay	\$111,546	\$175,796	\$155,000	\$155,000
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$21,092	\$21,557	\$20,800	\$20,800
S-18	Operations	\$137,777	\$174,447	\$221,000	\$221,000
S-19	Indirect Costs	\$1,100	\$1,100	\$1,100	\$1,100
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$271,515	\$372,900	\$397,900	\$397,900

DEBT SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$384,909	\$384,909	\$390,342	\$390,342
Summary of Reserve Funds					
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$0	\$0	\$0	\$0
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$0	\$0	\$0	\$0
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	\$0

End of Summary

Date adopted by Special District _____

Budget Officer / District Official (if not same as "Submitted by")

DISTRICT ADDRESS: 6304 Irving Blvd
Gillette WY 82718

PREPARED BY: Linda Gaudard

DISTRICT PHONE: 307-686-1221

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Central Campbell County Improvement and Service Di

FYE 6/30/2021

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)	\$135,337	\$135,000	\$135,000	\$135,000
R-1.2	Other County Support				

FORECASTED REVENUE

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify) <u>County Grant</u>	\$16,367	\$41,048	\$25,500	\$25,500
R-2.5	Total Government Support	\$16,367	\$41,048	\$25,500	\$25,500
R-3	Operating Revenues				
R-3.1	Customer Charges	\$177,021	\$198,785	\$203,750	\$203,750
R-3.2	Sales of Goods or Services				
R-3.3	Other Assessments				
R-3.4	Total Operating Revenues	\$177,021	\$198,785	\$203,750	\$203,750
R-4	Grants				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies				
R-4.4	Total Grants	\$0	\$0	\$0	\$0
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$4,048	\$3,500	\$3,000	\$3,000
R-5.2	Other: Specify				
R-5.3	Other: Additional				
R-5.4	Total Miscellaneous	\$4,048	\$3,500	\$3,000	\$3,000
R-5.5	Total Forecasted Revenue	\$197,436	\$243,333	\$232,250	\$232,250
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$0	\$0	\$0

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Central Campbell County Improvement and Service Dist
NAME OF DISTRICT/BOARD

FYE 6/30/2021

CAPITAL OUTLAY BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
E-1	Capital Outlay				
E-1.1	Real Property				
E-1.2	Vehicles				
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	<u>Curb Stops</u>	\$41,963			
E-1.6	<u>Well #4 and Well #6</u>	\$69,583	\$167,501		
E-1.7	see additional details		\$8,295	\$155,000	\$155,000
E-1.8	TOTAL CAPITAL OUTLAY	\$111,546	\$175,796	\$155,000	\$155,000

ADMINISTRATION BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
E-2	Personnel Services				
E-2.1	Administrator				
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	_____				
E-2.6	_____				
E-2.7					
E-3	Board Expenses				
E-3.1	Travel				
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	_____				
E-3.5	_____				
E-3.6					
E-4	Contractual Services				
E-4.1	Legal		\$275	\$2,500	\$2,500
E-4.2	Accounting/Auditing	\$4,000	\$4,150	\$4,500	\$4,500
E-4.3	Other (Specify)				
E-4.4	_____				
E-4.5	_____				
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies				
E-5.2	Office equipment, rent & repair				
E-5.3	Education				
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	<u>Advertising</u>	\$184	\$434	\$750	\$750
E-5.7	<u>Misc Storage Mgmt</u>	\$684	\$702	\$1,750	\$1,750
E-5.8	see additional details	\$16,224	\$15,996	\$11,300	\$11,300
E-6	TOTAL ADMINISTRATION	\$21,092	\$21,557	\$20,800	\$20,800

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OPERATIONS BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
E-7	Personnel Services				
E-7.1	Wages--Operations				
E-7.2	Service Contracts				
E-7.3	Other (Specify)				
E-7.4	_____				
E-7.5	_____				
E-7.6	_____				
E-8	Travel				
E-8.1	Mileage				
E-8.2	Other (Specify)				
E-8.3	_____				
E-8.4	_____				
E-8.5	_____				
E-9	Operating supplies (List)				
E-9.1	_____				
E-9.2	_____				
E-9.3	_____				
E-9.4	_____				
E-9.5	_____				
E-10	Program Services (List)				
E-10.1	_____				
E-10.2	_____				
E-10.3	_____				
E-10.4	_____				
E-10.5	_____				
E-11	Contractual Arrangements (List)				
E-11.1	Sewer	\$109,352	\$136,170	\$150,000	\$150,000
E-11.2	Street Sweeping	\$5,750	\$5,750	\$6,000	\$6,000
E-11.3	Sewer Cleaning	\$2,340	\$16,301	\$10,000	\$10,000
E-11.4	_____				
E-11.5	_____				
E-12	Other operations (Specify)				
E-12.1	Emergency Repairs	\$1,618	\$3,307	\$5,000	\$5,000
E-12.2	Street Repairs	\$1,500			
E-12.3	Water System GIS Surve	\$15,432			
E-12.4	Well Repairs	\$1,785	\$12,919	\$50,000	\$50,000
E-12.5	_____				
E-13	TOTAL OPERATIONS	\$137,777	\$174,447	\$221,000	\$221,000

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FYE 6/30/2021

INDIRECT COSTS BUDGET

			2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
E-14	Insurance					
E-14.1	Liability		\$1,100	\$1,100	\$1,100	\$1,100
E-14.2	Buildings and vehicles					
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	_____					
E-14.6	_____					
E-14.7						
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes					
E-15.2	Workers Compensation					
E-15.3	Unemployment Taxes					
E-15.4	Retirement					
E-15.5	Health Insurance					
E-15.6	Other (Specify)					
E-15.7	_____					
E-15.8	_____					
E-15.9						
E-17	TOTAL INDIRECT COSTS		\$1,100	\$1,100	\$1,100	\$1,100

DEBT SERVICE BUDGET

			2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
D-1	Debt Service					
D-1.1	Principal					
D-1.2	Interest					
D-1.3	Fees					
D-2	TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

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NAME OF DISTRICT/BOARD

FYE 6/30/2021

GENERAL FUNDS

	End of Year	Beginning	Beginning	Final Approval
	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	
C-1 Balances at Beginning of Fiscal Year				
C-1.1 General Fund Checking Account Balance	\$5,266	\$5,266	\$5,621	\$5,621
C-1.2 Savings and Investments Account Balance	\$379,643	\$379,643	\$384,721	\$384,721
C-1.3 General Fund CD Balance		\$0		
C-1.4 All Other Funds		\$0		
C-1.5 Reserves (From Below)	\$0	\$0	\$0	\$0
C-1.6 Total Estimated Cash and Investments on Hand	\$384,909	\$384,909	\$390,342	\$390,342
C-2 General Fund Reductions:				
C-2.1 a. Unpaid bills at FYE				
C-2.2 b. Reserves	\$0	\$0	\$0	\$0
C-2.3 Total Deductions (a+b)	\$0	\$0	\$0	\$0
C-2.4 Estimated Non-Restricted Funds Available	\$384,909	\$384,909	\$390,342	\$390,342

SINKING & DEBT SERVICE FUNDS

	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
C-3				
C-3.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2 <i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3 Amount to be added to the reserve				
C-3.4 <i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5 SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6 Identify the amount and project to be spent				
C-3.7 a. _____				
C-3.8 b. _____				
C-3.9 c. _____				
C-3.10 <i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11 TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12 Balance to be retained	\$0	\$0	\$0	\$0

RESERVES

	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
C-4				
C-4.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2 <i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3 Amount to be added to the reserve				
C-4.4 <i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5 SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6 Identify the amount and project to be spent				
C-4.7 a. _____				
C-4.8 b. _____				
C-4.9 c. _____				
C-4.10 <i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11 TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12 Balance to be retained	\$0	\$0	\$0	\$0

BOND FUNDS

	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
C-5				
C-5.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2 <i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3 Amount to be added to the reserve				
C-5.4 <i>Date of Reserve Approval in Minutes:</i> _____				
C-5.5 SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6 Identify the amount and project to be spent				
C-5.7 <i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8 Balance to be retained	\$0	\$0	\$0	\$0
C-5.9 TOTAL TO BE SPENT	\$0	\$0	\$0	\$0

